

Minutes for April 28, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Beth Iden

RES 22-0430 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron said she did not respond to an email from Mayor Don Mason as she was waiting to discuss the parking lot issue with the Commissioners in session.

- He asked if the Commissioners are considering paving the Soldiers and Sailors parking lot adjacent to the alley.
- Commissioner Crooks said he wants to share his plan before the Commissioners decide on what they are going to do
- Scott Lee, Maintenance Supervisor, is talking to Neff about paving the Soldiers and Sailors lot

Sheriff Lutz came in to discuss the union bargaining and non-bargaining policy for his staff.

- County Auditor would like to see a policy in writing if the Sheriff is requesting the non-bargaining employees be given the same benefits as the bargaining employees
- If a policy is not in place, they will fall under the County policy
- Clerk will check to see if a previous policy was in place
- Commissioner Porter wondered if the Center for Seniors has a policy for their non-bargaining employees

Sheriff informed the Commissioners that their MARCS radios will have to be updated by 2025

- Commissioner Porter asked why they need updated and Sheriff Lutz said internal operating workings need updated and will make the current ones obsolete
- 60-65 portable and 60-65 mobile will need to be updated
- Commissioner Porter asked if any grants were available and the Sheriff said he is checking on grants and ARPA funding
- He will provide a final figure to the Commissioners after he sees about additional funding
- Villages were each given 1 radio in the past...do Commissioners want to continue with that?

The Sheriff was asked about the 3 inmates that escaped the County jail

All 3 were captured and pled guilty

- Changes have been made to jail security since the incident took place

Kyle Dunn, Community Development, came in for the Norwich Asphalt bid opening. Erin Couch from the T.R. was also present.

The following legislation was now considered:

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RES 22-0431 that this Board of County Commissioners of Muskingum County, Ohio did not receive any bids for the Norwich Asphalt- CDBG. The Commissioners advised Kyle Dunn to check with the County Engineer on rebidding and combining projects.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Kyle reported on the State of Ohio Community Development audit findings.

- There are two types of findings. One is findings and one is serious findings
- Errors were found on 2018 CHIP grant
- Audit will allow an extension filed for the Habitat for Humanity files that were not uploaded from previous years
- Commissioner Cameron explained what the Auditors found
- Commissioner Cameron said the Auditors were very pleased with Kyle, felt he understood what is needed and offered their assistance
- All applications have to be verified and all information documented
- Commissioner Porter wondered how much has had to be reimbursed from past mistakes

The following legislation was now considered:

RES 22-0432 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 136 for the Muskingum County Sheriff's Department as requested by Sheriff Matthew J. Lutz, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001-Advance Out	136-000-414001-Terrorism Prevention	\$10,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RES 22-0433 approve the Supplemental Appropriation of Funds within Fund Number 018, for the Muskingum County Board of Developmental Disabilities, as requested by Stephanie Neuhart, Business Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Residential	018-694-504388	\$350,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Resolution from the Board of Elections is put on hold until further information is received.

RES 22-0434 approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Muskingum County Board of Developmental Disabilities, Stephanie Neuhart, Business Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Wellnow Urgent Care/ Hometown Urgent Care	Inv. 03.31.22	\$75.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

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Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RES 22-0435 approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Corsa Insurance	014-373-504141	\$1,243.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RES 22-0436 approve the Supplemental Appropriation of Funds within Fund Number 162, for the Muskingum County Center for Seniors, as requested by Kurt Ufholz, Fiscal Officer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
CORSA Liability Ins.	162-696-504141	\$572.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RES 22-0437 WHEREAS, a petition was filed with the Board of County Commissioners, Muskingum County, Ohio on April 07, 2022, the object and prayer of which was the annexation of properties owned by Damon A. Wright, Et Al ,into the city of Zanesville, Muskingum County, Ohio and

WHEREAS, the acreage is 12.894 acres and the property for annexation is described as follows: (see attached description)

WHEREAS, Resolution Number _____ passed today stating the requirements of the annexation have been met and a service agreement has been filed with the Board of County Commissioners of Muskingum County, Ohio by the city of Zanesville and as no objections have been filed from the Township of Falls within the 25 day time period, and

WHEREAS, this Board of Commissioners has determined that the petitioners have complied with all the statutory requirements as set forth in Section 709.023 of the Ohio Revised Code, now therefore

BE IT RESOLVED, that this Board of County Commissioners hereby APPROVES the petition for annexation of the above described property in Falls Township into the city of Zanesville, Ohio, and be it further

RESOLVED, that this Board hereby directs the Clerk to enter said annexation approval in the Board of Commissioners' Journal, and be it further

RESOLVED, that this Board directs the Clerk to file the originals of all the proceedings on this annexation with the Clerk of the city of Zanesville who will file the proceedings when appropriate with the Recorder's Office of Muskingum County, Ohio.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RES 22-0438 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Contract Agreement and Notice of Award for the Twin Hills Drive Water Main Extension. (see attached)

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RES 22-0439 approve the line item transfer of monies within Fund Number 009as requested by Mark Eicher, Engineer as follows:

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LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
009-368-502003 (PERS)	009-368-504141 (CORSA Ins.)	\$3,134.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RES 22-0440 approve the fund to fund transfer of monies for the Muskingum County Engineer as requested by Mark Eicher, Engineer, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-510001(Advance Out)	001-000-414001(Advance In)	\$200,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RES 22-0441 accept in accordance with the Ohio Revised Code Section 5591.42 the weight limit changes for Cass TR 118/Schoolhouse Rd (SFN 6044263), CR19/Barr Road (SFN 605111), Springfield TR 90/Wortman Rd (SFN 6038395), CR 67/Piper Rd (SFN 6049192), Falls TR 297/Adams Lane (SFN 6040241) throughout Muskingum County as determined by Muskingum County Engineer Mark Eicher.

(see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RES 22-0442 hereby accept the specification and authorize the advertisement of Muskingum County Courthouse fire alarm system improvements Project. Advertisements will be published in the Zanesville Times Recorder May 6th and 13th 2022 with the bid opening on Thursday May 26th, 2022; 10:00 a.m. in the Commissioners' regular session.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Crooks said the board for OneOhio is requesting 4 names to be submitted who will be willing to serve on the board.

- Commissioner Crooks will send a letter recommending the following names:
 - Logan Deitrick, Misty Cromwell, Corey Hamilton, Mollie Crooks
 - Commissioner Porter does not support list

Commissioner Cameron said she wasn't here when Palmer Energy came in, but she saw the notice that the estimated total electric budget increase for Muskingum County from May to December will be about \$30,000.

- Some of the factors leading to the increase in natural gas also lead to an increase in electric

Commissioner Porter said he received a call from Dan Searles asking him what is going on with the Soldiers and Sailors parking lot

- Commissioner Porter said the County would like to buy it

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- Mr. Searles said you aren't building a new jail? Commissioner Porter said his intention was to keep it as a parking lot and he would ask the other Commissioners
- Commissioner Cameron and Commissioner Crooks agreed it would be for employee parking
- Dan Searles will be meeting with the Soldiers and Sailors as to whether they are going to sell or not
- Commissioner Porter asked if the County was allowed to sublease the lot
- Dan Searles asked if the County would make a profit on it and Commissioner Porter said no it would be sharing the lot in the evenings and/or weekends – fair trade

The Commissioners adjourned for a Department Head meeting and lunch to resume session at 1:45p.m.

Eric Reed, Compliance Officer, came to give updates to the Commissioners.

- Presented the RFQ for the Clean Face project at the fairgrounds

The following legislation was now considered:

RES 22-0443 approve the request for RFQ qualifications legal notice and authorize the advertisement of the Muskingum County Fairgrounds Clean Face Restoration Project.

Advertisements will be published in the Zanesville Times Recorder May 2nd and 9th 2022 with the deadline to be turned in by May 17th, 2022 at 12:00 p.m..

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Avondale

- Eric gave a summary of window estimates from Pat Kelly
- Commissioner Porter came in to session at 1:47 p.m.
- 16-18 weeks lead time on windows needed
- Pat Kelly would like an answer as soon as possible
- Commissioner Porter suggested talking to Jason Baughman before they make a decision and Pat Kelly said he would be talking to him
- Eric said that Pat Kelly recommended the Extruded Fiberglass windows
- Pat Kelly also encouraged getting a generator or have a contingency plan in place in case of power outage
- Eric will start the process and ask Pat to prepare a formal quote

Kathleen Clark, Fifth Third Investments came to update Commissioners.

- She handed out the Annual Update for the County regarding the Outstanding Debt, Credit Overview and Market Update report
- The Annual Update also provided future scenarios regarding what the County debt would be for a new county jail and other information

Discussion of the Soldier and Sailors parking lot.

- County needs to come up with a long term plan
- Mayor Mason is more than welcome to come in and discuss his plans

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- Owner of the Masonic Temple property should be held liable for the damage to the parking lot
- Danny Searles picked up a copy of the contract/lease agreement for the Soldiers and Sailors lot

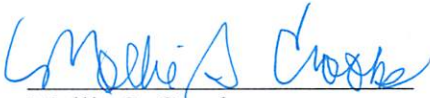
Pam Davis came in to discuss the Lorena inspection by Jeff Scibek, Coast Guard.

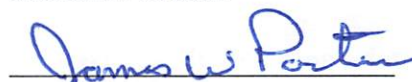
- Certificate of Inspection is current and grandfathered in under certain regulations instead of having to bring up to date
- Full inspection and observation of the captain will have to take place to put back in operation
- Inspection is extended to June 2023
- Dry dock inspection will have to take place by August 31, 2024
- Upper deck will need to be replaced, life jacket inspection, rust around metal frame


Commissioner Crooks mentioned Pam Davis said that Mayor Mason requested a set of keys for the Lorena, building, padlocks.

- Pam stated she will find out who pays for the certificate documentation
- Kelly Ashby may have paid it in the past

With no further business being before the Board, the meeting was adjourned at approximately 3:25 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks .


Mollie S. Crooks


James W. Porter


Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.