

# Minutes for April 29, 2021

Commissioners Present: Crooks, Porter, Cameron  
Staff Present: Susan Reese

**RES 21-0429** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Porter.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Sheriff Lutz came to see the Commissioners to let them know that the new K-9 Adoption Center sign is up.  
Commissioner Cameron asked him if he knew anything about the sewer situation in Duncan Falls.

- He doesn't know why the DunFalls Association won't let anyone connect

The following legislation was now considered:

**RESOLUTION 21-0430** transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, Muskingum County Information Services, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-111-506001 Equipment	001-111-503001 Supplies	\$2,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0431** approve the Transfer of Funds within Fund 001, for the Muskingum County Sheriff, as requested by Sheriff Matthew Lutz.

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-504001 Contract Services	001-458-501002 Salaries	\$60,000.00
001-458-504007 Contract Repairs	001-458-501002 Salaries	\$40,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0432** approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Brandywine Hospital for Pets	Rocky	\$ 62.40
Brandywine Hospital for Pets	Isabell	\$417.61
Brandywine Hospital for Pets	Lady-Jade	\$304.51

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**RESOLUTION 21-0433** approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk, Muskingum County Commissioners, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504120 Advertising/Printing	001-102-506001 Equipment and Maint	\$2,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0434** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Release of Mortgage form for the mortgage of Pamela Wilson, in the original amount of \$23,500 for the Muskingum County Community Housing Improvement Program. This request was submitted by Sheila Samson, Program Director. Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0435** authorize the submittal of and commit support of a pre-application to the OMEGA office for ARC/GOA funding for Program Year 2022 for the East Sewer Capacity Improvements. This pre-application is requesting grant funding in the amount of \$250,000 as part of a total estimated project cost of \$3,624,850.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Mark Neal, Superintendent of Tri Valley Schools; Matt Sheridan, Superintendent of Mid-East Career Technology Centers and Matt Abbott, Director of the Zanesville-Muskingum County Port Authority gathered to talk with the Commissioners about CDL training and testing.

Chris Crook from The Times Recorder was also present.

- Mr. Sheridan gave a little of his career background
- Tri-Valley has had a partnership with Mid-East training some of their seniors for the last 5-6 years
- There is currently a big demand for CDL drivers
  - 108 currently posted with Ohio Means Jobs
    - Median income of \$45 – \$52,000
  - Currently no schooling or background required for testing
- Changes coming to CDL in 2022
  - Anyone testing must complete training at a certified training school
  - Even adding additional endorsements will require further training at a certified school
  - Expected to impact bus driver training as well
  - All records must be submitted electronically
  - Instructor/student ratio: 1/6
  - Test sites will be overwhelmed, delaying students in obtaining licensure
  - Test sites and schools may choose to close rather than comply
- Regional testing opportunities are limited
  - Road Master Columbus: 53 miles
  - American Professional Truck Driving School, Gnadenhutten: 56 miles
- Expansion needs

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- A local CDL testing center will benefit students, local businesses and industries, and will even support other schools in Southeastern Ohio who have even further to drive for testing than our students do
  - Land Area:
    - Ten acres to allow for growth, but can work with less, especially if the shape of the area is rectangular
    - Ideal surface would be concrete. Due to the expected cost, the best alternative would be gravel, similar to the current CDL pad at Mid-East
  - Structure:
    - Must adhere to “state requirements” and serve students appropriately
    - Space should include classroom, restroom, two office areas, separate lobby/waiting area for students who are testing, storage area
    - Utilities:
      - Power, sewer, water, internet
    - Parking lot
- Mr. Sheridan said they are wanting to do this; they are willing to jump through the hoops to make it happen
- Mr. Neal said that currently they are training students with the truck driving the first two weeks after school
  - Limited to the number of students
- They are anticipating a gas shortage, due to a shortage of truck drivers
- Matt Abbott has had conversation with Fyda Freightliner and AutoZone
  - 106 CDL jobs currently available within a 30 minute radius of 43701 and 694 with a 50 mile radius
  - Believes this would benefit the entire County
- Passing a drug test is the reason a lot of companies can’t get enough drivers
  - Mr. Neal said their thinking is that if you can get the kids before they get in to the drugs...right out of high school they could walk in to a job
- The program has been very successful at Tri-Valley
- Matt Abbott pointed out that there is a reason that Fyda, Kenworth, Peterbilt and International are in our area
  - Proximity from the East Coast for one thing
- Commissioner Porter suggested the Fairgrounds as a site for training
- Classroom, on-site training and testing; students and adults

The Commissioners agreed they would be supportive and glad to be a part of seeing this program come to fruition.

Sheila Samson, Community Development Director, came to update the Commissioners on CDBG and CHIP programs.

- She shared information from the Ohio Development Services Agency for the Infrastructure Investment Program

Community Development update:

- Lack of contractors

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- Held bid tours and no one showed up
- Has reached out to contractors with no response
- Currently only one with lead license
- \$106,000 left to spend from grant
  - Risk of losing
  - No leverage

CDBG Activity changes:

- Beginning PY2021, Street Resurfacing is no longer an eligible activity under the Allocation Program. Street Resurfacing is an eligible activity under Critical Infrastructure and Neighborhood Revitalization Program.
- Street Rehabilitation and full depth reconstruction is eligible under the Allocation.
  - Street Rehab/Reconstruction entails replacing both sublayers and the surface layer; replacing pavement layers at a depth below the surface. This process will increase the useful life
- Commissioner Porter asked who make these changes
  - Sheila would guess HUD

At 11:30 a.m. the Commissioners virtually attended the Department Head Meeting

- Prosecutor Ron Welch was guest speaker presenting information on human trafficking
  - He made us aware of an online training that shows ways to recognize the signs of human trafficking

The Commissioners continued with session following the Department Head Meeting.

Commissioner Cameron moved to approve the minutes of the April 22, 2021 session, with changes. Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron moved to approve the minutes of the April 26, 2021 session, with changes. Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter wanted to clarify the statement from last session's minutes:

*"The Mayor is willing to share, but not the percentage they (Washington Township) asked for"*.

The Mayor said they would be willing to share if Treasurer Wolfe would do a better job of collecting revenue. If Wolfe could find any discrepancies or get a little stricter on collecting it, he was willing to share that with the Township.

Commissioner Cameron is wondering if and when we send a letter to the DunFalls Association, if we should send a copy of the letter to their attorney.

Commissioner Cameron asked about the USDA response.

- The Clerk reported that the information has been gathered and put in proposal form by Kacey and Beth

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- Commissioner Crooks will be drafting a letter

Commissioner Porter reported that Brett Johnson called him about the installation of the plaques on the Board of Elections, Center for Seniors and Adoption Center buildings.

- Installation on the block buildings will be an additional \$50 each
- He will look at the Adoption Center building
  - It is a metal building and may require a different type of installation

Commissioner Porter reported that a couple of hours after the Center for Seniors special Board Meeting, James McDonald called him.

- There was discussion at the meeting about pay for the Interim Director
  - \$30,000 for six months, half of what Ann is making
- James asked if the Commissioners would consider using COVID funds
- Commissioner Crooks ask why they are short on funds when they're not paying rent
  - Commissioner Porter said it was because they are feeding 100+ additional people
- Commissioner Porter is okay with it
- Commissioner Cameron thinks that's a good point, they wouldn't be hiring an Interim Director if not for COVID
  - She has said all along, we shouldn't put that money in our General Fund just to pad it...that's not what it was for

Commissioner Cameron said she goes to nearly every regular CFS Board meeting and she's never been to one that the Board members have not said to Ann, we're not rushing you, but can you give us any idea or when people ask why we are not open, what do we tell them.

- Eight people have asked her personally about when the Center will open
- Commissioner Cameron asked Corey on Unified Command if she had anything from the Governor
  - No one rushing, just asking
- This will probably have to be addressed with the Interim Director
- Commissioner Cameron reported after a CFS Board Meeting that there was discussion about a levy
  - Her question was, how can you talk about getting a levy passed when you've been closed for a year
- Commissioner Porter said according to the meetings with staff and James McDonald, they are in no hurry to re-open
  - Can't imagine throwing re-opening into the lap of the Interim Director
  - They have issues to work out for that place to survive
  - You can ask for those guidelines and furnish that, we don't need to be pressuring them to re-open
- Commissioner Cameron just thinks if they are not going to consider re-opening for six months, we just need to tell people that
- Commissioner Porter said that's not our decision and would suggest that those Board Members that are asking, should speak up, because he didn't get that impression

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- They've got their work cut out for them when they do open, to regain their clientele
  - Commissioner Cameron said that is why she thinks the people asking need some kind of guidance

Commissioner Crooks asked about Team A and Team B still getting full pay.

Commissioner Porter communicated that the Dresden facility has no clients

- They could use that person down here, picking up some of the slack
- Everyone has been filling in for each other, even if their job is no longer relevant during the shutdown, they help out in other places
- Team A and Team B are on an every other day rotation
  - Commissioner Cameron asked how that helps with the COVID issue
- Commissioner Porter reported a situation that Doug Hobson asked about using the CFS parking lot for Shrivens' vaccination day
  - Commissioner Porter said to go to the Center and ask
    - Erica was not there and no one would make a decision
      - Commissioner Porter told him to call James McDonald
- Commissioner Porter suggested that this may turn into a permanent position
  - Commissioner Crooks would suggest that sometimes it's best to use the Interim just to make those tough decisions and come and go
- Commissioner Cameron says the CFS is too nice a place and too meaningful to this Community to let it fail
  - Commissioner Porter said he's not letting it fail

A call was placed to Pam Davis, Human Resources, with questions of processing the hiring of Interim Director

- Pam suggested a contract
  - Commissioner Crooks explained that two of the people being considered are retired public employees
  - Pam thinks it's two months before it makes an impact on PERS
- If working 30 hours, eligible for insurance
- Contract would save the County 14% in benefits

All agreed to fund the Interim Director

- Upon consult with HR, less costly if willing to do a contract and issue 1099 saving the benefit cost
- Commissioner Porter will contact James McDonald with this information
- Commissioner Porter also said that a \$1 million insurance policy will be required if they do a contract
  - Commissioner Crooks asked how that would apply, they'll be working for the County
    - She asked Commissioner Porter to share that ORC with the Board
- Commissioner Cameron thought each of the CFS Board members expressed their concerns and thought Ann needs to get better, they even asked Ann if she was okay with their suggestions for Interim Director...yes

Commissioner Cameron would like for the Board to send a response to Washington Township's request

- In receipt of letter

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- Township meets the third Thursday of every month

Pam Davis, Human Resources, came in to let the Commissioners know that Jeff Jadwin, EMA Director, is letting his temp go as of Friday.

- Pam asked if the Board might agree to allowing Debbie Irwin to work in the position, until the new hire can start
  - Debbie has a previous commitment on Thursdays
  - The new hire's BCI is complete and will be having physical and drug screen this weekend; Should be able to start by the week of May 10
  - Debbie could be approved through the Action Temporary today or tomorrow if the Commissioners approve
  - Commissioner Porter would think Action would have someone they could send out there for two weeks
    - Pam said that Action only sent two candidates when she asked the first time and when she asked for more, they couldn't provide
  - Commissioner Porter said he didn't care; Commissioners Crooks and Cameron are okay with Debbie
    - Commissioner Crooks made the point that if Debbie is signed up with Action, we might use her in other circumstances, as well

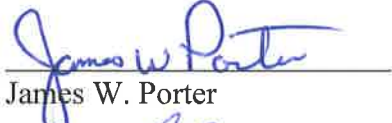
Commissioner Crooks asked Pam about the Interim Director contacting Ann while on FMLA

- Yes, she can't work all the time, but acceptable to contact her with questions

With no further business being before the Board, the meeting was adjourned at approximately 1:34 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*