

Minutes for Thursday, April 11, 2024

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

RES 24-0345 Meeting was called to order at 8:06 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell Cameron.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0346 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Subgrant Award Agreement for the Muskingum County Sheriff's Office, requested by John Deal.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0347 approve the Supplemental Appropriation of Funds within Fund Number 001 to cover the cost associated with the purchase of Nice Justice digital evidence management, for the Muskingum County Prosecutors Office, as requested by Ron Welch, Prosecuting Attorney.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment & Maintenance	001-105-506001	\$80,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0348 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the 2024-2025 Sub-Grant Agreement for Muskingum County Job & Family Services, Requested by Julie Metzger, Workforce Administrator.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0349 authorize Cindy S. Cameron to sign Pay App #2 and the OWDA reimbursement form for the Licking View Sanitary Sewer Project. This Pay App is for \$24,576.34, Zemba Bros. Inc.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0350 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 9 and the Ohio Water Development Authority Fund Payment Request for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract One. Pay App 9 is to Zemba Bros Inc. for \$202,265.53.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0351 approve the employment of Amanda Clark for the position of Clerical Specialist, Muskingum County Job & Family Services, contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0352 approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager of Water & Sewer Department.

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
013-372-506001-Equip & Maintenance	013-372-503032-Equipment	\$1,952.59

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0353 approve and sign the CORSA 2024 Participation Agreement as submitted by Pam Davis, Muskingum County Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0354 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
City of Zanesville	Reimbursement Muni Court Dec 2023	\$2,847.50

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0355 authorize the Board of Muskingum County Commissioners to sign the Purchase Agreement for the parcel of land and access easement for the Maysville Regional Water District Water Supply Contract 2: Granger Hill Road Water Storage Tank.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Clerk reported that she met with Tate Andersen from Maximus yesterday. Eric Reed, County Administrator, was also invited to meet with Tate.

Tate asked about the \$42,082 paid from Maintenance last year for the JFS HVAC. Tate's question is; should this be charged back to Job and Family or remain with Maintenance. The Commissioners agreed for the charge to remain with Maintenance.

The Clerk informed the Commissioners that she received an email from Lisa at Soil and Water asking if they could park their "summer" equipment in the parking lot across the street from them like they have done in the past. The Clerk was asked to get Scott's opinion about that. Scott was fine with it. The Clerk let Lisa know.

Scott presented two estimates for the repair and paving of the Board of Elections parking lot. The following was then considered:

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RESOLUTION 24-0357 accept proposal from Birkhimer Asphalt Contractors for the paving and repair of the Board of Elections lot as described in the attached. Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Scott Lee, Facilities Superintendent, has contacted Farus Painting for an estimate for the painting of the Courthouse Rotunda.

Commissioner Crooks informed the Board that she would like to contact Brian Diamond about some changes to the County Website. All agreed. She will contact Brian.

Commissioner Bell reported that she talked with Mike Boysel at another event about Front Street in Philo. The Village of Philo will be asked to pay \$52,000, 26% of the project's cost.

Commissioner Bell moved to approve the minutes of the April 4, 2024 session. Commissioner Crooks seconded.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Allie Redmond, CORSA; Teresa Tom and Jason Lyall from Rankin and Rankin came to meet with the Commissioners to discuss the CORSA renewal. Pam Davis, Human Resources also joined the meeting.

The 2024 renewal will increase by 14.89% = \$65,298. Total Member Credits for the year total \$58,826.

It was discussed and decided not to increase the deductible nor decrease the excess liability limit.

Russell Edgington, Park District Director and Robert Moore, County IT Director, came to meet with the Commissioners regarding the Park District's new office building. Russell is asking if County IT would consider installing and maintaining their internet service and firewall. Robert will figure cost then discuss further with the Commissioners.

Russell continued by updating the Commissioners on the Putnam Greenway.

Pam Davis, Human Resources came to meet with the Commissioners and requested the following:

RESOLUTION 24-0358 declare an Executive Session at 10:28 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Recycling. This session ended approximately 11:06 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

At 11:08 a.m. the Commissioners left to attend a Sexual Assault Awareness event at the OUZ Campus Center.

Session resumed at 1:30 p.m.

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Upon receiving a letter of request from Matt Abbott, Port Authority Director, the following was considered:

RESOLUTION 24-0356 accept and approve Tax Incentive Review Council Recommendations for 2024.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners decided to host an Administrative Professionals Day lunch on Thursday, May 2. The Clerk was asked to send the invitation.

Pam Davis, Human Resources, came to see the Commissioners and requested the following:

RESOLUTION 24-0359 declare an Executive Session at 1:26 p.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Recycling. This session ended approximately 2:30 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners received a request from Allwell requesting a support letter to obtain status as a Federally Qualified Health Center (FQHC) Look-Alike. The Commissioners signed a letter of support to forward to Allwell.


Andy Roberts, Land Bank Director, came to inform the Commissioners of property owned by the Land Bank at 3025 Ridge Road. It is now vacated.

There was continued discussion regarding the Arts Council's funding ask.

With no further business being before the Board, the meeting was adjourned at approximately 3:50 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks