

Minutes for April 27, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 20-0374 Meeting was called to order at 10:28 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron moved to approve payroll, pending review.
Seconded by Commissioner Porter.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 20-0375 approve the Supplemental Appropriation of Funds within Fund Number 182, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Roseville Fund Contingency	182-373-504999	\$24,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0376 approve the Supplemental Appropriation of Funds within Fund Number 055, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager .

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	055-372-504001	\$42,781.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0377 hereby approve the Supplemental Appropriation of Funds within Fund Numbers 008 and 057 , for the Muskingum County Auditor, as requested by Michael Babcock, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
REA COVID-19	008-103-503017	\$2,000.00
GIS COVID-19	057-103-503017	\$1,500.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0378 approve the line item transfer of monies within Fund Number 001 as requested by Michael Babcock, Chief Administrator, Muskingum County Auditor, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-103-503001 Supplies	001-103-503017 COVID-19	\$2,200.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0379 approve the payment of invoices incurred in 2018 and 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Community Ambulance Service	Inmate Transport 2019	\$248.00
Community Ambulance Service	Inmate Transport 2018	\$178.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron said she sent each of the Commissioners a communication from Troy Balderson on guidelines for preparing the workplace for COVID-19 and Opening Up America again.

Dana Matz, Chamber President, called to ask the Commissioners if they wanted to come to the Welcome Center today to watch the Governor's Press Conference, take notes, think about it overnight and then meet tomorrow morning at 9:30 a.m. Commissioner Cameron asked why they couldn't keep the meeting at 3:00 today. Dana said they were just trying to keep everyone from being too late today. Commissioner Crooks said she would let everyone know they will be meeting at 2:00 in the Welcome Center conference room to watch the Governor then discussion afterwards. It will be determined at that time if an additional meeting is scheduled for tomorrow.

Commissioner Porter asked if everyone got a letter from the Ohio Civil Rights regarding Mr. Cherevas' discrimination suit. The others had received the notice by email. The Clerk made hard copies for everyone.

Commissioner Cameron said there had been two calls about tax sales. She called Chris Hamill, Treasurer, who said they were cancelled and may not be again until June. She said she would ask Dennis Dove, Assistant Prosecutor, if they could sell a few on May 18 to get the sales started again.

Commissioner Cameron reported there was a call from Dana Swingle of Newton Township. He said that there are terrible potholes on Charles and Lincoln Streets in Avondale and he cannot get anywhere with the Trustees. He said that to avoid the potholes people are driving in a yard. Commissioner Cameron said he was calm, polite and nice. She told him we would try to find something out and call him back.

Don Madden, Projects Director, came to see the Commissioners. Commissioner Porter showed Don a picture from New Concord Fire Chief Gates asking that the Water Department not use pipe wrenches on the fire hydrants because it messes up the hydrants. Don said he didn't know why his guys would be using pipe wrenches, but would address the issue.

Commissioner Cameron asked Don about Teddy working at the Water Department. The toughest hours for them are 11:00 a.m. – 1:30 p.m. to cover lunch.

Pam Davis, Human Resources, came in and the following legislation was now considered:

RESOLUTION 20-0380 declare an Executive Session at 10:40 a.m. for the purpose of discussing a Pending Litigation Matter pertaining to the Muskingum County Water Department. This session ended about 11:05 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was discussion regarding the interviews for the Office Clerk position at the Water Department. They interviewed five on Friday and Peggy and Don should be making a decision today. There were no in-house applicants.

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Commissioner Cameron asked if Pam had done an exit interview with Cindy Ronk from the Water Department. She has not but will follow up with Cindy, also asking her to return keys.

The Commissioners placed a call to Bob Stephenson, Newton Township Trustee, regarding the message from Dana Swingle of Avondale. Bob said that he dealt with the situation Friday afternoon. He sent workers down to fix the problems and Mr. Swingle was satisfied.

The Clerk read a request from Rhett Butler of the Dresden Volunteer Fire Department. He requests that the Courthouse be lit in red May 4-5 in recognition of International Firefighters' Day. The Commissioners agreed. The Commissioners also agreed to ask Dan to have the Courthouse red, white and blue the rest of May.

National Day of Prayer was discussed. It will be held via FaceBook Live Stream, Thursday, May 7; 7:00 p.m.

Commissioner Porter moved to approve the minutes of the March 19, 2020 session. Commissioner Crooks seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

The Commissioners and Clerk attended the Department Head Meeting via Google Meet at 11:30 a.m. The next Department Head meeting will be held Thursday, July 23, 2020; 12:00 Noon with Don Madden, Projects Department hosting.

Commissioner Crooks moved to approve the minutes of the April 23, 2020 session with corrections.

Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioner Cameron reported that she had told Pat Kelly that the Commissioners would call during Monday's session. Commissioner Crooks said she had replied to his email saying the Board was considering another location. Commissioner Cameron feels we need to determine one way or the other so we know where to proceed or how to proceed.

Commissioner Cameron said she was surprised and thought that one of the Dog Wardens could have called their boss, the Commissioners, when the test results came back on the dog with distemper. Commissioner Porter said he wasn't notified either, just went out when he saw the scuttle Thursday.

Commissioner Cameron said she is in favor of moving the Dog Warden position to the Sheriff in January. How are we going to proceed and how will that be relayed? Commissioner Porter said he agrees absolutely. Commissioner Porter explained his observations of volunteers at the Fairgrounds on Friday.

A call was placed to Sheriff Lutz regarding the Dog Warden position. Sheriff Lutz said that it is most important that the persona is not that he has asked to take over this position...he did not come looking for it.

There was some discussion of ideas from Sheriff Lutz and the Commissioners. Sheriff Lutz said he believes this can be worked out and working with volunteers should not be a problem. Commissioner Crooks suggested being more assertive with dog tags to increase revenue. Sheriff Lutz says a big question would be dealing with handling situations within the City. He would want to talk with Chief Coury and Mayor Mason.

Sheriff Lutz would like two deputies and a kennel master and dependable veterinarians to be on call. The Sheriff said that he would take care of having the vehicles painted and would like to consider handling the dog tag sales.

Don Madden called back and said that he and Peggy would like the Board to consider hiring Carrie Robertson for the Water Department. The following legislation was considered:

RESOLUTION 20-0381 hereby approve the employment of Carrie Robertson as Office Clerk at the Muskingum County Water Department, contingent upon passage of the pre-employment assessments. Starting wage will be \$12.50 per hour with the potential for a \$.50 an hour increase upon the completion of the 180 day probationary period.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

The Commissioners also recognized Mark Zanghi's email and considered the following:

RESOLUTION 20-0382 WHEREAS, the Muskingum County Engineer has expressed the need for the purchase of five (5) dump trucks for the County Highway Department; and

WHEREAS, the Ohio Department of Transportation's cooperative purchasing program has made available the purchase of dump trucks without the need for competitive bidding by means of a state term contract through FYDA Freightliner Western Star Zanesville, Inc.;

NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners, Muskingum County, Ohio, does hereby authorize the purchase of five (5) 2021 Freightliner Model 114SD Dump Trucks from FYDA Freightliner Western Star Zanesville, Inc., in the total amount of \$1,012,647.00 (one million, twelve thousand, six hundred and forty-seven and 00/100 dollars) on behalf of the Muskingum County Engineer, under the following terms:

1. The Board of County Commissioners, Muskingum County, Ohio shall pay for the purchase of the new dump trucks and the Muskingum County Engineer shall reimburse the County for the purchase of the new dump trucks.
2. The Muskingum County Engineer shall reimburse the County on the following schedule:
\$212,647.00 (two hundred twelve thousand, six hundred forty seven and 00/100 dollars) upon execution of the purchase agreement between the County and FYDA Freightliner Western Star Zanesville, Inc.;
\$200,000.00 (two hundred thousand and 00/100 dollars) due and payable on or about May 1st, 2021;
\$200,000.00 (two hundred thousand and 00/100 dollars) due and payable on or about May 1st, 2022;
\$200,000.00 (two hundred thousand and 00/100 dollars) due and payable on or about May 1st, 2023; and
\$200,000.00 (two hundred thousand and 00/100 dollars) due and payable on or about May 1st, 2024.

Motion made by Commissioner

Roll Call: Cameron, aye; Porter, aye; Crooks, aye.

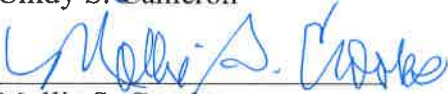
Motion Carried

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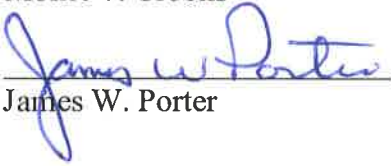
With no further business being before the Board, the meeting was adjourned at approximately 1:40 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.

