

# Minutes for April 27, 2023

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

**RES 23-0457** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.  
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners began the day listening to virtual Community Re-entry Coalition meeting.

The following legislation was now considered:

**RESOLUTION 23-0458** approve the award of bid to U.S. Bridge, 201 Wheeling Avenue, Cambridge, Ohio 43725 in the amount of \$1,011,256.34 for the Clay Pike Bridge Replacement for Muskingum County Engineer's Office.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0459** approve the award of bid to BUDS, Inc 6260 Newark Rd, Nashport, Ohio 43830 in the amount of \$941,636.17 for the Lower Kroft Road bridge replacement for Muskingum County Engineer's office.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0460** approve the award of bid to BUDS, Inc, 6260 Newark Rd, Nashport, Ohio 43830 in the amount of \$1,820,867.19 for the Darlington Road Bridge Replacement for Muskingum County Engineer's Office.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0461** approve the line item transfer of monies within Fund Number 162 as requested by Chad Tyson, Director of Business at the Center for Seniors, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
162-696-504001-Contract Services	162-696-504141-CORSA Insurance	\$1,489.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0462** accept the sewer specifications & Standard drawings, requested by Stan Lucas, Supervisor of Muskingum County Sewer Department.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-0463** authorize by signing, the County Commissioners Association of Ohio Workers' Compensation Group Retrospective Rating Plan Agreement for the year 2024. Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0464** approve the Supplemental Appropriation of Funds within Fund Number 181, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Engineering Fees	181-373-504013	\$30,000.00
Land	181-373-506030	\$ 7,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0465** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Musk Co Children Services	APS Contract July-Sept 22	\$65,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0466** accept and sign Road/Repair Maintenance Agreement between Ohio Power Company & Board of Commissioners, requested by Mark Eicher, County Engineer.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0467** accept and sign Software maintenance agreement with Hilscher-Clarke Electric Company, Inc, requested by Juvenile Court.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0468** approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund for the Muskingum County Community Development as requested by Kyle Dunn, Director, as follows:

These funds will be used for home repair contracts CHIP "home repair" 3 projects are under contract, these funds will be returned when the funds requested have been issued.

**ADVANCE OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001	192-000-414001	\$43,555.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-0469** approve the Supplemental Appropriation of Funds within Fund Number 192, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Admin	192-375-504141	\$46.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0470** approve and authorize the payment of invoice(s) incurred prior to funds being encumbered in the amount of \$2,400.00 as requested by Vicki Vallee, Finance Manager of the Muskingum County Juvenile.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0471** hereby enter petition onto the Journal of the Board of Muskingum County Commissioners for Expedited Type 2 Annexation Petition under the Ohio Revised Code Section 709.023 to annex real estate to the City of Zanesville, Ohio owned by Board of Education of the Zanesville City School District and the Muskingum Valley Park District stated as the sole owners of the 5.612 acre parcel described in the Annexation Description as Exhibit A and Plat as Exhibit B. The agent appointed for this annexation request is Derrick Moorehead, Moorehead Law Office, LLC., as required under Ohio Revised Code Section 709.02. (see attached)

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0472** adopt the following resolution:

WHEREAS, a petition has been submitted by Newton Township Trustees with the object and prayer being to vacate a portion of Mill Street in Gladstones 1<sup>st</sup> Addition to Newtonville in Newton Township (Plat File 3, Page 2), Newton Township, Section 17, Township 15 North, Range 14 West, Muskingum County, State of Ohio. The description is as follows:

*Being a proposed vacation of Mill Street in Gladstones 1<sup>st</sup> Addition to Newtonville (Plat Book 3, pg. 2) Newton Township, Muskingum County, Ohio southeast quarter of Section 17, Township 15 North, Range 14 West.*

BE IT RESOLVED, that Thursday, May 18, 2023 at 11:30 a.m. be fixed as the time when the Muskingum County Commissioners will meet at the above points to view the location and to go over the proposed vacation, and be it further

RESOLVED, that Thursday, May 25, 2023 at 11:30 a.m. be fixed as the date and time when the Muskingum County Commissioners will meet in their office, 401 Main Street, Zanesville, Ohio for the final hearing on the matter of vacation, and be it further

RESOLVED, that the Clerk of this Board be and she is hereby directed to give notice of the time and place for both such viewing and hearing on the matter of vacation to be given by publication once a week for two consecutive weeks in the Times Recorder, to be published in issues dated May 3, 2023 and May 10, 2023, and be it further

RESOLVED, that the Clerk of this Board be and she is hereby directed to give written notice of the dates of the viewing and hearing to the following individuals: Clerk of the Newton Township Trustees, Muskingum County Engineer; Director of Natural Resources and the following property owners: Todd W. Thompson, Trustee, Timothy G. Thompson, Trustee and Huntington National Bank, Trustee; 422 Main Street, Zanesville, OH 43701

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0473** approve the establishment of new fund, number 182, which does not require approval of the State Auditor's Office, and line items as requested by Don Madden for the Muskingum County Water Dept

**ESTABLISH NEW FUND**

<u>Purpose of New Fund</u>	Construct the Maysville Regional Connection and Upgrade
<u>Fund Number</u>	182

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**Fund Name** Maysville Connection  
**Department** Projects Dept  
**Type** Capital Project Fund

**LINE ITEMS TO BE CREATED**

Revenue:	Description	Fund	Dept.	Account Code
WSRLA Loan	Loan Funds	182	000	410016
WSRLA Grant	Grant Funds	182	000	409058
Maysville Contr	Contribution	182	000	412002
Advance In		182	000	414001
Transfer In		182	000	414002
Expenditures:	Description	Fund	Dept.	Account Code
Contract Service		182	373	504001
Engineering Fees		182	373	504013
Contingency		182	373	504999
Land Acquisition		182	373	506030
Advance Out		182	373	510001

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0474** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Notice of Award and Contract Agreement for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Three.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0475** approve the award of bid to Dreams Excavating & Paving, LLP in the amount of \$84,975.50 for resurfacing of Bedford Place (Kendra & Allison Streets) within the village of Dresden for the Muskingum County Engineer's Office.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

A call was placed to Mayor Mason regarding the Lorena MOU. He said as soon as Kelly Ashby signs, it will be ready to go.

Commissioner Bell continued by giving an update on the status of the Lorena.

- She asked Doug Hobson to provide a spreadsheet with expenses to date
  - Currently, \$7,700 of expenses to date
    - \$6,500 of that is payroll
      - Captain and crew working on the vessel
    - In getting the boat ready to sail
      - \$3,500 materials
      - \$2,000 estimate from Patriot to repair fuel tank
      - \$1,000 repair of anchor
- Insurance inspection is scheduled for May 10-11
- Coast Guard final inspection end of May
- Insurance quote from Rankin and Rankin – Approximately \$14,000+
- There was discussion with the Mayor regarding the paying of the Captain \$40 per hour for cleaning and repairs on the Lorena

Commissioner Bell asked who would be responsible for paying the CNV Survey. CVB There was discussion regarding having Leah Vensil as the facilitator for the Opioid Settlement Committee.

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Pam Davis, Human Resources, came to talk with the Commissioners and the following were considered:

**RESOLUTION 23-0476** acknowledge the resignation of Rayla Van Allen from Muskingum County Maintenance/Housekeeping, effective April 26, 2023.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0480** authorize and approve Joan Miller to move from being a part-time employee to a full-time employee of the Muskingum County Maintenance/Housekeeping Department.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Ron Welch, Prosecutor, came to talk with the Commissioners about the remodel of a file room into an office. They will be purchasing new flooring and furniture.

- He reported that he did not have it worked into his budget for this year
  - Commissioner Crooks asked him to do a line-item transfer and if he needed additional monies at the end of the year to come back in to request

Pam continued by discussing Department Head Meetings.

- She will schedule two a year at the Commissioners' request
- The next meeting will be Thursday, September 14; 8:30 a.m.

Pam asked for dates for CORSA Live Training. The Commissioners suggested July 24 or 27. Pam will confirm dates with CORSA.

After short discussion, the following were considered:

**RESOLUTION 23-0477** approve and authorize a Market Adjustment for Susan Reese, Clerk to the Commissioners to \$26.82 per hour to be effective April 23, 2023.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0478** approve and authorize a Market Adjustment for Pam Davis, Human Resources to \$37.00 per hour to be effective April 23, 2023.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0479** approve and authorize a Market Adjustment for Stan Lucas, Sewer Department Manager to \$35.00 per hour to be effective April 23, 2023.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

John Brownlee from CORSA and Teresa Tom from Rankin and Rankin came to update the Commissioners on the CORSA renewal.

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There was continued discussion regarding wages for the Lorena. Commissioner Bell will check with Doug Hobson and discuss wages for cleaning the boat versus wages for being Captain of the boat. It was never the Commissioners' intent to pay the Captain \$40 an hour to clean the boat.

Pam also presented the following for consideration:

**RESOLUTION 23-0481** approve the posting of the position of Housekeeping, Part-time (on-call). This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

The Commissioners held a meeting to discuss blighted properties in Muskingum County. In addition to the Commissioners and Clerk, the following were in attendance:

Eric Reed, Compliance Officer  
Jerry Tiberio, Village of Frazeytsburg/ZMHA  
Chief Eli Bourne, Village of Frazeytsburg Police Department  
Dennis Dove, Assistant Prosecutor  
Russell Taylor, South Zanesville Fire Department  
Jeff Jadwin, EMA Director  
Mark Zanghi, Assistant Prosecutor  
Adam Dickerson, Health Department  
Jason Baughman, Building Department  
Corey Hamilton, Health Commissioner

Properties in question this day are on First Street and Stevy Lane in Frazeytsburg and Coopermill Road.

- Dennis Dove reported that foreclosures have been filed on both First Street and Stevy Lane in Frazeytsburg
- Adam Dickerson reported that the Health Department filed charges on the Coopermill Road property in October of 2020.
- Adam asked if a property can be condemned on the recommendation of Law Enforcement/Emergency Personnel
- Dennis suggested that Property Maintenance foreclosures are possible, as well
- Adam said that Solid Waste Nuisance can also be filed and ordered to clean up within 90 days
  - Monetary fines apply after the 90 days
- Code allows to condemn rentals, not owner occupied
  - Condemning only means not occupiable
- Chief Bourne gave Mark Zanghi, his call log on the First Street property in Frazeytsburg
- Russell Taylor told Mark he would get the call log for the Coopermill property.

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- Mark will work on a resolution changing the code to allow for condemnations of owner occupied properties

Ben Kapp for SecureTech came to present to the Commissioners a new alarm system for the Courthouse, Law Administration Building and Hixson Buildings.

Jeff Jadwin, Robert Moore, Sheriff Lutz and Eric Reed were also in attendance in addition to the Commissioners and Clerk.

Eric Reed, Compliance Officer, came to update the Commissioners.

- Eric confirmed the amount of ARPA funds spent to date
- State Auditors came today for 2022 Audit
- Eric sent the Commissioners his notes on the conversation with the Coshocton County Commissioner regarding their jail project
- The plastic for the hoop barn in Dresden does not need bid-out due to the co-op competitively bidding their materials.
- Pat Kelly is nearing HVAC design completion, he is finalizing details on air flow, Eric will follow up with Pat Kelly.
- Eric received an email from Matt Sheridan yesterday regarding a letter of support for their ARC Grant
  - He is asking for another letter of support for a Career Technical Facilities Expansion funding note as part of the State Budget
    - They will talk to Matt when he comes in Monday

Eric presented and the following was now considered:

**RESOLUTION 23-0490** accept the specification and authorize the advertisement of Request for Qualifications for the architect/engineering of the proposed new Muskingum County Jail.

Motion made by Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.


Motion carried.

There was discussion regarding a letter to the Mayor regarding the City waterline run to the new carwash at NorthPointe.

With no further business being before the Board, the meeting was adjourned at approximately 4:15 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*