

Minutes for April 06, 2023

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Beth Iden (morning session), Susan Reese (afternoon session)

RES 23-0378 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Mark Eicher, County Engineer and Matt Russell, Administrative Deputy, came in for the Road Resurfacing bid opening.

Also present:

Eric Reed, ARPA Compliance Officer

Nancy Randolph, Shelly and Sands Co.

Scott Schnegg, NLS Paving, LLC.

Ada Foshee, Shelly Co.

The following legislation was now considered:

RESOLUTION 23-0379 hereby open bids for Road Resurfacing, Muskingum County Engineer.

Project 23-1 (County Roads) Estimate	\$1,306,824
The Shelly Company	\$1,374,577.95
Shelly & Sands, Inc.	\$1,342,218.25
NLS Paving, Inc	\$1,369,928.50

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0380 hereby take bids under advisement for the Road Resurfacing project for Muskingum County Engineer Department.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Discussion on various bridge grants, Gaysport Bridge, Cutler Lake Rd culvert.

Adams Lane bridge will not be bid this year due to easement difficulties.

The following legislation was now considered:

RESOLUTION 23-0381 authorize a change in the charge for a new 3/4 inch residential water meter when a meter is being purchased by a customer to be \$375.00 each due to the increased cost of meters. The Board of County Commissioners of Muskingum County also hereby authorizes an increase in the minimum water rate to be \$4.00 per thousand gallons of water. The water rate for leak adjustments shall remain at \$3.71 per thousand gallons.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0382 authorize Todd Hixson to travel to the County Treasurers Association of Ohio 2023 Spring Conference in Fairborn, Ohio, April 25, 26, and 27, 2023. Estimated cost: \$775.00
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0383 approve the Supplemental Appropriation of Funds within Fund Number 011, for the Muskingum County Job & Family Services, as requested by Tom Smith, Fiscal Supervisor.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
WIOA Youth	011-692-504181	\$40,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye ; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0384 approve the fund to fund transfer of monies for the Muskingum County Engineer's Office as requested by Mark Eicher, Engineer, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-510002	056-900-414002	\$61,991.22

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0385 approve the fund to fund transfer of monies for the Muskingum County Water Department as requested by Peggy Taylor, Office Manger as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-510001	164-000-414001	\$500,000.00

Water Fund-Advance Out Norfield Road-Advance In
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0386 accept and approve Tax Incentive Review Council Recommendations for 2023.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Mark Eicher, Engineer, Matt Russell, Administrative Deputy, Eric Reed, ARPA Compliance Officer, were present for the following bid opening.

The following legislation was now considered:

RESOLUTION 23-0386-B open bids for Asphalt Emulsion, Muskingum County Engineer. There was one bid to open and it was from Asphalt Materials.
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0387 approve the award of bid to Asphalt Materials for asphalt emulsion for the Muskingum County Engineer Department.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric Reed commented on the hoop building in Dresden and how the plastic is torn and looks bad. Mark Eicher will see who the manufacturers are and prepare the general specifications for anyone wanting to bid on the repair of the building.

Sheriff Lutz came to session.

- Commissioner Cameron asked about having MARCS radios for Courthouse security, Law Administration security, and Hixson building security.
 - Sheriff Lutz asked why it is being brought up and Commissioner Crooks said she had been talking to Cecil, security at Law Administration, and he mentioned having radios
 - Commissioner Cameron asked Jeff Jadwin, EMA Director, if money was still available for MARCS radios and he said yes
 - Sheriff Lutz said they have high band linked into the jail, but he will check into the cost involved with providing the MARCS radios

Discussion on the email Sheriff Lutz sent the Commissioners about raising the K-9 Adoption fee.

- The Commissioners will discuss the proposed increase with Debra Nye, Auditor

Sheriff Lutz said Child Support employees are going to volunteer to help walk the K-9 Adoption dogs.

Commissioner Cameron reported a conversation with Ron Welch, Prosecutor regarding the jail. Commissioner Cameron asked Sheriff Lutz if the County has ever used City jail space, if the County has additional inmates. The Sheriff said yes, they could do that if the jail has the extra space and he could work that out with them.

Mark Zanghi, Assistant Prosecutor, came to session.

Sheriff Lutz stated that the jail replaced the Pay to Stay at jail program with a \$25 book-in processing fee.

Sheriff Lutz left session at 11:38 a.m.

Mark Zanghi, Assistant Prosecutor introduced a MOU document for CSEA to the Commissioners.

The following legislation was now considered:

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RESOLUTION 23-0388 accept and sign Memorandum of Understanding between the Muskingum County Prosecutor and Muskingum County Child Support Enforcement Agency, (CSEA), regarding the provision of legal services of assistant prosecutor attorneys, as prepared by Mark Zanghi, Assistant Prosecutor.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Mark Zanghi discussed the license agreement between Department of Natural Resources and the Dillon Hills Project. Don Madden, Projects Director, Stan Lucas, Sewer Supervisor and Mark had some concerns with the agreement. Don and Stan and Zack Forker, Assistant Projects Director, had a zoom meeting with the Department of Natural Resources and a new agreement will be prepared and reviewed.

The following legislation was now considered:

RESOLUTION 23-0389 declare an Executive Session at 11:47 a.m. for the purpose of discussing a Pending or Eminent Legal Matter of the Muskingum County Commissioners. This session ended at 12:09 p.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0390 approve and authorize the appointment of Legal Counsel to represent the Honorable Janet R. Burnside as requested by Muskingum County Prosecutor Ron Welch.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Continued discussion regarding the Courthouse Christmas light project. The Assistant Prosecutor, Mark Zanghi, suggested putting the project on hold for this year. The Board agreed to not pursue the project this year.

There was discussion on cosmetic uplifts for the first floor Rotunda.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Susan Reese, Clerk, was present for the afternoon session.

Jeff and Doris Roberts, Dave Abele, Paul Abele and Mark Eicher, County Engineer, came together at the request of Dave Abele to discuss a culvert on Cutler Lake Road. The Abele's and Roberts' have a concern with the size of the culvert.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

He had a question regarding the funding for the Cleanface project at the Fairgrounds. Will the project funds come from County General or ARPA funds?

- It was decided to pay for the project from the General Fund 001-114-506070

Pam Davis, Human Resources, came to talk with the Commissioners and the following was considered:

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RESOLUTION 23-0391 declare an Executive Session at 2:32 p.m. for the purpose of discussing a Personnel Matter of Muskingum County Maintenance and Board of Elections. This session ended about 3:22 p.m.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0392 WHEREAS, a Board of County Commissioners, pursuant to Section 307.15 of the Revised Code of the State of Ohio, may by resolution, enter into a contract, without competitive advertising or bidding, for the purchase or sale of motor vehicles from or to any department, agency, or political subdivision of the State of Ohio; and

WHEREAS, the Board of Hopewell Township Trustees is the owner of a 2004 International Truck with a snowplow and hopper insert that is no longer necessary for use by the township; and

WHEREAS, the Muskingum County Engineer has expressed interest in obtaining the 2004 International Truck with a snowplow and hopper insert for use by the county highway department.

NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners, Muskingum County, Ohio, does hereby authorize the purchase of the 2004 International Truck with a snowplow and hopper insert for the Muskingum County Engineer in exchange for the Muskingum County Engineer providing \$18,000.00 (eighteen thousand dollars) of chip and seal application services to Hopewell Township during 2023.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0393 approve and authorize a Market Adjustment for Housekeeping Supervisor to \$27.50 per hour to be effective April 09, 2023.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Don Madden, Projects Manager, came to talk with the Commissioners about a call he received this morning from EPA; Brandon Kilbarger, regarding the Maysville Water Project.

- EPA agrees that this is a “regionalization” project
 - They will give the County grant money for the portion that connects at Rural King
- Don is concerned that the other portion of the project, the \$4.5 million for the wellfield and treatment plant upgrade, will not qualify
 - EPA wants the County to split the funding application into two projects
 - Don explained to Brandon that one portion doesn’t do any good without the other portion
 - Don feels that somewhere along the line, it has fallen through the cracks, with EPA
- Don is waiting on a callback from someone in another department at EPA

Commissioner Crooks moved to approve the minutes of the March 27, 2023 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.


Motion carried.

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With no further business being before the Board, the meeting was adjourned at approximately 4:05 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.