

# Minutes for March 30, 2023

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

**RES 23-0357** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron reported that she returned a call to a concerned citizen regarding the mention of a homeless camp at the Hallowed Hills Campground owned by Ohio District Council. Commissioner Cameron told her that the Commissioners did not support the County being ODC's applicant.

The following legislation was now considered:

**RESOLUTION 23-0358** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the application for Real Property Tax Exemption and Remission Parcel 17-08-02-04-026, 1005 Fairview Rd, Zanesville, Oh, Falls Twp, West Muskingum School District.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0359** approve the fund to fund transfer of monies for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
<u>Fund Transfer</u>		
001-999-510002 – Transfer Out	053-000-414002 – Transfer-In	\$108,000

**Supplemental Appropriations**

053-102-504001 – Contract Services		\$108,000
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Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0360** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Vicki Vallee, Finance Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Relias Learning	Inv.#SI-308280	\$5,784.18
CDW	Inv#CL75091	\$ 724.66

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-0361** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
South East Area Transit	Bus Passes 11.14.2022	\$250.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0362** approve the lighting of the Courthouse esplanade “BLUE” for Child Abuse Prevention Month – April.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0363** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Certificate of Substantial Completion for the Twin Hills Drive, Helen Drive, Edward Circle Water Main Extension.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0364** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Change Orders No. 1 and 2 for the Twin Hills Drive, Helen Drive, Edward Circle Water Main Extension. Change Orders No. 1 and 2 include a time extension granted because of supply issues and installation of rock ditch protection and replacement of some fittings with brass fittings.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0365** appoint John Litle to the Muskingum Economic Opportunity Action Group (MEOAG) Board with a term to commence May 30, 2023 and end on May 30, 2028.  
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

## RIGHT OF WAYS

**Charter/Spectrum; Zanesville**  
**Salem & Perry Township; Co Rd 18,81,64,67,258,109**  
**Placing 15 poles**  
**Start Date: 03.24.2023; Completion Date: 04.24.2023**

**Charter/Spectrum; Zanesville**  
**Salt Creek, Rich Hill, Blue Rock, Meigs Township; Co Rd. 448,61,63,79,452,97**  
**Placing Several poles & Underground**  
**Start Date: 03.27.2023; Completion Date: 04.30.2023**

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Commissioner Cameron reported that Mayor Mason has called and she invited him to come talk with all three Commissioners today, regarding the Lorena.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.  
He presented the following for consideration:

**RESOLUTION 23-0366** authorize the advertisement of bids for the Cleanface Restroom Renovation Project at the Muskingum County Fairgrounds.  
Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, not voting. Motion carried.

Eric continued his updates:

- Notified Mark Eicher of Commissioners' approval to continue with repairs of hoop barn at NorthPointe
- Eric has not heard anything further from Pat Kelly regarding Avondale HVAC and generator bidding
- Eric reported on the OMEGA meeting he attended Tuesday

Stan Lucas, Sewer Department Manager, came to talk with the Commissioners.

- Sidwell approached Stan asking to pump leche off of their landfill by Avondale
  - Leche is rainwater that leaches down through the landfill
  - They have to keep that pumped off
    - They've been taking it to Bass Environmental, but are looking for a different option
  - Sidwell will have to fill out a pre-treatment permit with the City of Zanesville and they will also have to do sampling, which they have already done
  - Agreement will need to be drafted by the Prosecutor's Office
    - Only leche from on-site, no off-site leche
    - No odor and no corrosion
- All agreed for Stan to move forward with Sidwell

Scott Lee, Facilities Superintendent, came to discuss the cleaning of the Courthouse windows.

- Scott has obtained two estimates
  - It was agreed to continue with Shine Pros and have outside and inside of all Courthouse windows; \$3,500

Commissioner Crooks moved to approve the minutes of the March 23, 2023 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was brief discussion regarding an email from Danny Brenneman, MCJFS Director, sent regarding the impending agreement between Child Support and the Prosecutor's Office.

The Commissioners discussed an email conversation with Mark Zanghi regarding the donation of the Courthouse Esplanade nativity.

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After the donation, the Commissioners were asked for a letter acknowledging the donation and assigned a value.

Commissioner Crooks said she called the vendor to ask if he knew where we might look for a new nativity for the Courthouse lawn. He initially said we could use one that he had, and Commissioner Crooks thought we would be renting it. Later he called Commissioner Crooks and said he would like to donate it to the County. Commissioner Crooks said he totally volunteered to donate the nativity and initially didn't ask for anything in return.

- Commissioner Crooks said it was her understanding that we were going to talk with AVC Communications about a donation to lighting project....what's the difference?

In continuing discussion regarding the Lorena, Commissioner Cameron reported that the Mayor had called and asked if it was okay to tell Bill Page to proceed.

- Commissioner Cameron told him we would be in session tomorrow, if he wants to walk up
- Her concern is, how do the bills get paid and do all three parties have to approve them?
- Commissioner Bell said that Commissioner Crooks had suggested to her that Eric Reed be in charge of the Lorena. Commissioner Bell is not sure Eric has the capacity with all of the other projects he is working on.
  - Commissioner Bell is willing to be in charge of the Lorena from the Commissioners' side and work with Bill Page and Doug Hobson
- Commissioner Cameron asked if Eric wanted to manage the Lorena
  - Commissioner Crooks just thought he is involved with the Commissioners so much and he wouldn't tell us no, he'll do whatever we ask
- Commissioner Bell feels that Kelly needs support through the conversations regarding the Lorena and she is willing to be the County's authority representative, especially as "contentious as this damn boat is", so she is willing to help out

Mayor Mason came to meet with the Commissioners and there was brief discussion regarding the possibility of joining the County and City jails....not doing away with Municipal Court, simply combining the jails as additional jail space is desperately needed.

There was continued discussion with the Mayor regarding the Lorena

- Who will the Captain report to?
  - Doug Hobson and Commissioner Bell
- Who will approve purchases?
- It was agreed that expenses and revenues will be split 50% - 50%
  - Insurance will be split three ways; Commissioners, City and CVB
- Pam Davis joined the discussion to share information regarding insurance and employment of Captain and Crew
  - Crew will be 1099 employees of CVB
  - CVB will be listed as additionally insured
- Commissioner Crooks would prefer all expenses go through Kelly at CVB
- City of Zanesville has budgeted \$10,000 for Lorena expenses in 2023

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- There was also discussion of the possibility of increasing ticket prices
- Pam will move forward with insurance

The Commissioners met with the following regarding Shala Circle vacation request:

Mark Eicher, Engineer  
Mike Maniaci, Muskingum Township Trustee  
Denis Swierz, Engineer's Surveyor  
Andy Roberts, GIS  
Mark Zanghi, Assistant Prosecutor (by phone)

It was agreed that the Prosecutor's office will draft an agreement between the current landowner and the Township regarding the cul-de-sac in question.

The following was then considered:

**RESOLUTION 23-0367** declare an Executive Session at 10:24 a.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Engineer. This session ended about 10:31 a.m. Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

A call was placed to Mark Zanghi, Assistant Prosecutor, regarding the donation and subsequent letter for the Courthouse Nativity.

- Mark's first question was how the donation initiated
  - Commissioner Crooks addressed that question by saying that she contacted the vendor to see if he knew where we might find a large nativity
    - The vendor had a large one that he said we could use
    - Commissioner Crooks thought we would just be renting it
    - Later this vendor called Commissioner Crooks and said he would like to donate the nativity
    - A few months later he called and asked for a letter acknowledging the receipt of the nativity and asking that the value of \$10,000 also be acknowledged in the letter
- Mark said this complicates ever hiring this vendor in the future
- Commissioner Bell asked if anything can be done to rectify
- Mark said he would continue to consider the situation and get back with the Board

A call was placed to Mark Eicher, Engineer, regarding the Commissioners approval to have the hoop barn at NorthPointe repaired.

Commissioner Bell left session at 10:50 a.m. for a personal obligation.

Pam Davis, Human Resources and Mackenzie Hill, Benefits Specialist, came to talk with the Commissioners about adding coverage for autism treatment to the insurance coverage. All agreed to add to coverage.

Pam also presented a new hire for Housekeeping and the following was considered:

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**RESOLUTION 23-0368** approve the employment of Crystal Linscott as full-time Housekeeper for the Muskingum County Maintenance Department, contingent upon passage of the pre-employment assessments. Starting wage will be \$12.00 per hour with the opportunity for an hourly increase of \$.50 after the successful completion of 180 day Probationary Period. Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, absent; Crooks, aye. Motion carried.

A call was place to Chief Bourne of the Village of Frazeyburg to update him on the First Street and Stevy Lane properties.

Kacey Stackhouse, Office Clerk, reported that Judy Pyatt from the Garland Hotels Corporate Office called her today asking questions about the lodging taxes . She indicated that they are having some bookkeeping issues which they are working to correct.

Pam Davis, Human Resources, came to discuss a response letter to the Board of Elections regarding some of their employee policies.

Commissioner Cameron reported that Mayor Mason had called and said he had met with Captain Page and Doug Hobson. They wondered if it was okay to call Scott and/or Jeff in Maintenance to ask for help with the vessel...yes. Pam suggested that their time be tracked. Pam suggested that a maintenance fee be developed when the Captain and crew are doing work, such as painting and cleaning, on the Lorena. Pam reported that she has a quote for insurance of \$14,000+. There will also be the cost of the annual Coast Guard Inspection. The quote for power washing is \$2,700+

Don Madden, Projects Director, came to ask the Commissioners about the RFQ's for the Maysville Water Extension project. All agreed that Don will review.

Don asked about purchasing a new mini-hoe for the Water Department. Salem Township would like to purchase the old hoe. Don has talked with Mark Zanghi, Assistant Prosector, said it would be okay because governmental to governmental. All agreed to allow.

Eric Reed, came in and reported that he received a response from Pat Kelly regarding Avondale. Said okay to do an addendum and has talked with the contractor and the "owner" about color and sizes. Eric is not sure who he is referring to as "owner".  
The following was then considered:

**RESOLUTION 23-0369** authorize and approve Addendum #1 to Avondale Window Project in the amount of \$19,404.00, for installing 12 additional windows in the gymnasium. Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Bell, absent; Crooks, aye. Motion carried.

There was discussion regarding communication of projects within the County, such as Community Development, Engineer, ARPA, Water, Sewer, etc. Eric is willing to put together a spreadsheet for internal reference.

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Commissioner Cameron reported that she had conversation with Derrick Moorehead and he shared with her that he is representing Garland Hotel. Derrick reported that Garland had made a large payment and the Auditor's office has corrected the amount that was reported at the TIRC meeting.

Robert Moore, IT Director, asked about upgrading the Board of Elections fiber service to 1G x 35 mb. All agreed.

With no further business being before the Board, the meeting was adjourned at approximately 3:02 p.m. on the motion of Commissioner Crooks and the second of Commissioner Cameron.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*