

Minutes for March 29, 2021

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 21-0314 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Crooks.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron reported that Dr. Gandoff, veterinarian, called the office this morning and asked for her.

- She is receiving a \$2,500 tuition grant for surgery school through the Feller's Foundation
 - They would rather not award the grant directly to the individual and has asked that the County serve as a pass through for the money
 - Dr. Gandoff said she has received checks directly from the County in the past for services at the Dog Warden's facility
 - Commissioner Porter asked if she's worked for the County before and can prove she has a \$1million insurance policy
 - Commissioner Cameron asked, then why were we paying her to do the surgeries
 - Commissioner Porter said sometimes that slips through the cracks
 - Commissioner Cameron asked if Dr. Smith has a \$1 million insurance policy

The Clerk informed the Board that the Prosecutor's office has asked to meet with the Commissioners, as well as, Dan Long, Wendy Sowers, COC, and Clerks from other Courts.

- Thursday, April 1
- Since there will be approximately eight plus the Commissioners and Clerk, where would the Board like to meet
 - Prosecutor's Library
 - A Courtroom
- The Clerk is to invite Robert Moore to the meeting at Commissioner Porter's request

The following legislation was now considered:

RESOLUTION 21-0315 accept authorize the advertisement of Notice of Sale of Real Property sold by the Muskingum County Sheriff at a public auction as attached.
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-0316 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
MobilexUSA	November 2020 Invoice	\$340.00
Ohio Treasurer of State	MARCS Radios Oct 2020-Jan 2021	\$120.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0317 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Invoice from Datum Filing Systems, Emigsville, PA, for Phase 3 and Phase 4 Mobile Shelving, in the amount of \$335,480.00, for the Muskingum County Records Center.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0318 approve the line item transfer of monies within Fund Number 006 as requested by Sharon Ball, Librarian, Muskingum County Law Library, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
006-250-504132 Subscriptions	006-250-506001 Equipment	\$448.00

This request is due to the necessity of purchasing an updated scanner which is required by the County's bookkeeping system BS&A.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0319 approve and authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Pay Request Number Five (5) in the amount of \$160,009.68 to Flecto Construction for the Muskingum County Dog Warden Project.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0320 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith Fiscal Supervisor, Muskingum County Job and Family Services.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
New Horizons Computer Learning	Tuition - Hairston	\$7,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0321 approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Capital Projects	014-373-504200	\$750,000.00

Construction of new building at 375 Richards Road

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

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Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.
Andy Roberts, Director GIS and Matt Abbott, Director Muskingum County Port Authority, came to see the Commissioners.

- Andy presented the 2020 Muskingum County Comprehensive Plan as compiled by the Muskingum County Planning Commission

The following was then considered:

RESOLUTION 21-0322 accept the 2020 Muskingum County Comprehensive Plan as compiled by the Muskingum County Planning Commission.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Andy presented printing costs for the Comprehensive Plan.

- Allegra Printing - \$5,800-\$6,500; 250 copies
- Franklin Printing - \$4,000-\$4,500; 250 copies
- They had 150 printed last time and there is only one left; looking to print 250 this time
- Who receives copies
 - Everyone involved
 - Several have asked for it
 - Available at the Port Authority
 - New Businesses coming to town
- Commissioner Porter asked if they could be distributed digitally
- Andy said when we printed them ourselves last time is cost approximately \$2,000 - \$2,500 for ink and supplies
- The Executive Summary will be approximately 25 pages
- Commissioner Porter suggested doing 50 at a time, as needed
 - Commissioner Crooks thinks it will cost more to do it that way
 - She had asked Andy to get estimates
- Andy will check on prices for fewer copies and the cost to print the Executive Summary

The following was then considered:

RESOLUTION 21-0323 declare an Executive Session at 10:46 a.m. for the purpose of discussing Real Estate Matters of the Muskingum County Commissioners. This session ended about 11:34 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Newton Township Trustee, Jim Smith, called Commissioner Porter regarding a meeting to look at the Avondale Roads.

- The Clerk is to call the Newton Township Fiscal Officer to get something set up

Commissioner Crooks asked if the Board to consider a decision on Thursday regarding the topic of the Executive Session.

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There was brief discussion regarding the TIRC meeting last Tuesday.

There was discussion on Stan's report of the meeting Wednesday evening of the DunFalls Association.

- The outcome was not favorable
- The Association is not willing to work with adding additional people to the system
- Their attorney told them they could not add additional people
 - But the attorney could not answer Stan's question as to why
- Commissioner Porter said an Association member was quoted as saying, "We defeated one Commissioner once, now we can do it again".
 - Commissioner Crooks said that was Scott Stutes
- Commissioner Porter asked Stan what we can do as far as getting ahold of EPA and saying there are people that what to get off septic and connect to sewer system
- Commissioner Cameron suggested calling WHIZ or do a newspaper article on it
- Stan will continue research
- They keep referring to their attorney, but the attorney cannot answer any questions as to why no one else is allowed on the system
- Commissioner Crooks asked Stan if he had any contacts with EPA
- Commissioner Porter said Stan did say that it was a well-kept system, he did see it
- Commissioner Crooks said that Stan did say there may be an easement issue with some of the business owners
- Stan's text to Commissioner Crooks this morning was that they are not going to have a meeting here
- Commissioner Porter will call Scotty Staker because they were planning to come in

Commissioner Porter reported that Captain Page has called him several times, but as of this morning he has settled down a little

- Regarding crew, bills
 - Captain says they are having meetings and making decisions without him
 - He's the Captain of the ship, he should be included
 - He was going to quit several times last week
 - He has no crew
 - They refuse to pay for some of them
 - Commissioner Porter told him he'd follow up with him at the end of the week

Commissioner Porter mentioned to Scott about plaques for the Board of Elections and Center for Seniors buildings similar to the one at the Rural Services building, with the Commissioners' names.

- 12x18 were \$975 each from Kessler Sign
 - \$100 less each, if purchase two

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- Scott will ask how much if purchasing three, one for the new K-9 Adoption Center
- Commissioner Porter will ask Bowers Memorials for a price
- All three Commissioners agreed

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Commissioner Cameron asked about a contract for Anthony Adornetto for writing the grant for the jail.

- Commissioner Porter said he could ask him for one

The Clerk received an email regarding the oversight of the park in the Bergin Field area of Duncan Falls.

- She will contact Russell Edgington, MV Park District Manager

Commissioner Cameron reported that she contacted Stephanie Spencer, the Auditor's Chief Administrator, regarding Dr. Gandoff's request.

- Stephanie said that would not be a problem it would be treated as a donation
- Commissioner Cameron returned the call to Dr. Gandoff to let her know
- It is the Feller's Foundation, not the Straker Foundation as Dr. Gandoff previously stated

Commissioner Cameron said she asked Scott about the tour of the Putnam Avenue Building that Yvonne Sanders, Director of the Child Advocacy Program and Ron Welch, County Prosecutor, took last week.

- Scott said that Yvonne indicated she would get back to the Commissioners to ask a price
 - Scott said anything to get rid of it
 - CORSA has it insured at \$1,304,000

Commissioner Porter reported that Anthony Adornetto got back to him and will provide a contract.

Commissioner Cameron reported that when she was on vacation, Mike Bennett sent her a text saying that Commissioner Crooks had asked him for his bio, experience and one other thing and he said he didn't need to do the grant, just have Anthony do it.

- She (Commissioner Cameron) had seen Mike earlier for another reason and she thought he'd just give her some names, but he said he'd do that for the County
- Commissioner Cameron understood that he's doing one for the Fair Board and doesn't think he's charging them

Commissioner Cameron said that Judge Vinsel called her and said he has been sending someone down to security between 8-8:30 a.m. to help Cecil and he is also good with sending someone down at lunch, if need be.

- In the meantime, the Sheriff called her and must have talked with Judge Fleegle and Deputy Paxton

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- It sounds like he has it figured out to have Deputy Paxton to cover security at the Law Administration Building from 4-4:30 p.m.
- She told him that she would be back on Monday and would report it to the Board
- She asked Judge Vinsel if had told anyone that he had been sending someone to cover
 - No, but when it's busy in the morning he sends someone down from 8-8:30 and if he needs a lunch he sends someone down from 12-12:30.
- Commissioner Cameron said she went and sat with Cecil this morning and that is a busy place in the morning
- She also realized that he does not have a phone. He gave his to Judge Rankin. The wiring is there and Commissioner Cameron told him we would get him a phone.

Commissioner Cameron said Captain LeCocq stopped in this morning and they discussed the amount of money being spent for security of the buildings.

- Captain LeCocq concerned with public perception
 - Commissioner Cameron agreed

Commissioner Porter got a text from Anthony Adornetto.

- He asked Commissioner Crooks if she wants Anthony to come in to meet with the Commissioners to discuss the 60 hours.
 - No, but she does think we need to talk to Anthony about how to proceed, once the Board decides

To follow up on Court security, Commissioner Crooks reported on Thursday that she had not heard back from Sheriff Lutz. Knowing he was going on vacation, she texted him on Friday to say she wanted to have information to share in session on Monday.

- Was he able to make contact with Deputy Paxton and work that out for security at the Law Administration Building
 - He told her that he had already talked to Commissioner Cameron
 - He said he forgot to talk to Judge Vinsel
 - But he did talk to Deputy Paxton who suggested he talk to Judge Fleegle and everything is worked out to cover 4-4:30 at the Law Administration Building
- Commissioner Crooks called Judge Vinsel Friday evening and left a voice mail this time to say we wanted to bring him up to speed on where we are with security
 - She heard back from him this morning and he asked if she had talked with Commissioner Cameron; he talked to her on Friday
 - Commissioner Crooks wanted to clarify who was following up with whom
- Commissioner Cameron said she didn't call either one of them
 - Sheriff Lutz called her at 11:24a.m. on Friday
 - She told him this was going to be awkward on Monday, but she saved the messages of who called and when
 - Judge Vinsel called her on Friday and she told him she wouldn't be back until Monday
 - She would report the calls on Monday during session

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- Judge Vinsel said he did not know that Sheriff Lutz had figured that out with Judge Fleegle

The following was then considered:

RESOLUTION 21-0324 declare an Executive Session at :47 p.m. for the purpose of discussing Personnel Matters pertaining to Elected Officials of Muskingum County . This session ended about 1:53 p.m.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Mark Zanghi, Assistant Prosecutor, came to meet with the Commissioners regarding the transferring of the deed to JP Morgan Chase. The following was then considered:

RESOLUTION 21-0325 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the General Warranty Deed to JPMorgan Chase Bank, National Association, a national banking association, whose tax mailing address is JP Morgan Chase Bank ; c/o Lereta, P.O. Box 561305, Dallas, TX 75356 for the following property:

Prior Deed Reference: Book 705, Page 286

Tax Parcel Nos. 86-30-01-15-000

81-65-02-01-000

81-65-02-02-000

81-65-02-22-000

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners asked Mark about the possibility of selling 333 Putnam Avenue.

- The Child Advocacy Program may be interested
- Commissioner Crooks thought if we could provide the space for a needed service for a non-profit
 - Commissioner Porter asked if we would, at least, expect them to pay utilities, etc
 - Yes
- Commissioner Crooks said that Commissioner Cameron had mentioned that Erin Welch had said something to her at one time, so she (Commissioner Crooks) reached out to Erin about the Putnam building.

Mark also mentioned the sale of the Dwight Taylor properties.

- Advertise in The Times Recorder April 2 and April 9; Commissioners' Clerk will place the ad; send bill to Prosecutor
- Also running an advertisement in Farm and Dairy for three weeks
- No minimum bid
- Legal descriptions are good as far as they're concerned
 - Commissioner Cameron asked if they had to be approved before transfer
 - Mark said he would ask, but is not terribly concerned
 - Wouldn't the purchaser want to know if they had to have a survey before transfer would be permitted

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- Is that the sellers responsibility
 - Would the County Engineer do that for us
- If the purchaser is getting a loan, wouldn't a survey be required
- 10% down with balance in 14 days
 - Probably not finding a surveyor to complete in 14 days
- Remainder of properties will be sold at a later date because of the scattering of the properties
 - Will try to group them within traveling distance for sale

Commissioner Porter left to attend a Records Commission meeting at 2:30 p.m.

Commissioner Crooks reported that the Sewer Department had already been switched to Palmer Energy.

- No need to follow up with IGS for renewal, there is no "renewal"

Commissioner Cameron reported that she talked with Mark Neal regarding the need for CDL licensing.

- Tri-Valley teaches the CDL classes but cannot administer the test
 - Testing sites must be certified by the State
- Mid-East has the trucks
- Todd McLoughlin teaches classes at Tri-Valley for Tri-Valley students only
- Mark Neal, Matt Abbott and a representative from Mid-East would like to come at the end of April to discuss

Commissioner Porter came back from the Records Commission meeting and reported the following:

- Debra Nye, Auditor, was the only member not in attendance
- They approved one, possibly two, Starlight workers for 10 hours per week
- Commissioner Porter asked about posting the position they are wanting to hire Pam Looker for
 - They said she's already a volunteer
 - She will work 20 hours per week at Wendy Sowers', COC, request at \$10 per hour
- They approved Juanetti's 3% increase retroactive to the date of the other two employee's increase
- They also passed a resolution to turn Records Commission back over to the Commissioners' authority
 - The Records Commission Board will still have to approve RC2 forms, etc.
- Their next meeting will be June 21, 2:30 p.m.

The following resolution was then considered:

RESOLUTION 21-0346 WHEREAS, the Board adopted RES 14-0879 on August 25, 2014 authorizing the County Records Commission the authority to hire and supervise Records Commission employees; and

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WHEREAS, the County Records Commission has requested the Board of Commissioners accept the responsibility the hiring and supervision of Records Commission employees;
NOW, THEREFORE, be it resolved by the Board of County Commissioners of Muskingum County, Ohio, that RES 14-0879 is hereby rescinded and the hiring and supervision of all Records Commission employees shall now be the responsibility of the Board of County Commissioners.
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron asked again about the Dwight Taylor properties and the transfers.

- If all of these properties would have an unapproved description, Denis (surveyor for the Engineer) cannot do this many
- We're advertising the sale of these properties, shouldn't we find out if they're approved now
- Commissioner Porter also stated that you cannot transfer property without a proper survey and you're talking months for a surveyor
- Property cannot be transferred until there's an approved description
- Commissioner Cameron is not disputing that it has to be sold, a deed cannot be recorded until it is approved by the County Engineer
- Mark said he would change the advertisement to reflect the location of the sales; at the sites
- Commissioner Crooks will follow up with Mark regarding these concerns

Commissioner Crooks asked about revisiting giving the villages money from the "COVID" money, since the townships were given money.

- It has recently been learned that the villages will be receiving money through the Federal Rescue Plan and the townships will not.
- On hold for now

Commissioner Porter moved to approve the minutes of the March 25, 2021 session with corrections.

Commissioner Crooks seconded.

Vote was: Crooks, aye; Porter, aye; Cameron, abstain. Motion carried.

Commissioner Cameron asked if Corrie Marple, Records Director, would be coming over on a regular basis to report or just when she needs us.

- Commissioner Porter asked how many other departments do that
- Commissioner Cameron just thought she (Corrie) seems really anxious to get to where she reports to this Board
- Commissioner Porter said there are still reports and forms that the Records Board still has to complete and do
 - This transfer is more for employee problems; hiring and firing
- Commissioner Crooks said we do see some department heads more than others
 - She is hopeful to get back to Performance Evaluations
 - How do we know unless we're getting feedback from them
 - Maybe some sort of reporting
 - Commissioner Porter said we do that in Department Head meetings

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- Commissioner Crooks thinks that's only one way
 - Would it help them feel more connected

Commissioner Porter asked if anyone else got an email from Mark Decker regarding PPE.

- He (Decker) has extra and would like to sell

Commissioner Cameron reported that Genesis is one of ten mega sites for vaccines.

Commissioner Cameron asked if Yvonne Sanders calls about the Putnam Avenue building, do we just invite her in to discuss?

- What do we tell her

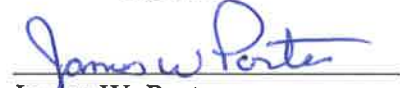
Commissioner Cameron reported that Mark Neal, Tri-Valley; Matt Abbott, Port Authority and Matt Sheridan, Mid-East, would love to come in to discuss the CDL training possibilities.

- All agreed to have them come in

With no further business being before the Board, the meeting was adjourned at approximately 3:41 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.