Minutes for Thursday, March 26, 2026

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Susan Reese

RES 26-0298 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron reported that she asked the fair board to replace the flags at the Veterans Building and if flags are needed, Colton at the Veterans Office has them available. Rodney Crooks, Fair Board Vice President, called and said the new flags are up.

The following legislation was now considered:

RESOLUTION 26-0299 approve the line item transfer of monies within Fund Number 018 as requested by Stephanie Neuhart, Business Manager, MCBDD, as follows:

LINE ITEM TRANSFER OF MONIES

From Line Item	To Line Item	Amount
018-694-502004	018-694-502006	$11,000.00
Medical Insurance	Unemployment	

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 26-0300 authorize the advertisement of bids for the Dozer Ridge Waterline Extension with a bid opening on April 16, 2026 at 10:00 am in the Muskingum County Commissioners office.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 26-0301 approve the fund to fund transfer of monies for the Muskingum County Engineer's Office as requested by Mark J. Eicher, Muskingum County Engineer, as follows:

FUND TRANSFER OF MONIES

From Fund	To Fund	Amount
001-999-510002	009-000-414002	$191,910.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 26-0302 agree to sign change order "PCO -053 – Regrade Soil Mounds" in the amount of $23.610.63. This change order is classified as "Owner Requested" and therefore funded from Owner's Contingency.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 26-0303 agree to sign change order "PCO -054 – Pencil Rod, Road Plates, Concrete Blankets" in the amount of $26,984.02 *(detail attached)*. This change order is classified as "Means & Methods" and therefore funded from Construction Manager's Contingency.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 26-0304 approve the Supplemental Appropriation of Funds within Fund Number 162, for the Muskingum County Commissioners, as requested by Chad Tyson, Director of Business, Center for Seniors.

SUPPLEMENTAL APPROPRIATION OF FUNDS

Description	Account Code	Amount
Subscriptions	162-002-504132	$2,200.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Bell reported on the SEO Joint Solid Waste Policy Committee meeting she attended Monday afternoon. She has concerns about the committee following procedure when making decisions. Some decisions should be made by the Board of Directors not Policy Committee.

Stan Lucas, Sewer Department Manager, met with the Commissioners to discuss 338 Porter Drive, running 8" line and sewer tap fee for new build.
Stan also reported that Mark Sterling told him about a leak at the fairgrounds and asked if the Sewer Department could run the camera in the line to find the leak. Stan will do that for them, but it may take a few days to get there because of their schedule. Commissioner Prouty reminded Stan to keep track of the time spent on this job.

Kade Haddox, County Administrator, presented the following for the Commissioners' consideration:

RESOLUTION 26-0305 accept and sign the mowing contract with Lawlers Lawn Co., LLC for the 2026 and 2027 lawn care season for a maximum 32 cuts at each location for a total of $23,200.00.
Services to be performed: Weekly mowing and trimming at the following locations:

225 Underwood
1500 Newark Road
2215 Adamsville Road
1370 Adamsville Road
155 Rehl Road
1525 Pershing Road
Philo Bridge
109 Graham Street

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, abstain; Cameron, aye. Motion carried.

Kade also reported that AEP will begin their work on the towers April 1.

Pam Davis, Human Resources; Tina Huebner, County Auditor; Stephanie Spencer, Chief Administrator and Kade Haddox, County Administrator met with the Commissioners to discuss a Time and Attendance System that is compatible with BS&A.
It was agreed to meet with Elected Officials before moving forward.

The Sheriff presented an invoice from Luburgh Excavating for work at the K-9 Adoption Center. It was decided to transfer monies from the Commissioners' General Fund to the Adoption Center account to pay for the invoice.

Commissioner Bell reported that she talked with Tallgrass Energy yesterday.

Danny Brenneman, Executive Director of Muskingum County Job and Family Services met with the Commissioners to share updates.

Commissioner Bell reported on the OMEGA Meeting she recently attended.

Brian Addis, APG Architects/Owner's Representative and Kade Haddox, County Administrator, met with the Commissioners to discuss new jail construction updates.

- CTL – anticipated added fee to be taken from General Project Contingency

Brian also updated the Board on the progress of the Center for Seniors retaining wall.

Pam Davis, Human Resources met with the Commissioners and requested the following:

RESOLUTION 26-0306 moved to go into Executive Session at 11:20 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County Maintenance. This session ended approximately 12:05 p.m.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Kellie Brown, Superintendent and Stephanie Neuhart with Muskingum County Board of Developmental Disabilities met with the Commissioners to discuss the cost analysis for the coming year.

Commissioner Prouty reported that he has talked with Mark Zanghi, Assistant Prosecutor regarding the MOU for the Health Department's portion of renovations and storage at EMA. The agreement is for the Health Department to contribute $22,000 to the renovations and pay $500 per month for rent for a five year lease.

There was continued discussion regarding the partial fire at 1321 South Westwood Drive. Commissioner Prouty has talked with Russell Taylor, the Fire Chief for the South Zanesville Fire Department. The Fire Department is performing an investigation and the house is currently boarded-up.

RESOLUTION 26-0307 authorize Commissioner Cameron to sign VAVW Award Documents as presented by Mark Zanghi, Assistant Prosecutor.
Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 26-0308 approve and authorize a financial grant for the Muskingum County Soil and Water in the amount of Three Hundred Forty One Thousand, Seven Hundred Twenty One Dollars and Thirty Two Cents ***($341,721.32***) from the Board of Muskingum County Commissioners from line item ***001-902-507024-Outside Agencies***.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Kade Haddox, County Administrator reported on the amended DLZ agreement and his discussion with Kevin DeWine, CBD Advisors.
He also updated the Commissioners on the 44 North Fourth Street progress.

Kyle Dunn, Community Development, reported that his recent CHIP Grant Audit had a good review.

With no further business being before the Board, the meeting was adjourned at approximately 3:45 p.m. on the motion of Commissioner Prouty and the second of Commissioner Bell.

Melissa J. Bell

Drake L. Prouty

Cindy S. Cameron