

Minutes for April 05, 2021

Commissioners Present: Crooks, Porter, Cameron

Staff Present: Beth Iden

RES 21-034 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.

Seconded by Commissioner Cameron.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Crooks asked if there were any updates.

- Commissioner Cameron said Pam asked if we weren't going to post the Records Retention position.
- Commissioner Porter said he thought it was a done deal.
- Commissioner Crooks said they could ask Mark Zanghi about the decision. She understood the order would fall to Records decision.
- Pam will still require drug screening and pre-employment screening.

Commissioner Crooks had an e-mail from a resident complaining about parking on a street in Springfield Township.

- Nothing can be done if it is not zoned.

Commissioner Crooks reported Scott Lee said the heating unit at the Adoption Center had to be repaired.

- He had talked to Commissioner Cameron previously
- Commissioner Crooks said if request are made to make changes, suggested to come in to talk to the Commissioners
- Commissioner Porter would prefer everyone come in to discuss changes
- Jeff LeCocq said the repairs would be around \$200.00...no heat in big area of building
- Commissioner Porter asked if it was being repaired or replaced.....repaired
- Scott said repairs would be approximately \$1,000.00

More discussion on the parking problem in Springfield Township.

- Safety issue concerns with parked cars on the street during plowing.
- It is not marked No Parking, where is the ordinance for no parking.
- Liability of the owner of the car when being plowed.

Commissioner Cameron mentioned the article in the paper regarding the Lorena.

Log stuck in the rut, can't control it now

The following legislation was considered:

RESOLUTION 21-0348

moved the adoption of the following Resolution:

Minutes for April 05, 2021

WHEREAS, Muskingum County entered into a Software License Agreement, a Software License Summary, and a Software Maintenance Agreement effective on or about March 23, 2018 with the Pioneer Technology Group; and

WHEREAS, upon consultation with the County Prosecutor, the County Clerk of Courts, the Juvenile Court, and the Clerk of the County Court, it has been determined that the Pioneer Technology Group is in material breach of the Agreements; and

WHEREAS, the County Prosecutor, the County Clerk of Courts, the Juvenile Court and the Clerk of the County Court have indicated to the Board of Commissioners that they desire to immediately terminate the Agreements;

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Muskingum County, Ohio, that the County Prosecutor, as statutory legal advisor to Muskingum County government, is authorized to provide written notice to the Pioneer Technology Group terminating the Agreement effective April 1, 2021. (see attached)

Commissioner Cameron seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Cindy S. Camero , aye

Mollie S. Crooks, aye

James W. Porter, aye

RESOLUTION 21-0349 authorize the Muskingum County Building Department/aka Mid-East Ohio Building Department to waive building fees in the amount of \$226.60 for PA #16156 for Coshocton Public Library Hydraulic Elevator Modernization located at 655 Main St, Coshocton, OH 43812. The applicants paid \$226.60 to much for the scope of work that is being done on this project.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye .

Motion carried.

RESOLUTION 21-0350 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tiffany Beardsley, Administrative Assistant, Coroner.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Contract Services	Autopsy	\$1,500.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0351 approve the employment of Jerri Oliver, Muskingum County Job & Family Services for receptionist, contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0352 authorize Mollie S Crooks to sign on behalf of the Board of Muskingum County Commissioners the contract for Muskingum County Jail Consulting Agreement by Anthony Adornetto . (see attached)

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Minutes for April 05, 2021

RESOLUTION 21-0353 approve the line item transfer of monies within Fund Number 691 as requested by Larry Daniels, County Veterans Services Officer, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-691-507001 Miscellaneous Expenses	001-691-504011 Cemetery Upkeep	\$1,980.90

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Matt Russell from the Engineers Office came in for a bid opening.

Commissioner Porter asked him about the Newton Township road to the new bridge.

Matt said Dennis is looking into surveying the project.

Commissioner Porter asked if there is any way to have No Semi signs put on Dresden Rd.

- Matt said the County is not allowed to prohibit traffic on that road. City responsible
- Commissioner Porter questioned who would enforce it.

The following legislation was now considered:

RESOLUTION 21-0354 hereby open bids for Muskingum County Engineers Facility.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0355 Authorize taking bids under advisement for the Muskingum County Engineers Facility

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried

Commissioner Cameron said Mark Eicher, Engineer, had asked if there was any money, old or new, available for contracting a new office

- Commissioner Crooks asked if the Engineer had any money available for new construction
- Matt reported construction for office and shop \$500,000 - \$750,000
- Commissioner Porter said he is sure they would qualify for the air filtration in the new facility.
- Double Wide on property would be removed
- Building will be 2 story...ground floor offices and then the second floor would have an entrance to the shop
- Commissioner Porter reported that prices are high right now...steel vs wood is real popular

Matt estimates 25 miles of roads will be repaved this year.

- Dresden Rd from City to Vista View, all of Millers Ln., all of Kopchak Rd., rest of Licking Rd., Limestone Valley Rd., all of Richvale Rd., Sonora Rd. from Boggs Rd. to Norfield Rd., part of Ridge Rd., Old Coopermill Rd. and E Athens Rd.

Minutes for April 05, 2021

- Gates and lights have been added to Pleasant Valley rail road crossing

Commissioner Crooks told Matt about a resident on Fulton Rose Rd complaining of sewage running through a ditch.

- Health Department called the Engineers Office
- Adam from the Health Department said there has to be probable cause to investigate
- Resident did not want to file complaint and said he would block the ditch
- Told he could not block the ditch...Mark Zanghi is aware of the situation
- Commissioner Crooks told the resident that the Commissioners do not have any authority over either department to handle that situation

Continued discussion on Engineers Office remodeling.

- Plans are partially drawn
- Facility built in the 70's
- Would provide more individual office space
- Will be built where the double wide sits now

Commissioner Porter asked about scraped steel beams.

- Matt said they have been getting good deals on scrap beams
- Used concrete box culverts are being bought to replace small bridges

Commissioner Crooks said Mark Eicher mentioned the 22/93 connector....it is on their radar

- High volume of traffic on Dillon Falls Rd
- Engineers have to revisit plans already completed
- Commissioner Crooks asked how many townships have plans for roads...25% or less
- They were given \$20,000 for road and bridge repairs
- Five percent of the Federal infrastructure money is going toward bridges

Discussion on townships and engineers office sharing mowing and snow removal services.

- Matt said they try to help with big pipes, chip & seal, some grading, replace pipes before paving
- Commissioner Porter said any pipe over 36" the engineers replace
- Matt was asked to explore shared services
- He said not many share....Madison County shares services

Pam Davis joined the session

- Robert Moore and Pam will be in at 2:00 today to discuss the new employee portal
- Commissioner Crooks texted Mark Zanghi to come in for the Executive Session
- Commissioner Crooks asked Pam about the interviews for temps for EMA
- Mark Zanghi joined the session

Discussion on the sequence of actions of the Records Commission

- Commissioner Crooks explained to Mark the action of the Records Commission to hire a volunteer for a part-time position right before they voted to turn the supervision of the Records Center employees over to the Commissioners' office

Minutes for April 05, 2021

- Mark said the Records Commission decision before turning over to the Commissioners was within their sound discretion to do so
- Pam talked to Corrie and Corrie said she had already told Looker that she was hired
- Pam feels the position should be posted and overrule the Records decision
 - Pam agreed she would do whatever the Commissioners told her to do
- She told Corrie regardless, Looker will still have to fill out an employment application and go through pre-employment screening and drug test
- Mark said the pre -employment screening should still be done; Commissioners agreed
- Commissioner Porter said Ron Welch made the motion and Wendy Sowers seconded the turnover to Commissioners after the hire
- Commissioner Cameron said in the end why hire her and make Pam go thru all that
- Would Wendy be willing to pay for a different hire for that position?
- Mark asked if this person is being hired for assistance with the Clerk of Courts....why isn't Wendy paying for her? Why is the Commissioners deciding?....Because it is a position at the Records Center
- Most of the work being done now by the volunteer (Looker) is for the clerk's office
- Commissioner Cameron asked Pam about the policy for volunteers
- Mark said there is no prohibition that Wendy can't transfer money to hire someone
- What is the money trail for revenue and hiring expenses
- Did amount of work prompt this new position? Not sure what prompted it
- Pam asked if she is to post or not to post the position
- Mark suggested calling Jeff Stankunas regarding whether to post for the position, his concern is overriding the Records Commission

RESOLUTION 21-0356 declare an Executive Session at 11:50 a.m. pursuant to R.C. 121.22(G)(2) for the purpose of discussing the purchase or sale of an interest in real property. This session ended about 12:07 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron asked Mark about the contract with Anthony Adornetto regarding hours.

- A maximum of 60 hours at \$100.00 per hour.
- Not to exceed \$6,000.00

The commissioners adjourned for lunch to resume at 1:30 p.m.

Bob Smith and Allen Bennett, Juvenile Department, came to discuss the Capital Money for Camera Project

- They received notice of approval for a grant they applied for in October 2019
- Commissioner Porter recalled agreeing to help with the balance
- Grant was 60/40, asking \$38,938.09 from Commissioners....not covered in their budget
- New estimates...minimal cut backs...change in a couple cameras
- They are still using Zoom, seems to work out well for out of town parents
- Commissioner Crooks asked if it is state purchase pricing, do they have to get other quotes?

Minutes for April 05, 2021

- Allen will check with Mark Zanghi to see if other quotes are required
- Bob said it needs done by May or ask for extension
- Pay up front, then reimbursed....yes
- The population had gone down at the beginning, but picked back up in the last 2 or 3 months
- Truancy court has seen an increase due to students not participating in their Zoom classes
- No positive COVID cases among juvenile residents, some staff were positive and had to quarantine
- Hired 3 people last year....feels new pay scale helped retain employees

Commissioner Cameron asked how it is going with the new Adoption Center so close

- Bob Smith is concerned with the location
- Some type of screening will need placed around kennels so the public can't see the juvenile residents in the courtyard
- Dogs inside at night, so should not interfere with the juvenile residents sleeping
- Scheduled outside break time for juvenile residents
- Commissioner Porter asked if they are suggesting we put up some kind of barrier between kennels and juvenile center....yes
- Commissioner Cameron suggested they talk to Shawn Johnson with any concerns
- New cameras will be more efficient...more cameras, clearer pictures, better security
 - Two cameras in each pod, none in individual sleeping areas, new cameras outside
 - More efficient use of cameras, part of old system will be utilized
- Bob feels it will be a good fit with the center....use as community service for juvenile residents if possible

Pam Davis, Mackenzie Hill, Robert Moore came to discuss the new Employee Portal.

- Link on county website page for all employees
- B S & A information available
- Announcements, Documents, Benefits H.R., Employee Directory, My Account, Employee Assistance Program
- Pam said the focus would be on communication with employees
- Commissioner Crooks suggested putting a link to OPERS on the portal
- Will save the County on postage and paper
- All County employees will have equal access to portal

Pam said Wendy will fund the Records position regardless of who they hire

- Require 5 days posting through Commissioners

Following legislation was then considered:

RESOLUTION 21-0357 approve the posting for a position in Records Retention for a part-time Records Clerk at \$10.00 per hour/20 hours per week. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Minutes for April 05, 2021

Discussion on the County Court security hours

- Commissioner Cameron asked Pam if it is a 9 hour shift
- Sheriff would like to know if it was a formal request to make it a 9 hour position
- Would like to know so he can post
- Commissioner Cameron said the deputies do not have a scheduled lunch time

Kacey brought in documents from Corrie Marple to be given to the Commissioners and Clerk.

- The large packet included all minutes and decisions from the Records Commission since 2015.
- Request for security cameras....will not be approved by Commissioners

Further discussion on fencing around the Adoption Center

Deputy Clerk reported Bob Snavelly will be here in person for his next meeting on Thursday, April 08, 2021 at 2:00 p.m.

Commissioner Crooks said large organizations normally have an employee portal so everyone has equal access.

Pam Davis called in to say there was not a Resolution regarding a 9 hour shift for security.

- Does not recall hours being mentioned

Discussion regarding minutes from Monday, April 01, 2021.

- Minutes will be on hold until Thursday, April 08, 2021

Commissioner Cameron mentioned attached e-mail from USDA.

- Commissioner Porter said to make sure to reply by deadline
- Deadline is April 30, 2021

Commissioner Porter said County website needs updated with the fire department contacts

- Deputy Clerk will contact Jeff Jadwin for new list

Suggested having Corrie Marple sit down with Pam Davis to discuss policies on calling off, vacation time, flex time.

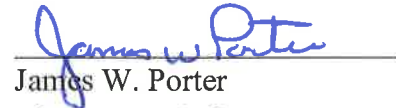
- President of the board signs on all requests
- Commissioners agree that cameras at Records Center not need at this time

Minutes for April 05, 2021

With no further business being before the Board, the meeting was adjourned at approximately 3:30 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.