

Minutes for Thursday, May 02, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

The Commissioners attended a 9:00 a.m. Land Bank meeting at the Welcome Center
RES 24-0420 Meeting was called to order at 10:30 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Dr. Leah Vensil, MVHC, came to give the Commissioners an update on the programming at Zanesville Middle School.
The Commissioners approved Taren West as an Intern for this program beginning next school year, at \$18 per hour.

Commissioner Bell reported that she has a 2:00 p.m. virtual meeting today regarding the Zanesville Half Marathon.

The following legislation was now considered:

RESOLUTION 24-0421 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number Seven for the Norfield Road, Arch Hill Road, Knipe Road, Carr Road Water Main Extension. Pay Application Number Six is for \$76,092.63
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0422 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 4 for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Three. Pay App 4 is to Mid Atlantic Storage Systems, Inc for \$267,131.00.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0423 approve the establishment of new fund, number 091 retroactive back to January 2024, which does *not* require approval of the State Auditor's Office, and line items as requested by Marlee Gibson, Director for the Muskingum County Board of Elections.

ESTABLISH NEW FUND

Purpose of New Fund

The purpose of this fund is for the grant recipient implement preparedness systems to the building structure and security, increase response time and mitigate future catastrophic events.

| | |
|---------------------------|-----------------------------|
| <u>Fund Number</u> | 091 |
| <u>Fund Name</u> | 2023 Homeland Security- BOE |
| <u>Department</u> | 112 |
| <u>CFDA #</u> | 97.067 |

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Classification

Special Revenue Fund Type-Federal

LINE ITEMS TO BE CREATED

| | | | | |
|----------------------|-------------------------|-------------|--------------|---------------------|
| Revenue: | Description | Fund | Dept. | Account Code |
| | Federal Grants | 091 | 000 | 409024 |
| Expenditures: | Description | Fund | Dept. | Account Code |
| | Equipment & Maintenance | 091 | 112 | 506001 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0424 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| | | |
|---------------------------|----------------------------|----------------------|
| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
| Townships & Villages | 001-902-507030 | \$7,500.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0425 authorize 21 employees to attend the Ohio Job & Family Services Directors Association Annual Training Conference on May 8, 9 & 10, 2024 at the Hyatt Regency in Columbus, Ohio, requested by Jodi Niceswanger, Human Resources, Muskingum County Job & Family Services. Estimated cost: \$8,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0426 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk of Muskingum County Commissioners.

| | | |
|------------------------------|---------------------------|----------------------|
| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
| David Danison | Nov&Dec 23 Mileage Reimb. | \$418.55 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0427 approve the line item transfer of monies within Fund Number 145 for Virginia Ridge Project as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

| | | |
|----------------------------------|----------------------------|----------------------|
| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
| 145-373-504001-Contract Services | 145-373-504999-Contingency | \$46,849.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0428 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

| | | |
|------------------------------|--------------------------------|----------------------|
| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
| SOS of Ohio | Kennel-6 Outstanding 2023 Inv. | \$2,660.00 |
| SOS of Ohio | Kennel-2 Outstanding 2023 Inv. | \$ 240.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0429 approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

FUND TRANSFER OF MONIES

| <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|-----------------------------|----------------------------------|----------------------|
| 001-999-510002-General Fund | 002-000-414002-Dog & Kennel Fund | \$125,000.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0430 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Notice of Award and Contract Agreement for the Granger Hill Road Water Storage Tank to Mid Atlantic Storage Systems Inc. for the low bid of \$671,956.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0431 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Prosecutors Office, as requested by Ronald Welch, Prosecutor.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|---------------------------|----------------------------|----------------------|
| Equipment & Maintenance | 001-105-506001 | \$190,000.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0232 approve and authorize the execution of the jail contract between Washington County and Muskingum County for the period of May 1, 2024 through April 30, 2025 as submitted by the Muskingum County Sheriff Matthew J. Lutz.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioner adjourned for lunch to resume session at 1:30 p.m.

Don Madden, Projects Manager and Zack Forker, Projects Assistant, came to present a flyer to be sent to the residents of Licking View regarding the upcoming sewer projects, for the Commissioners' review.

Eric Reed, County Administrator, came to update the Commissioners.

- WHIZ Term Agreement for K-9 Adoption Center advertising
- CBD virtual meeting 8:30 a.m. tomorrow
- Horse Announcer Stand at Fairgrounds
 - Environmental clearance must be given before proceeding
 - Jonna Sharp is working on this

Commissioner Bell stepped out to participate in a virtual meeting regarding the Zanesville Half Marathon

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Kelly Ashby, Convention and Visitors Bureau Vice-President and Stephanie Winland, Executive Director, Conference and Welcome Center came to discuss the possibility of lodging tax implementation for short term rentals, with the Commissioners.

Scott Lee, Facilities Superintendent; Jeff Butler, Maintenance; Eric Reed, County Administrator; Pam Davis, Human Resources came to discuss the Recycling facility and employees. A call was placed to Mike Reiter to join the discussion.

There was brief discussion regarding zoning. There was no ballot initiative decision made at this time. The goal is that a decision will be made in the coming week.

A call was placed to Jonna Sharp explaining the details and the extent of the County's involvement with the horse announcer stand. Eric shared the barn-kit idea with Jonna. She will get back with us.

Commissioner Cameron reported that a County resident reported, at a recent meeting she attended, that credit should be given to the County Engineer and crew for what they are accomplishing on County roads.

With no further business being before the Board, the meeting was adjourned at approximately 4:08 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks