

# Minutes for Thursday, March 28, 2024

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Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

**RES 24-0304** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

Vote was Cameron, aye; Bell, aye, Crooks, aye.

Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- LATCF 2023 Annual Compliance Report submitted
  - \$59,000 remaining as of 3.28. 2024
- Fairgrounds South Entrance Restrooms
  - APG hiring Sands Decker to do site survey
- Jail
  - CMR - AIA Agreements; regarding the insurance section
    - Eric would like to recommend a virtual meeting with everyone involved
  - Ground floor sketch will be presented to DRC, April 25; 12 Noon

Ron Welch, Prosecutor and Mark Zanghi, Assistant Prosecutor came to present the following to the Board:

**RESOLUTION 24-0305** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Master Relationship Agreement by and between NICE Systems, Inc., with an office at 221 River Street, 10<sup>th</sup> Floor, Hoboken, NJ 07030 and Muskingum County Prosecuting Attorney's Office with an office at 27 N. 5<sup>th</sup> Street, Suite #201, Zanesville, OH 43701.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0306** declare an Executive Session at 10:19 a.m. for the purpose of discussing a Litigation of the Muskingum County Commissioners. This session ended about 11:12 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The following legislation was now considered:

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**RESOLUTION 24-0307** approve the line item transfer of monies within Fund Number 145 as requested by Peggy Taylor, Office Manager, as follows:

**LINE ITEM TRANSFER OF MONIES**

<b><u>From Line Item</u></b>	<b><u>To Line Item</u></b>	<b><u>Amount</u></b>
145-373-50413-Engineering	145-373-504001-Contract Services	\$50,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0308** acknowledge the resignation of Noah Rowe, Muskingum County Sewer Department to be effective April 05, 2024.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0309** approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Commissioners, as requested by Shannon Bell, Executive Director of Rambo Memorial Health.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Program equipment & Supplies	020-585-503016	\$25,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0310** approve the decrease in Appropriations within Fund Number 001 & Increase in appropriations in fund number 001, 106 & 144 requested by Marlee Gibson, Director of Muskingum County Board of Elections.

**DECREASE APPROPRIATIONS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Salaries	001-112-501002	\$12,860.93

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Salaries	001-458-501002	\$10,012.10
Salaries	106-458-501002	\$ 535.50
Salaries	144-458-501002	\$ 342.23
PERS	001-458-502003	\$ 1,812.23
PERS	106-458-502003	\$ 96.93
PERS	144-458-502003	\$ 61.94

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0311** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Partial Substantial Completion for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project. The Partial Substantial Completion document indicates the contractor has completed the work in the Old River Road area while working to finish the project in other areas. Stonegate Construction.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 24-0312** approve the Supplemental Appropriation of Funds within Fund Number 145, for the Muskingum County Commissioners, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Land	145-373-506030	\$10,000.00
Contingency	145-373-504999	\$30,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0313** approve and authorize the ADVANCE of Funds from Fund 014 to Fund 145 for the Muskingum County Water Department as requested by Peggy Taylor, as follows:

**ADVANCE OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-51001-Advance Out	145-000-414001-Advance In	\$150,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0314** approve the employment of Laiken Springer due to a former candidate declining, for the position on Unit Support Worker II contingent upon passage of the pre-employment assessments, requested by Amy Sprankle, Human Resources of MCJFS. Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0315** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Wendy Sowers, Clerk of Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Advance Business Communications	Service Labor	\$99.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

A call was placed to Kyle Petty, CCAO, regarding jail funding. He provided contact names and information helpful in presenting the project to Bureau of Adult Detention and Department of Rehabilitation and Correction.

The Commissioners received an email from Heather DalPonte regarding damage to her property from the County water leak in the Dillon Hills/Ragor/Tower Lane area. A call was placed to Ms. DalPonte. She was not available and a message was left.

A call was placed to Commissioner Tim Bubb of Licking County regarding Hopewell School (located in Licking County). It is believed that Polk's (owners of the property) hired Luburgh to demolish the building, without obtaining permits required by the Ohio EPA.

The Commissioners agreed to allow employees, in their immediate office, to work four-ten hour days again this summer, if they so choose and it works with all other employees.

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There was brief discussion regarding the proposed Lorena MOU as presented by Mark Zanghi, Assistant Prosecutor and reviewed by David Tarbert, City Law Director.

Commissioner Bell continued discussion regarding the possibility of leasing the old dog pound on Newark Road to Dr. Gandolf. Commissioner Bell talked with Mark Zanghi, Assistant Prosecutor regarding the feasibility of the idea.

Commissioner Crooks moved to approve the minutes of the March 14, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the March 18, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the March 21, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

A call was placed to Dr. Gandolf regarding the old dog pound. She was not available. A message was left for her.

With no further business being before the Board, the meeting was adjourned at approximately 12:44 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks