

Minutes for Thursday, April 25, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-0392 Meeting was called to order at 8:00 .m. on the motion of Commissioner Bell and the second of Commissioner Cameron.
Vote was Cameron, aye; Bell, aye, Crooks, absent at the time of voting. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0393 approve the award of bid to Baycom, Inc for 25 MDT Units in the amount of \$116,475.00 for the Muskingum County Sheriff's Office.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0394 approve the fund to fund transfer of monies of the required amounts to make interest payments associated with our various purpose 2013, 2016, and 2019 bond issues for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510003	058-000-414002	\$ 3,900.00
013-372-510003	061-000-414002	\$30,900.00
013-372-510003	126-000-414002	\$ 7,682.50
014-373-510003	178-000-414002	\$11,215.00
039-801-510002	148-000-414002	\$ 2,537.90
001-999-510003	188-000-414002	\$ 1,031.56
013-372-510003	067-000-414002	\$ 1,951.60
013-372-510003	061-000-414002	\$ 5,822.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0395 approve the award of bid to Shelter Services, LLC in the amount of \$9,300.00 for the repair/replacement of a septic system for 5205 Harlan Rd, Roseville, Ohio for the Muskingum County Community Development.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

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RESOLUTION 24-0396 approve the fund to fund transfer of monies for the Muskingum County Prosecutors Office as requested by Ronald Welch, Prosecutor of Muskingum County, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002	157-000-414002 Victim Criminal Act	\$21,249.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0397 approve the line item transfer of monies within Fund Number 001 as requested by Ronald Welch, Prosecutors Office, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-105-501002-Employee Salaries	001-999-510002-Transfer Out	\$6,000.00
001-105-502001-Medicare	001-999-510002-Transfer Out	\$ 70.00
001-105-502003-PERS	001-999-510002-Transfer Out	\$ 750.00

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002-General Fund	157-000-414002-Victim Criminal Act	\$6,820.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0398 direct the Muskingum County Auditor to perform the CORSA Chargebacks to various Funds through an Agency Fund (220-000-415129) process for the departments listed as requested by the Board of Muskingum County Commissioners; AND authorize payment of the 2024/2025 CORSA premium total of \$503,953.00, as follows:

<u>Fund to be charged</u>	<u>Department Name</u>	<u>Amount</u>
001-119-504141	Commissioners-General Fund	\$ 336,135.00
002-502-504141	Dog & Kennel	\$ 1,637.00
007-692-504141	Job & Family-Public Assistance	\$ 20,061.00
007-697-504141	Job & Family	\$ 994.00
008-103-504141	Auditor-Real Estate	\$ 3,282.00
009-368-504141	Engineer	\$ 39,821.00
013-372-504141	Sewer	\$ 8,129.00
014-373-504141	Water	\$ 13,265.00
018-694-504141	Starlight	\$ 24,951.00
020-585-504141	TB Clinic	\$ 1,780.00
021-695-504141	Children Services	\$ 18,279.00
021-698-504141	Avondale	\$ 8,158.00
057-103-504141	Auditor-GIS	\$ 641.00
069-692-504141	CSEA	\$ 9,566.00
118-122-504141	Clerk of Courts	\$ 884.00
130-461-504141	EMA	\$ 1,350.00
162-696-504141	Center for Seniors	\$ 10,666.00
192-375-504141	CDBG-CHIP	\$ 291.00
851-384-511122	Soil & Water	\$ 3,123.00
901-398-511122	Port Authority	\$ 940.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

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RESOLUTION 24-0399 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Substantial Completion document for the Norfield Road, Arch Hill Road, Knipe Road, Carr Road Water Main Extension.
 Motion made by Commissioner Bell, seconded by Commissioner Cameron.
 Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0400 approve the line item transfer of monies within Fund Number 162 as requested by Chad Tyson, Director of Business for the Center for Seniors, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
162-696-502004-Insurance	162-696-504393-Settlement Deduction	\$5,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
 Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0401 approve the Supplemental Appropriation of Funds within Fund Number 130, for the Muskingum County EMA office as requested by Tiffany Beardsley, Administrative Assistant.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
CORSA	130-461-504141	\$50.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
 Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0402 approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
CORSA Insurance	014-373-504141	\$ 265.00
Transfer Out	014-373-510002	\$47,756.87

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
 Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0403 accept and sign the contract with Mastermind, LLC to perform speed zone studies on various roads within the county, requested by Mark Eicher, County Engineer of Muskingum County.
 Motion made by Commissioner Bell, seconded by Commissioner Cameron.
 Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0404 approve the fund to fund transfer of monies for the Muskingum County Water Department as requested by Peggy Taylor, Office Manager, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-510002-Transfer out	153-000-414002-Transfer In	\$47,756.87

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
 Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

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RESOLUTION 24-0405 authorize and approve Change Order Number 2 for the Norfield Road, Arch Hill Road, Knipe Road, Carr Road Water Main Extension. Change Order Number Two is for \$15,000.00 to pay for costs associated with brass for meter pits. Contractor: Muskingum Site Services.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0406 authorize the Muskingum County Building Department/aka Mid-East Ohio Building Department to waive building fees in the amount of \$230.00 for the replacement of the wheelchair lift at Muskingum County Welcome & Conference Center, requested by Stephanie Winland, Executive Director.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0407 approve the line item transfer of monies within Fund Number 145 as requested by Peggy Taylor, Office Manager of Water Department, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
145-373-504001-Contract Services	145-373-506030-Land	\$638.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting.

Motion carried.

RESOLUTION 24-0408 authorize Shawn Bell, Devin Snider, Allen Bennett, and Amy O'Reilly to attend the OJJDA Conference May 8-10, 2024 in Columbus, Ohio. Requested by Todd Fitz, and Allen Bennett, Muskingum County Juvenile Court. Estimated cost: \$700.00
Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0409 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Change Order Number 2 for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Two. Change Order Number 2 is for additional electrical service work and asphalt street repair with a total of \$35,016.13. Contractor: Stonegate Construction.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 24-0410 approve the Supplemental Appropriation of Funds within Fund Number 009, for the Muskingum County Engineer's Department, as requested by Mark Eicher, County Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
CORSA Insurance	009-368-504141	\$821.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

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RESOLUTION 24-0411 approve the Supplemental Appropriation of Funds within Fund Number 001 & line item transfer in fund 002, for the Muskingum County Auditor's Office, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
CORSA Ins	001-119-504141	\$51,135.00

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
002-502-506010-Vehicles	002-502-504141	\$137.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell gave an update on the Lorena.

The Clerk reminded the Board that QCP still needs to know who will be on the County's Corporate Challenge Team.

Commissioner Crooks arrived to session at 8:17 a.m.

Don Madden, Projects Manager, came to present the history and discuss the Quinn Property.

Steve Mahan from WHIZ TV came to discuss an advertising plan for the K-9 Adoption Center's commercial.

Eric Reed, County Administrator, came to update the Commissioners.

- Submitted ARPA First Quarter 2024 report
 - \$10,919,616.69 Obligated
 - \$10,586,323.90 Expended
- Horse Announcer's Stand at Fair Grounds
 - Fair Board has approved idea per Gail Deitrick
 - APG design fee coming soon
- Township ARPA monies
 - Eric continues to work with Townships on their reporting
- Courthouse Windows
 - Design folks met yesterday and APG is working on specs/bid documents

There was continued discussion regarding advertising for the K-9 Adoption Center.

Commissioner Cameron informed the Board that she will not be able to attend Cadiz to the CCAO meeting May 6.

Commissioner Cameron reported that Mike Reiter called to let the Board know that the skid loader at Recycling is not working.


- Mike would like the Commissioners to reconsider picking up cardboard at various businesses. Could we ask the businesses to deliver to Recycling? He says it is not profitable to SEO Joint Solid Waste.

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With no further business being before the Board, the meeting was adjourned at approximately 10:05 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks. Commissioners Bell and Crooks attended a gathering at Dillon State Park with the Governor. Commissioner Cameron attended a meeting with DRC along with Eric Reed, County Administrator; Sheriff Lutz, Deputy Sucusi, Jail Administrator and Eric Ratts, DLZ.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks