

Minutes for April 13, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 20-0329 Meeting was called to order at 11:00 a.m. on the motion of Commissioner Crooks and the second of Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks moved to approve the payroll, pending review.
Seconded by Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 20-0330 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 184 as requested by Sheila Samson, Director, Muskingum County Community Development, as follows:

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
184-375-510001	001-000-414001	\$10,000

Motion made by Commissioner Porter, seconded by Commissioner Crooks
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0331 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, Fiscal Supervisor, Muskingum County Job and Family Services, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-504400 TANF	007-692-503017 COVID-19	\$10,000.00
007-692-504401 TANF OMJ	007-692-503017 COVID-19	\$50,000.00
007-692-507001 PA Other	007-692-503017 COVID-19	\$23,750.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0332 accept the resignation of Zachkery Forker from the Muskingum County Water Department to be effective April 17, 2020 due to accepting other employment.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0333 accepts Official Amended Certificate Number Five (5) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated March 23, 2020.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0334 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the reimbursement form for the Leffler Road, Nostine Road, Baughman Run Road, Swackhammer Road, Cannelville Road, Gils Hollow Road and Roseville Water Tank Site payable to Muskingum County Treasurer in the amount of \$251,960.30 for reimbursement to the Muskingum County Water Department. This is reimbursement for Pay App #3 and 4.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0335 approve the fund transfer of monies for the Muskingum County Auditor as requested by Michael Babock, Chief Administrator, Muskingum County Auditor, as follows:

FUND TRANSFER OF MONIES

General	Records Building Debt	
001-999-99801	044-900-99999	\$ 3,750.00
General	JFS Renovation Debt	
001-999-99801	058-900-99999	\$ 6,568.75
General	Ag. Society Debt	
001-999-99801	119-900-99999	\$ 1,425.00
General	Underwood Building Debt	
001-999-99801	188-900-99999	\$ 1,363.23

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0336 approve the funds transfer of monies for the Muskingum County Auditor as requested by Michael Babock, Chief Administrator, as follows:

FUND TO FUND TRANSFER

From	To	Amount
Sewer	Falls Sewer Debt	
013-372-99801	040-900-99999	\$ 3,975.00
Sewer	North Extension Sewer	
013-372-99801	190-900-99999	\$ 675.00
Sewer	Sewer Imp Bonds	
013-372-99801	126-900-99999	\$ 11,947.63
Sewer	Wastewater Debt	
013-372-99801	061-900-99999	\$60,747.81
Sewer	East Musk Sewer Rev Bonds	
013-372-99801	067-900-99999	\$ 3,578.14

WATER DEBT:

Fund	To	Amount
Water Fund	Water Debt Retirement	
014-373-99801	178-900-99999	\$ 37,512.12

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0337 accept the resignation of Cindy Ronk from the Muskingum County Water Department effective April 06, 2020.
Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RIGHT OF WAY PERMITS SIGNED:

**Columbia Gas of Ohio, Columbus
Springfield Twp; Pinkerton Road
Abandon 1" long gas service line
Begin with 30 days of approval; one day completion**

**AT&T, Zanesville
Union Twp; TR 107 and 105
Place fiber cable and poles Sundale Rd
Begin April 20, completion May 2**

**Columbia Gas of Ohio, Zanesville
Newton Twp, Old Town Road
Gas line Old Town Road
Begin April 13, completion May 30**

**Columbia Gas of Ohio, Columbus
Springfield Twp; County Rd 71
Repair gas leak Coopermill Rd
Begin April 15, one day completion**

**National Gas and Oil Coop, Hebron
Hopewell Twp, Hopewell National Road
Install underground gas main
Begin April 20, Completion May 6**

The Clerk received figures from the Auditor's office regarding dog tag revenue:
12.01.2018 – 11.30.2019 - \$129,566.75
12.01.19 – to date - \$114,165.00

Commissioner Crooks moved to approve the Minutes of the April 09, 2020 session with changes.
Commissioner Porter seconded.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks reported that the Recycling page is now up on the County website.

There was discussion regarding an email from Don Madden, Water Department manager, asking if the Commissioners might consider allowing Teddy to help out there in the light of Cindy Ronk resigning. Commissioner agreed that it would be okay. Commissioner Cameron said Teddy mentioned helping however she could and if they are social distancing. Commissioner Porter said okay if she wants to.

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Commissioner Cameron would like to suggest, again, to begin interviews for the Water Department position before the application deadline. It was agreed that if there is someone in-house that would qualify, to go ahead and interview. Commissioner Cameron suggested an exit interview for Cindy Ronk.

Pam Davis, Human Resources, came to see the Commissioner and the following was considered:

RESOLUTION 20-0338 declare an Executive Session at 11:34 a.m. for the purpose of discussing a Personnel/Employment Matter of Muskingum County Maintenance/Housekeeping. This session ended about 11:52 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Commissioners agreed to proceed with the hiring of Maggie Burke for a Housekeeping position in Maintenance.

The Clerk will make contact with Teddy regarding working at the Water Department.

Commissioner Cameron reported that Mark Eicher, County Engineer, has decided not to close completely. He will be rotating half the employees one week and the other half the next week.

Commissioner Cameron asked Pam if she could start the interviews for the Water Department as they come in. Pam said she has no application in house, as of yet. She's received one external application.

There was brief discussion regarding the Dog Warden's sick time off. Pam said she gave him a deadline of April 13 for information regarding diagnosis, therapy, and estimated time of return.

The Commissioners discussed emails from the Prosecutor's office regarding the bids for the Board of Elections' HVAC project. The following was then considered:

RESOLUTION 20-0339 approve the award of bid to Advanced Heating and Cooling, the lowest bid for the Board of Elections HVAC project.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was discussion regarding the Indiana Street property. Commissioner Cameron said she understood the property was condemned because the water was shut off. She didn't realize that until Maintenance went over to take pictures. Commissioner Porter said it was condemned to get the squatters out. Commissioner Crooks asked why the owner (County) wasn't notified of the condemnation. Commissioner Porter said he received an email from Tim Smith wanting to know if the water had been shut off to that property. He contacted Dennis Dove and told him that Tim Smith wanted to know if the water had been shut off...yes, Tim Smith wants to condemn it, is that okay...yes. Commissioner Cameron questioned Judge Joseph allowing the "renter" three weeks to move out.

Would the LandBank be interested in this property? They will be meeting in a couple of weeks. Scott Lee came in and said there was electricity in the house, but he turned off the main breaker. He said it didn't appear that anything was destroyed in the house, but most of the windows were busted. The neighbor offered to mow the yard. Scott said they cleaned up the yard and boarded up the shed.

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There was discussion regarding the renovations at County Court.

Commissioner Porter would ask that the Board seriously consider getting the Dog Warden in the Sheriff's hands. A call was placed to Sheriff Lutz asking to schedule a meeting with the Guernsey County Sheriff regarding their Dog Shelter. A meeting is scheduled for next Monday, April 20; 11:30 a.m. at their shelter; 62824 Bennett Avenue, Cambridge.


The Port Authority's meeting scheduled for Wednesday will be a zoom meeting at 10:00 a.m. Commissioner Cameron said she would participate in the Port Authority meeting.


There was discussion regarding an email from Corrie Marple at Records asking if someone is on Administrative Leave can the volunteer for the Red Cross by helping at home. It was agreed they could, if they are not out and about.

There was further discussion regarding the jail and County Court. Commissioner Cameron sent an email to Mark Zanghi with some questions about County Court. Does the Board want to call a meeting with Judge Vinsel?

With no further business being before the Board, the meeting was adjourned at approximately 1:20 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.


Cindy S. Cameron


Mollie S. Crooks


James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.

