

# Minutes for April 08, 2021

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Commissioners Present: Crooks, Porter, Cameron

Staff Present: Susan Reese

**RES 21-0358** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.

Seconded by Commissioner Cameron.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

The Clerk was asked to prepare a Certificate of Appreciation for Alma Tennent, Clerk of County Court, for her retirement at the end of April.

Commissioner Cameron pointed out that it was listed in the newspaper what the villages and townships received from tax collections.

Commissioner Cameron said that Chris Hamill mentioned that it is being discussed to move the primary to May, instead of March.

- Commissioner Porter heard that they may be considering two primaries

Commissioner Porter said he would have to leave at 3:00 today for an appointment.

Commissioner Cameron reported on the Municipal Airport meeting she attended.

- She brought a book of proposal with maps from the meeting for the Board's review
- They are talking about extending the runway at the airport
- Commissioner Porter asked if there was a cost estimate
  - Will they need to purchase additional property

Commissioner Crooks reported the first Board of Revision hearings were held yesterday

- They have received 54 requests
- They met with ten yesterday
- There will be at least two more days of hearings

Commissioner Crooks said Mark Zanghi is available this morning to discuss the letter to Mr. Cherevas.

- Commissioner Porter would like to meet in person with Mark and Don Madden
  - The Clerk will set up a time for all to meet

Sheriff Lutz came to meet with the Commissioners and the following was considered:

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**RESOLUTION 21-0359** declare an Executive Session at 10.22 a.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Commissioners. This session ended about 10:58 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter asked what is going to happen to current security at the Hixson Building.

- Sheriff understood Judge Kalis to say she would be trying to utilize those folks in other positions, but there may be one that she didn't know if she could utilize
- Commissioner Cameron pointed out that Commissioner Porter has said it and she agrees, and we have no choice, but half a million dollars is a lot of money, but she doesn't know what to do when Judge Kalis has asked for it
- Commissioner Porter is on record not supporting it
- Commissioner Porter said he wasn't even here when that was decided (Courthouse security). He didn't have an opportunity to give his input on that
- Commissioner Cameron does not begrudge that decision with the amount of visits that come through here
  - There were only two Courthouses in the whole state that didn't have security
- Commissioner Cameron thinks that when the security has worked in Domestic Court for 18 years for Judge Hooper and she (Judge Kalis) has \$37,000 in her budget to do it and she's not giving it back...wouldn't we want those six guys out on the road catching the bad guys
  - But, how do you tell Judge Kalis, in today's age, that she can't have what we have here
- Sheriff Lutz pointed out that Wendy Sowers, Clerk of Courts and Title Office, in the Hixson Building, is giving us money for cruisers every year
  - Commissioner Porter said that's politics

Todd Hixson, Treasurer and Jody Spencer, Park National Bank came for the Investment Committee Meeting at 11:00 a.m. and adjourned at 11:23 p.m.

There was continuing discussion regarding the Hixson Building security.

- Commissioner Cameron said they are Judge Kalis' employees, it would be her place to tell them of the change
  - It's worked for 18 years for Judge Hooper
  - Disappointed she's not returning the \$37,000 in her budget for security
- Commissioner Porter said to remember that at budget time

The Commissioners met virtually with Candy Emmert and Melissa Wood of Adult and Child Protective Services.

- April is Child Abuse Awareness and Prevention Month
- They will be featuring a Child Prevention Hero everyday on their website
- They asked to light the Courthouse blue in recognition
- They have seen an uptick in reports
  - March 2020 – 40

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- April 2020 – 25
- March 2021 – 86
- Commissioner Porter asked if that meant that a large portion of children fell through the cracks last year
  - Yes, schools were closed, no doctor appointments; they weren't being seen
- Commissioner Cameron noted some horrific cases this year and asked if there is something more we can be doing to prevent this
- Commissioner Crooks asked who are mandated reporters that they count on
  - Anyone and everyone in the school system
  - Doctors' offices
- Candy noted that 85-90% percent of all cases involve some type of substance abuse
  - Because of COVID they've seen more people dealing with mental health issues
  - Some families have had more money trickling in to their homes, which has made it easier to access drugs
  - In March 2020 there were 150 children in the system
  - March of 2021 there were 194 children in the system
    - Seventeen in Avondale
    - Ten in other residential centers
    - Muskingum County has 60 licensed foster parents

Commissioner Porter reported that the Lorena does not need to have carpet and decking now.

- Spent time with some of them Tuesday; not a good situation; not getting along at all
- He would like the history of how the Convention Facilities and Kelly Ashby took over the Lorena
  - Should we consider taking over the financing and tickets
  - Have we ever seen a profit and loss sheet...no
  - We need to get a better handle on things
- Commissioner Crooks suggested the Captain and Kelly come in to discuss
  - Commissioner Porter doesn't know if the Captain would show up, right now
    - Captain is not included in much of anything, as far as decisions
- It's Commissioner Crooks' opinion that he is the Captain, he drives the boat; selling the tickets, printing, administrative would appear to be CVB
- Commissioner Porter reported that they called the Captain and demanded a key for the marquis and there is no key
- Commissioner Crooks just thinks it would be nice to have everyone in the same room
  - Financially, we have a lot invested
  - Good to be involved

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The following legislation was now considered:

**RESOLUTION 21-0360** accepts Official Amended Certificate Number Seven (7) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated March 30, 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0361** approve the Supplemental Appropriation of Funds within Fund Number 144, for the Muskingum County Court of Common Pleas Juvenile Division, as requested by Vicki Vallee, Finance Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Justice Benefits-Billing Services	114-244-504016	\$25,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0362** approve the Board of County Commissioners to sign application for Surety Bond – Financial Responsibility for Underground Storage Tanks – for the location, MRDD, 1304 Newark Road, Zanesville, Ohio. Requested by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0363** approve the lighting of the Courthouse in **BLUE** for the recognition of Child Abuse Awareness and Prevention Month for April 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0364** **WHEREAS**, the Board of County Commissioners of the county of Muskingum (the “Board”) has previously entered into an Agreement of Sublease (the “original Sublease”, and as supplemented and amended from time to time, the “Sublease”), with the Ohio Department of Youth Services (the “Department”) concerning the Muskingum / Multi-County Juvenile Detention Facility (the “Project”); and

**WHEREAS**, in view of an additional appropriation for the Project for improvements of the facility, the Board and the Department wish to enter into an Amendment No. 3 to Agreement of Sublease ( the “3<sup>rd</sup> Amendment”), in order to amend the description of the Project contained in Exhibit A to the Sublease.

**NOW, THEREFORE, BE IT RESOLVED**, that two or more members of the Board are authorized and directed to execute and deliver, in the name and on behalf of County, the 3<sup>rd</sup> Amendment between the Board and the Department, in substantially the form submitted to and now on file with the Board which is hereby approved, with such changes therein not inconsistent with this Resolution as may be approved by such members of the Board. The approval of such changes by said members of the Board shall be conclusively evidenced by the execution of the 3<sup>rd</sup> Amendment by such members of the Board; and

**FURTHER RESOLVED**, that each member of the Board is each separately authorized to take any and all actions and to execute such certificates and other instruments as may be necessary or appropriate in order to affect the intent of these resolutions; and

**FURTHER RESOLVED**, that is found and determined that all formal actions of this Board concerning and relating to the adoption of the resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code; and

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**FURTHER RESOLVED**, that this resolution shall take effect and be in force immediately upon its adoption and, to the extent inconsistent therewith, supersedes and prior resolution of this Board.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Dominic Ciano, Liaison to the State Auditor came to meet with the Commissioners to let them know he is available if they need anything.

- Commissioner Porter asked if he'd heard complaints from township trustees and other commissioners regarding the cost of audits every year.
  - Per ORC, must be audited
  - Auditor Faber put a cap on cost, because costs were going to go up by \$5-10 per hour
  - Commissioner Crooks asked if it would be less expensive to use private auditors
    - They do take that into consideration and sometimes private auditors are used
- Commissioner Cameron asked if he knew any details on how to spend the \$16 million coming from the Rescue Plan
  - Has no details
- Dominic reminded the Board that he can set up a meeting for them with Auditor Faber, if they ever have a need

Commissioner Porter reported that he called Captain Page and invited him in to session.

- Captain Page said he would work it out himself
- Commissioner Crooks asked if it be worth asking Kelly and Jane to come in
  - Commissioner Porter reported that they had an Assistant Captain and one of them pissed him off and he quit

There was discussion regarding an email from Sheriff Lutz regarding approval for new signage at the K-9 Adoption Center.

- All agreed
- Who will be responsible to add signage for the Adoption Center at the East Pike facility

Commissioner Porter asked if Scott had mentioned anything about step replacements at the Child Support Building.

- There is currently yellow tape around it and cannot be used
- A call was placed to Scott
  - He is looking to get it replaced

Commissioner Cameron reported that since October 2018, Pioneer has been paid \$244,975.00 with the last payment being made March 22, 2021.

Bob Snavelly, Palmer Energy and Gary Hamilton, Falls Township Fiscal Officer, came to meet with the Board regarding the Falls Township Aggregation Agreement. The following was then considered:

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**RESOLUTION 21-0365** accept and sign the Electric Aggregation Agreement between Muskingum County and Dynege Energy for Falls Township.  
Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

It was noted that everyone is automatically on the program, but can opt out without penalty at any time.

Pam Davis, Human Resources, came to meet with the Commissioners and the following was considered:

**RESOLUTION 21-0366** approve the employment of Jeremiah Hoppstatter at Muskingum County Recycling, contingent upon passage of the pre-employment assessments. Starting wage will be \$10.00 per hour, for up to 20 hours per week.  
Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Pam asked the Commissioners about the plans for the Lorena this year, for insurance purposes.

- Commissioner Porter said there are some issues, but they are working them out
  - Plan on it sailing this year
- Pam reported that the insurance carrier is adding a Communicable Disease Exclusion to the policy

Pam also informed the Board that they will be holding Adult Program interviews with Starlight applicants for the Records Center, Tuesday.

- The old time clock from the Dog Pound has been salvaged to be used at the Records Center
  - It needs a key and time cards

Commissioner Crooks informed the Board that she called Corrie this morning because we received a packet of information from her on Monday.

- Records Commission policies
- Budget
- Past minutes

Corrie had several questions about time use, appointments, flex time, etc.

- Commissioner Crooks referred her to Pam/Human Resources

Corrie also asked about cameras for the integrity of the Records Center

- The Commissioners all agreed there is no need for cameras

Commissioner Crooks also told Corrie about the installation of a time clock

Pam asked who Corrie reports to when she's going to be late or calling off sick

- Commissioner Cameron said she personally does not need Corrie texting her if she's going to be late, etc.
  - Pam agreed she does not either
  - Commissioner Porter suggests that Corrie start enforcing the policy, even with her other employees
    - Commissioner Crooks said she told Corrie that

Commissioner Porter left session for an appointment.

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- Commissioner Crooks feels we should treat Corrie as a new manager and have her come in periodically
- Pam doesn't have a problem with Corrie emailing or calling her at the office, but not on her personal phone
- Wendy Sowers, COC, said that she also told Corrie that the new position will have to be posted
  - Wendy doesn't know the volunteer Corrie wants to hire
- Pam will talk with Scott about installing the time clock at the Records Center
  - She told Scott not to change locks at any department under the Commissioners, until he checks with the Commissioners
- Corrie has been invited to participate in Department Head meetings
  - Pam will send past minutes for example of how to report at the meetings
- The Clerk was asked to contact Corrie to set up a time for her to come in

Does getting the COVID vaccine qualify for sick leave...yes

Commissioner Crooks would still like to reach out to Kelly to meet with the Board regarding the Lorena.

- Commissioner Crooks will contact Kelly

There was discussion regarding the minutes of April 1 and April 5

- It was decided to wait until Commissioner Porter is present to approve

Commissioner Crooks reported that she has not yet followed up with Anthony Adornetto

- Contract is signed
- Sheriff has talked with Anthony
- Could be gathering information, in lieu of no concrete site
- Proposal estimated 10-20 hours per month
  - Max total 60 hours at \$100 per hour
  - Is he only billing for hours worked
  - Resolution confirming contract did not address number of hours

The Deputy Clerk reported that she contacted Jeff Jadwin about the Fire Department listing on the website and Jeff sent the updates to Brian Diamond.

- They are updated now

There was brief discussion regarding the USDA request for lease options.

- The Clerk will work with the Deputy Clerk and Scott Lee, Facilities Superintendent

The Clerk is to also ask Scott for the floor plans of the 333 Putnam Avenue building

Commissioner Cameron asked if she was to call Susan Holdren to come in to discuss the Putnam Avenue building. She told Susan only fair for her to present to the entire Board.

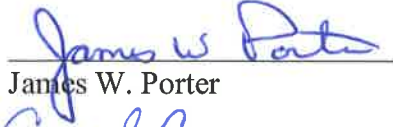
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With no further business being before the Board, the meeting was adjourned at approximately 4:30 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*