

Minutes for Monday, March 25, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-0291 Meeting was called to order at 9:40 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve payroll, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0292 authorize Todd A. Hixson, County Treasurer, to attend the County Treasurer's Association of Ohio 2024 Spring Conference in Columbus, Ohio on May 14th, 15, and 16th 2024. Requested by Todd A Hixson, County Treasurer.
Estimated cost: \$750.00 (registration fee, room, and travel)
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0293 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 032 as requested by Mathew J. Lutz, Sheriff, as follows:

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
032-458-510001 Terrorism Prevention FY2021	001-000-414001 General Fund	\$20,000.00
032-458-510001 Terrorism Prevention FY2021	001-000-414001 General Fund	\$15,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0294 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Water Department, Office Manager as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
014-373-504001 Contract Services	014-373-504007 Contract Repair	\$100,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0295 authorize the Board of Muskingum County Commissioners to sign the Title Sheet for the Claysville Road Waterline Extension Title Sheet.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0296 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 8 and the Ohio Water Development Authority Fund Payment Request for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Two. Pay App 8 is to Stonegate Construction Inc. for \$197,007.06.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0297 approve the posting of the position of Field Operator for the Muskingum County Sewer Department. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0298 approve the employment of Jamie Harmon, & Amanda Clark for the Unit Support Worker II Vacant positions contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Pam Davis, Human Resources, came to present the following to the Commissioners:

RESOLUTION 24-0299 approve the employment of Vickie Kokensparger as Administrative Assistant for the Muskingum County Center for Seniors, contingent upon passage of the pre-employment assessments. Starting wage will be \$18.60 per hour/40 hours per week, with the opportunity for a \$.50 per hour increase after the successful completion of the 180 day probationary period.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

John Graham and Doug Guinsler from the Muskingum County Fair Board came to talk with the Commissioners regarding the South Entrance restrooms. Eric Reed, County Administrator, was also present.

- They reported that the Fair Board will receive at least \$100,000 from the Department of Development Grant to put towards the new facility
 - Grant deadline is April 30
 - General discussion included: Demo of current structure, no showers, no heating/cooling
 - The Commissioners asked Eric to make contact with APG regarding planning

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Scott Lee, Facilities Superintendent, came to discuss the elevator repair/replacement situation. New elevator must be bid.

RESOLUTION 24-0300 declare an Executive Session at 10:55 a.m. for the purpose of discussing a Matter of Pending Litigation. This session ended about 11:22 a.m.
Motion made by Commissioner Cameron, seconded Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric Reed, County Administrator, came to update the Commissioners. He presented the following:

RESOLUTION 24-0301 approve funding an award of \$1,500.00 (one thousand-five hundred dollars) to the South Zanesville Fire Department Fallen Firefighter Memorial. This award will be sourced from the FY2022 & FY 2023 Local Assistance and Tribal Consistency Fund.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric updated the following:

- Ground floor windows
 - APG working on design specs
- CMR Evaluation Committee RFP Pre-submission Meeting
 - Wednesday, March 27
- Governor DeWine announced a \$64M ACG awarded Friday. Still awaiting news on the OMEGA application

Mark Eicher and Shawn Johnson from the Engineer's office, came for the following bid openings.

RESOLUTION 24-0302 open bids for Multiple Roadway Projects for the Muskingum County Engineer's Office.
Motion made by Commissioner Cameron, seconded by Commissioner Crooks,
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0303 take bids under advisement for Multiple Roadway Projects for the Muskingum County Engineer's Office.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:15 p.m.

Representatives from the Muskingum County Arts and Humanities Council; Kristie Szemetylo, Kelly Ashby and Brian Wagner came to meet with the Commissioners. They are asking for support from the Commissioners to hire a director...\$100,000 annually for three years. The Commissioners will discuss and get back to them.

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There was further discussion regarding the Sixth Street and Y-Bridge lighting and maintenance of lights. The County Engineer now has an under-bridge truck that can be used for the purpose of maintenance.

Andy Roberts, GIS Director came to have further discussion with the Commissioners regarding zoning.

With no further business being before the Board, the meeting was adjourned at approximately 4:37 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks