

Minutes for March 27, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0348 Meeting was called to order at 10:30 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payroll, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0349 approve the line-item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, as follows:

LINE-ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-117-504001	001-117-504033	\$5,000.00
Contract Services	Security Systems	

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Crooks, aye; Bell, aye. Motion carried.

RESOLUTION 23-0350 approve and authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Pay Request Number Fourteen (14) in the amount of \$25,620.03 to Flecto, LLC for materials to complete second half of kennel replacements at the Muskingum County K9 Adoption Center. (see attached)
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Crooks, aye; Bell, aye. Motion carried.

RESOLUTION 23-0351 approve the Supplemental Appropriation & Fund to Fund Transfer of Funds within Fund Number 001 & 002, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION

<u>Description</u>	<u>Fund</u>	<u>Amount</u>
Transfer-Out	001-999-510002	\$6,500

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002 Transfer Out	002-000-414002 Transfer In	\$6,500

SUPPLEMENTAL APPROPRIATION

<u>Description</u>	<u>Fund</u>	<u>Amount</u>
Equipment/Maintenance	002-502-506001	\$6,500

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Crooks, aye; Bell, aye. Motion carried.

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RESOLUTION 23-0352 approve and authorize a financial grant for the Ohio State University Extension in the amount of Two Hundred Sixteen Thousand, Nine Hundred Dollars, (216,900.00) from the Board of Muskingum County Commissioners from line item 001-581-504304 – Agricultural Extension.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0353 approve the line-item transfer of monies within Fund Number 007 as requested by 007, as follows:

LINE-ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-504007-PA REPAIRS	007-692-502013-PA Regist/Reserve	\$8,000.00
007-692-504007-PA Repairs	007-697-502013-SS Regist/Reserve	\$2,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0254 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Maria N. Kalis, Judge.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Modern Office Methods	Copies	\$312.08

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye ; Bell, aye; Crooks, aye.

Motion carried.

The Clerk reported Scott Lee, Facilities Superintendent, got an estimate for the power-washing for the Lorena.

A call was placed to Jason Baughman, Chief Building Inspector, regarding the property at West First Street in Frazeytsburg. He explained the situation and says that he has no authority in condemning the house, but can reach out to Chief Smith of the Village Fire Department and the Village Police Chief

Commissioner Bell reported that she received call about the sides of the roads washing away in the Powelson area. All agreed and Commissioner Bell reached out to Mark Eicher, Engineer, aware.

A return call was placed to KC Smith of Olde Village Meats.

- She had reported that the Village Mayor came to their business and brought the Police Chief telling them they had to hook-up to Village water
 - She reported that they are paying the minimum water fee, but use well water for their processing plant
 - They also paid a “back-bill” of \$250, under protest
 - The last visit they had from two employees of the Village, they (Olde Village Meats) did agree to run Village water a couple of times a week
- She was told that the Assistant Prosecutor, as well as, the Water Department Manager agree that the Village cannot force them to hook-up to Village Water

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- They have been told that the Village Mayor has brought to the table a proposed resolution to not allow any further well-usage.
- Twenty years ago they went to the Village Council and Council agreed to allow them to use well water
- They drilled a well because if the Village would have a water break it would be a loss of production for them
- Olde Village Meats has asked to be on the agenda for Village Council at their April 10 meeting
- Mrs. Smith also reported that they own farm ground across the road from their facility and the back side of that property receives sewer water from Stevy Lane and drowns out their crops
- Commissioner Cameron suggested that it may be helpful for them to talk with the Village Solicitor, Gerry Tiberio

Sheriff Lutz called back and set the time for Security Training for Tuesday, April 4; 1:30 p.m.

Larry Daniels, Veterans' Services Director, returned a call to the Commissioners.

- Larry confirmed that he has met and spoken with Melissa from Habitat for Humanity regarding funding for Veterans in need
 - He explained to Melissa that the funding is for emergency situations only

There was further discussion regarding a request for a letter of support for Washington County Commissioners pushing new legislation for Injection Wells throughout Ohio.

- Commissioner Cameron reported that she responded by saying that it was discussed, but there was no consensus to support

After continued discussion, the following was considered:

RESOLUTION 23-0355 approve a financial grant for sponsorship of the Muskingum County Community Foundation Wellness and Recreation Committee's 2023 Zanesville City ½ Marathon to be held September 30, 2023, in the amount of One-Thousand Dollars (\$1,000) from the Board of Muskingum County Commissioners from line item 001-102-504120.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioner adjourned for lunch to resume session at 1:30 p.m. at Rolla Drive in Jackson Township.

RESOLUTION 23-0356 approve to open the viewing for the proposed vacation of Rolla Drive, Jackson Township, Muskingum County, Ohio.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners also viewed properties in the Village of Frazeyburg; one on First Street and one on Stevy Lane that are potential properties to be declared "Condemned". The

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Commissioners met with the Police Chief while there, who is in favor of the properties being condemned.

The Commissioners returned to the office and at 3:00 p.m. met with Jeremy Davis, APG Architects; Eric Reed, ARPA Compliance Officer and members of the Muskingum County Fair Board regarding Cleanface renovations. The following were in attendance in addition to all three Commissioners and the Clerk:

Susan McDonald, Gail Deitrick, Berney Harmon, John Graham and Dan Thornton.

Jeremy distributed Cleanface Budget Descriptions/Inclusions/Exclusions.

- Eric reminded everyone that this project has been in the works for many months and gave a brief update on what has been happening since Christmas
 - In early December 2022 Eric worked with John Graham, as the FB project representative, on the project and developing a priority list
 - Prior to Christmas (12-19-2022); Eric sent Jeremy the “priority list” and project notes for his review
 - January 23, 2023; Jeremy and Eric met to discuss project after Jeremy had reviewed information
 - February 9, 2023; Commissioners signed Professional Services Agreement with APG Architects...separate from construction costs
 - March 9, 2023; Commissioners increased construction budget to \$210,000
- Jeremy reported that Lepi has been helping him price this project
 - Everything shown in the plan has been budgeted, and the following line items are detailed descriptions for what is also budgeted:
 - Includes \$12.00/sf allowance for floor finishes (resilient tile or quarry tile)
 - There will be a lot of concrete cutting/patching that needs done and this will cover the patching that is done
 - If sealed concrete were used, essentially, we would want the entire floor removed and repoured to eliminate the patching areas before it is sealed
 - Walls are painted CMU with epoxy paint
 - HVAC system is heat only
 - Basic restroom accessories
 - Automatic paper towel and soap dispensers
 - No electric hand dryers included...can be an alternate if desired
 - No diaper changing stations included (FB indicated that there were two on the grounds that could be used here)
- Basic plumbing fixtures (manual operation)
 - We could put auto flush valve toilets into the bid as an alternate, for example, and evaluate pricing at that time to see how it fits with the budget
- Remove drywall ceiling, insulate ceiling, reinstall drywall ceiling
- Repaint exterior of building

Goals Met

- ADA Compliance
- Upgrading underground line sizes, as well as water line sizes

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- Providing heat to the spaces to provide year-round use and eliminate the need to winterize the restrooms
- Providing a relatively maintenance free facility – will just need general cleaning and attention/upkeep
- Updated electrical panel/new led lighting

Goals Possibly not met (pending budget pricing for some alternates)

- Automatic flush valve toilets/urinals
- Touchless hand dryer/touchless faucets

John Graham asked if one side of the facility has a water problem that causes the water to be shut off, will there still be water service on the other side. Yes, separate valves.

He also asked amount the number of toilets for men and women after renovation

- Six in the men's and five in the women's

Susan McDonald asked if the automatic flush prevents clogs better manual

- Jeremy said indifferent

Brian King of Lepi Associates joined the conversation.

- There will be four showers on each side; one being ADA compliant

Gail asked if there is ample room in each shower stall for a changing area

- Yes, partitions to create a fully enclosed shower with a partition on the front

Eric asked about a timeline for this project

- Jeremy said that before he can go any further, he needs this group to approve this plan; if we get approval today, they are looking at a two to three week timeframe to get the final specs completed
 - Advertising and bidding will take approximately one month
 - So probably two months before it is in a contractor's hands
 - Three to four months construction
- Eric asked if there is a way to make it, at least, functional for the fair
 - Jeremy would say probably, but there could be a lot of work to be done after the fair
 - Eric is concerned about the price if we wait any longer
- Brian said that if it were to be completed in 60 days, the contractor would have to work nights and weekends and that would accelerate the budget
 - He suggested when bidding to ask for a 60 day completion bid as an alternate
 - It was noted that contractors are "slammed" with work right now
- Jeremy suggested the possibility of a modular unit to use during the fair if the renovations are not complete
- Commissioner Cameron said we won't know until we try...bid it out and see what contractors say. She would feel worse if we didn't at least try. Commissioner Bell agreed. Find a modular unit and put it on hold, and if need be, we'll have it to use. We have to make an effort to get it done.
- Berney Harmon asked about where to place the modular
 - Commissioner Bell said that they have to find a place
 - Berney asked if that place is to accommodate the folks on the hill or the folks down by the hog barn

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- Commissioner Bell said if she'd have to walk to the hog barn for a decent shower, she'd walk
 - Gail agreed that showers are the most important need
 - Berney agreed that there are ample restrooms

Commissioner Bell asked the next step

- Jeremy needs approval of the current drawing/plan
- It will take 2-3 weeks to complete the specs

Mark Zanghi and Eric will do all the front-end documents for bidding

There was clarification that the Fairboard would be the ones renting the modulars.

The members of the Fairboard that were present agreed to the drawing/plan presented to them today by Jeremy.

Commissioner Cameron told the Fairboard members that if there is anything they see today that they want Jeremy to change, now is the time to tell him, because he'll be starting on the final plans tomorrow.

Susan McDonald makes the point that if this project is not completed by the fair this year, the fact that is 60% or more finished, will give everyone great hope that it is in process.

Jeremy explained that they will put the automatic flush toilets, hand-dryers and paper towel dispensers as alternates for bidding.

- Commissioner Crooks asked Jeremy to explain what "alternate" means in the bid process
 - The contractor will bid everything at the "base bid". Then there will be alternates for the different fixtures they want to consider depending upon price

Commissioner Cameron thanked Jeremy for all of the work he has done, thus far, at no charge.

The Fairboard members thanked the Commissioners for their help with this project.

Commissioner Cameron mentioned that she has received several messages and photos from folks very appreciative of the new bleacher backs.

Eric stayed and continued discussion with the Commissioners regarding Cleanface.

- Commissioner Crooks asked if Stan had already done some work in looking in the existing lines
 - Eric said that Stan did look in the lines because they were afraid they might be clogged, they are not clogged
- Eric is going to make contact with Stan to camera the lines
- Eric noted that he thinks the "alternate" idea is good for bidding purposes
 - Commissioner Crooks agreed and said that if the Fairboard wants any of the "alternates" they can throw in the extra money
- Commissioner Cameron confirmed that Mark Zanghi would help Eric prepare the bid packets
- Commissioner Crooks confirmed that there will be a spec sheet each for plumbing, electric, HVAC, etc.

Commissioner Crooks moved to approve the minutes of the March 16, 2023 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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Commissioner Crooks moved to approve the minutes of the March 20, 2023 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

A call was placed to Adam Dickerson at the Health Department regarding property on First Street in the Village of Frazeyburg.

- He said the Village Fire Chief is not comfortable condemning the property
- He wants to talk with the Prosecutor's office regarding the Codes for the condemning properties
- Mark said he will investigate with other colleagues/villages on how they handle such situations

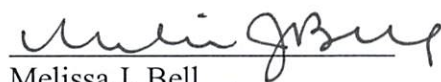
A call was placed to Dennis Dove, Assistant Prosecutor, regarding the property on Stevy Lane in the Village of Frazeyburg.


- Foreclosure has been filed; will be publishing notice

There was continued discussion regarding the Lorena and insurance coverage. No decision made.

With no further business being before the Board, the meeting was adjourned at approximately 4:38 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.