

# Minutes for April 25, 2022

Commissioners Present: Crooks, Porter, Cameron  
Staff Present: Susan Reese

**RES 22-0421** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Porter.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter asked about the letter from Debra Nye, Auditor, regarding real estate evaluations. Does that letter have to be returned?  
Commissioner Crooks said the letter is in preparation of the six year reevaluation.  
A call was placed to Debra.

- There is no penalty for not returning the letter
- If there are no changes, there is no need to return the letter

There was discussion regarding the OneOhio request for four candidates to the Region 12 Committee.

- One appointment from each Board of County Commissioners
- One Township Trustee
- One representative from the County Health Commission or Department
- One representative from the private sector

The following legislation was now considered:

**RESOLUTION 22-0422** approve the line item transfer of monies within Fund Number 033 as requested by Vicki Vallee, Finance Manager, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
033-244-503001-Specialized docket-supplies	033-244-501002- Salaries	\$500.00
033-244-504334-Specialized docket-supplies	033-244-502004-Insurance	\$740.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0423** authorize the advertisement of the auction of 333 Putnam Avenue May 26, 2022 at 10:00 a.m. at the Muskingum County Courthouse. Times Recorder publication dates are April 29 and May 06, 2022.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0424** approve the use of the Courthouse esplanade for the QCP hosted Downtown Walk gathering on the esplanade at 12 Noon on May 18, 2022.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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Commissioner Crooks reported that renovations are nearly complete at the Recycling Office.

The following were present for the bid opening for Twin Hills Water Project:

Jason Smock – Zemba Brothers  
Todd Burkhardt - Zemba Brothers  
Erin Couch – Zanesville Times Recorder  
Eric Reed - ARPA Compliance Officer  
Don Madden – Projects Manager  
Casey Hazen – Hazen Services  
Morgan Coast – Vaughn, Coast and Vaughn  
Zack Forker - Projects

**RESOLUTION 22-0425** open bids for Twin Hills Water Project.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Hazen Services LLC -	\$557,187
Zemba Bros, Inc	\$538,750

**RESOLUTION 22-0426** take bids under advisement for Twin Hills Water Project.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

There was further discussion regarding the OneOhio candidates.

- Commissioner Cameron would recommend informing the candidates how convoluted and complicated this process may be
- It was Commissioner Porter’s understanding that Mark Zanghi, Assistant Prosecutor, was going to recommend that the board for OneOhio was going to be too large
- Commissioner Crooks will reach out to Corey Hamilton, Health Commissioner, regarding a candidate from her organization
- Commissioner Cameron said candidates should be advised that there will more than one meeting and it will be a long, drawn out affair

The following were present for the bid opening for International-Zion Ridge paving.

Mark Eicher - Engineer  
Matt Russell – Engineer’s Office  
Erin Couch – Zanesville Times Recorder  
Ryan Packer – The Shelly Company

**RESOLUTION 22-0427** open bids for International-Zion Ridge Roads paving project.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Shelly Company	\$474,764
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**RESOLUTION 22-0428** Award Bid for the International – Zion Ridge Roads Paving Project to the Shelly Company in the amount of \$474,764.00.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Mark Zanghi, Assistant Prosecutor, will be asked to review the bid documents.

The Engineer reported that Shelly and Sands was awarded the Gaysport Bridge project.

There was discussion with the Engineer regarding Licking View Sewer.

The Engineer reported that he is still working on plans for his building.

Mark said that he has learned that the State will be making \$40 million dollars available annually for the Local Bridge Replacement program. He has four bridges that he will be applying for.

The following was now considered:

**RESOLUTION 22-0429** approve a funds transfer of monies from the Muskingum County Commissioners to the Muskingum County Engineer, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002 Transfer Out	009-000-414002 Transfer In	\$1,000,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter reported that he received a text from Assistant Chief Hobson saying he needs Pam Davis' contact information. Kelly Ashby told him he will need to get the keys to the Lorena from Pam. The Coast Guard is possibly moving the inspection to Tuesday because they cannot make it on Wednesday. Commissioner Porter sent Asst. Chief Hobson Pam's contact information. Commissioner Porter said that the Mayor asked Asst. Chief Hobson to put together a meeting with the Coast Guard.

Commissioner Cameron moved to approve the minutes of the April 21, 2022 session, with corrections. Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Jeremy Davis, Architect with APG; Eric Reed, ARPA Compliance Officer and Mark Zanghi, Assistant Prosecutor came to meet with the Commissioners regarding the Clean Face project.

- It was confirmed that construction is to start after this year's fair which is August 14-20
- Jeremy explained the benefits of choosing a CMR
  - Developing a schedule
  - Determining the budget
    - That will tell Jeremy what to design
  - Commissioner Porter noted that the Fair Board Grounds Committee will be involved, also

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- Commissioner Cameron asked if Jeremy thought many contractors would be interested because of the time and price
  - That is one of the advantages of a CMR, you are giving them a project and locking them in to that project
- Two options for budget during construction: increase cost or cut scope or quality
  - What Jeremy designed initially was state park/bullet-proof design
- Jeremy suggested an option of doing the current lay-out but only install some of the fixtures at this time
  - Commissioner Porter's opinion would be to not leave it incomplete; he would make it functional, because it may never get finished
- Eric noted that the handicap access is a priority
- Jeremy said the biggest cost on the original estimate is the resin and HVAC
- Commissioner Cameron asked if the new hot water tanks could be installed by this fair and still incorporate those in the new plan
  - Jeremy didn't think that would be a problem
- Eric will check in with the Fair Board; Commissioner Porter said they will be making the final decisions
- Commissioner Porter said he understood that the Fair Board is okay with not doing heat and air....that's what Jim Bunting said
  - Commissioner Crooks said that is not what he said, he said if we are going to do air, it would have to be put somewhere where it can't be easily accessed
    - Commissioner Porter asked for a video copy of that meeting
- Jeremy shared a timeline for choosing and working with a CMR
  - Advertise for Request for Qualifications (RFQ)
  - Review RFQ's
  - Narrow down candidates
  - Interview, if so choose
  - Issue Request for Proposals (RFP) to chosen candidates
    - Pre-Construction Fees
    - Construction Fees
- This process could take four to five weeks
- Jeremy will work with the Engineer regarding the water heaters

Eric Reed, ARPA Compliance Officer, stayed to update the Commissioners.

- Avondale
  - Windows and HVAC
    - Avondale initially had concerns with Pat Kelly's review of the building, because of the lack of time spent at the building
    - Pat did reply to Eric's email with cost estimates and options
    - Gary at Avondale was notified of a Federal Energy Efficiency Grant that they had applied for; They had applied for \$495,000 and have been awarded \$450,000
  - Lighting
    - Received full quote from Linden Lighting; Linden also actually visited the site

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- American Light submitted a quote for fixtures only; American only quoted from scope and is waiting for Rick Thomas to quote labor costs
- Gary received a call from Pam at the Straker Foundation who said that they are still willing to help with this project, but needs a price
- There was discussion about Avondale needing a generator
  - Eric will also ask Jason Baughman at the Building Department about generator requirements
- Eric will ask Pat Kelly for a breakdown of the costs for the windows
- Adoption Center
  - Eric also asked Pat about the kennels at the Adoption Center
    - Pat talked with Tom at Flecto and he should have a quote for replacing with Mason Kennels, by Thursday
- Eric said the next ARPA report is due this Friday, April 29
  - They are requiring more information on this report
  - He is also anticipating calls and questions from Townships

Pam Davis came in with the keys to the Lorena.


- She told Asst. Chief Hobson that she would get back with him when she got direction from the Commissioners since the County is still the managing owner
- The Commissioners agreed for Pam to meet the Coast Guard at the vessel; she will also contact Asst. Chief Hobson to let him know she will meet him there with the keys

With no further business being before the Board, the meeting was adjourned at approximately 2:48 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.


At 3:17 Commissioners Crooks and Cameron reconvened at the request of Kyle Dunn, Community Development Director.

CDBG is undergoing an audit and the auditors have asked for one of the Commissioners to meet with them at 11:00 tomorrow. Commissioner Crooks has Board of Revisions tomorrow morning, but Commissioner Cameron said she would meet with them.

Commissioner Cameron moved to adjourn at 3:37 p.m. Commissioner Crooks seconded.

  
Mollie S. Crooks

  
James W. Porter

  
Cindy S. Cameron

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*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*