

Minutes for May 07, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 20-0398 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Crooks and the second of Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron reported that Cole Ryan of APG Architects will be calling at 10:45 a.m. today to discuss the County Court renovations.

Commissioner Cameron let the Board know that she has to attend a FEMA Training today at the EMA office from 12:30 – 2:00 p.m. She will be back as soon as it's finished.

The following legislation was now considered:

RESOLUTION 20-0399 WHEREAS, OHIO FRANKLIN REALTY, LLC has submitted an application, signed by MICHAEL MOONEY, representative for OHIO FRANKLIN REALTY, LLC. to apply brine on HAUL ROAD THAT RUNS BETWEEN SR83 AND RURAL DALE ROAD, BLUE ROCK AND MEIGS TOWNSHIPS, Muskingum County, Ohio; and

WHEREAS, House Bill 501, effective April 12, 1985, prohibits surface application of brine on roads, streets, highways and other similar surfaces without a written plan to the County Commissioners; and

WHEREAS, OHIO FRANKLIN REALTY, LLC in Muskingum County, Ohio, desires to spread brine for surface application to their roadways and similar surfaces located ON HAUL ROAD THAT RUNS BETWEEN SR83 AND RURAL DALE ROAD, Zanesville, Ohio 43701, in accordance with state law; and

WHEREAS, the brine is to be supplied by J. HAWK WATER SERVICE, LLC, using a spreader bar method with a rate of 3 gallons per 60 square feet approximately one per week for dust control; and

WHEREAS, OHIO FRANKLIN REALTY, LLC has agreed to abide by the new regulations issued to the Ohio Department of Natural Resources, now therefore be it

RESOLVED, that this Board hereby APPROVES the application submitted by OHIO FRANKLIN REALTY of Columbus, Ohio, as follows:

1. Brine shall not be applied:
 - a. To water saturated surface;
 - b. Directly to vegetation near or adjacent to surfaces being treated;
 - c. Within twelve feet of structures crossing bodies of water or crossing drainage ditches;
 - d. Between sundown and sunrise, except for ice control;

The discharge of brine through the spreader bar shall stop when the application stops.

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2. The applicator vehicle shall be moving at least five miles per hour at all time while the brine is being applied.
3. The maximum uniform application rate of brine shall be three thousand gallons per mile on a twelve foot wide road or three gallons per sixty square feet on unpaved lots.
4. The applicator vehicle discharge valve shall be closed between the brine collection point and the specific surfaces that have been approved for brine application.
5. Any valves that provide for tank draining other than through the spreader bar shall be closed during the brine application and transport.
6. The angle of discharge from the applicator vehicle spreader bar shall not be greater than sixty degrees perpendicular to the unpaved surface.
8. Only the last twenty-five percent of an applicator vehicle's contents shall be allowed to have a pressure greater than atmospheric pressure; therefore, the first seventy-five percent of the applicator vehicle's contents shall be discharged under atmospheric pressure.

BE IT FURTHER, RESOLVED, that this Board hereby authorizes the Clerk to forward this legislation to the Chief, Division of Oil and Gas, Department of Natural Resources, 2045 Morse Road, Bldg. H-3, Columbus, Ohio 43229-6693.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0400 approve the line item transfer of monies within Fund Number 033 as requested by Vicki Vallee, Finance Manager, Muskingum County Juvenile Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
033-244-504344	033-244-502004	\$500.00
Specialized Docket-Incentives	Specialized Docket-Insurance	

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0401 approve the line item transfer of monies within Fund Number 049 as requested by Judge Jeffrey Hooper, Domestic Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
049-247-504218 Special Projects	049-247-503017 COVID-19	\$1,500.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0402 approve the line item transfer of monies within Fund Number 001 and Supplementals within Funds 008 and 057 as requested by Michael Babcock, Chief Administrator, Muskingum County Auditor, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-103-503001 Supplies	001-103-503017 COVID-19	\$1,600.00

SUPPLEMENTAL APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
COVID-19 Real Estate Assessments	008-103-503017	\$3,500.00
COVID-19 GIS	057-103-503017	\$1,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

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RESOLUTION 20-0403 approve the posting of the position of Full-time RN; four days per week, 32 hours per week at \$21.00 per hour for the Rambo Memorial Health Center. This request was submitted by Pam Davis, Human Resources.
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0404 accepts Official Amended Certificate Number Eight (8) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated April 30, 2020.
Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0405 approve the Supplemental Appropriation of Funds within Fund Number 113, for the Muskingum County Engineer, as requested by Mark Eicher.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Emergency Repair	113-368-504328	\$72,309.83

Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0406 approve the Supplemental Appropriation of Funds within Fund Number 182, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Service	182-373-504001	\$850,000.00
Engineering	182-373-504013	\$ 60,000.00
Contingency	182-373-504999	\$ 40,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0407 approve the Supplemental Appropriation of Funds within Fund Number 183, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Service	183-373-504001	\$919,000.00
Engineering	183-373-504013	\$ 33,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0408 approve the line item transfer of monies within Fund Number 001 as requested by Corrie Marple, Records Center Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-109-501002 Salary	001-109-503001 Supplies	\$5,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0409 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Stephanie Neuhart, Business Manager, Muskingum County Starlight Programs.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Haugland Learning Center	Behavior Consulting	\$15,416.68

Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0410 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Board of Elections, as requested by Timothy Thompson, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Supplies	001-112-503001	\$10,473.43

Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0411 authorize Cindy S. Cameron to sign the Notice to Proceed for the Pembroke Force Main Railroad Crossing with Pipe Bridge project.
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0412 deny the use of the Courthouse esplanade for the "Rally Around Ohio!" scheduled for Saturday, May 9, 2020; 1:00 p.m. – 2:00 p.m.
Denied on the Governor's Order that gatherings of 10 or more are prohibited and Dr. Butterfield, Muskingum County Medical Director's authority to enforce the Governor's Order. The request was submitted by Kay Clymer, Zanesville Patriots.
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Clerk called Kay Clymer on speakerphone and told her the Commissioners had denied her request to gather on the Courthouse esplanade. She said then they would be gathering on the sidewalks around the Courthouse.

A call was placed to Bryan Catlin, Dog Warden, regarding the re-opening of adoptions. He was told that the Board would talk with Corey Hamilton, Health Department Director and Dr. Butterfield, Medical Director about the possibility of re-opening adoptions. He said that he took a raccoon to be tested for rabies and distemper. Commissioner Cameron asked him if he knew if the Shelter was doing adoptions yet. He is not sure, but will find out. Commissioner Porter said the Shelter is not doing adoptions at this time. Commissioner Cameron asked the status of the dogs regarding quarantine. Commissioner Crooks wondered if the dogs could be adopted directly from the fairgrounds. Commissioner Cameron asked about moving forward with the new facility.

Commissioner Cameron reported that Judge Cottrill came down yesterday and said he may have handled removing of the signs regarding masks in the Courthouse, the wrong way. He apologized for just taking them down without talking to the Commissioners. He said that signs

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for certain offices requiring face coverings would be okay, but not in his Courtroom. Commissioner Cameron said that someone came through security the other day on their way to court with a temperature of 100.3 She did not have a mask, but Security had to let her go to court. She was then sentenced and sent to the jail. Security Deputy Pitecock did call and inform the jail of the issue.

There was continued discussion regarding signs and required face coverings. Should there be masks made available at Security?

Cole Ryan, APG Architects, called the Commissioners to update on the Law Administration building renovations. He reported that his design team is on board and preparing bid documents. He asked about replacing rooftop HVAC units and replacing ductwork and thermostats. The additional cost would be approximately \$80,000. He asked the engineers to break out separately. Commissioner Cameron asked where the third floor employees would re-locate during the renovation. The Commissioners will ask Alma, County Court Clerk, to stay in communication regarding the renovation and relocation. The project will take three to four months once construction begins. The second floor can work through the renovations. Cole said the bid documents should be ready by June 5. Cole will talk with Scott Lee, Facilities Superintendent, about the second floor HVAC.

Commissioner Cameron sent a text to Mark Zanghi to call about resuming adoptions at the Dog Pound. It is Corey Hamilton's opinion that adoptions could resume by appointment, per section 2 of the Governor's Order.

Commissioner Cameron placed a call to Bob Snavely, Palmer Energy, to let him know that dates, times and ways Falls, Muskingum and Wayne Townships would be meeting. Falls will meet next Monday, May 11 6:00 p.m. at their regular place. Muskingum Township will be meeting tonight. And Wayne Township has already had their May meeting. There was much discussion regarding the best way to move forward...individual townships or county-wide again. Bob will reach out to Falls, Muskingum and Wayne to get their opinion, since their townships all passed the proposal at the Primary Election. He will report back to the Commissioners.

While the Commissioners were on the phone with Bob Snavely, Commissioner Porter took a call from Dennis Ruff, Manager of Muskingum Livestock. He has concerns that his patrons were told they can purchase the food from the sale barn but cannot eat the food in the sale barn. He said they have X's on the floor to help with social distancing. Who enforces that?

Jason Schaumleffel, Y-City News, came to session.

Commissioner Porter said that Carlton Rambo of Raiders Road left a message to talk with the Commissioners about his flooding situation. They will call him after lunch.

WHIZ left a message for Commissioner Porter asking if he would be willing to talk with them about his social media posting. He said he is not interested.

Commissioner Cameron told the Board that John Leutz, CCAO called her this morning to discuss state financial reimbursements.

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The Commissioners adjourned for lunch to resume session at 2:10 p.m.

Courthouse Security Deputy Hanning was asked to come talk with the Commissioners regarding the wearing of face coverings. There was discussion regarding the Common Pleas Court Judges saying that face coverings are not required and there cannot be signs on the Courthouse entrance doors stating that. However, the Commissioners have concerns about Security meeting folks without masks and are trying to determine a way to require face coverings when approaching Security. Judge Fleagle has said that face coverings do not look very professional and you can't hear security. If a person entering the Courthouse has a fever, they are not permitted entrance, however, if they are going to Court the Judges say you must let them proceed to Court. The Commissioners will work this out with Judges.

Commissioner Cameron reported that Tim Shaffer just texted her to say that the Governor has opened Salons for May 15, outdoor dining for May 15 and indoor dining for May 21.

The Commissioners returned a call to Mark Zanghi regarding re-opening adoptions at the Dog Pound. It is his understanding that if they are done through appointments and social distancing, and the Health Department has given approval, then it would be acceptable to re-open adoptions.

Commissioner Cameron reported that Ann Combs, Director of the Center for Seniors, informed her that two of her employees have had direct contact with a COVID-19 positive individual. Those two employees are currently on quarantine leave and Ann is working with partial staffing, rotating days.

Commissioner Crooks suggested the County engage with Genesis Occupational Health for tracking, assessment and return to work policies. Commissioner Cameron said she has mentioned that to Pam Davis, Human Resources.

There was continued discussion about County Court renovations and where they will be moving during those renovations. It was again agreed that communication between County Court and the Commissioners is very important. It was discussed that Commissioner Cameron will call Alma to advise us of their plans.

Commissioner Cameron reported that she talked with Mike Babcock this morning about the CARES Act monies. He said he hasn't seen any communication on that. He called back shortly after saying he received an email stating that our share could be \$773,000. There will be a CCAO conference call today that will be addressing this issue as one of their topics. It has not yet passed in the House. Commissioner Cameron said it is her understanding that it can not be used for loss of revenue. The total package is \$1.28 million and 45% will be distributed among the county governments. The other 55% is already promised to the bigger entities.

Commissioner Cameron asked if we are going to give Kellie Brown, from Starlight, back her thermometers or replace them with new ones from Northside.

Pam Davis, Human Resources, came to meet with the Commissioners to discuss the COVID-19 Safe Work Practice Guidance policy. It was decided to incorporate the Health Department's recommendations.

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There was also discussion about the County utilizing Genesis Occupational Health for COVID-19 guidance. Pam will call Josh Jones at Genesis to discuss.

Pam presented Lorena insurance coverage information. There are different rates for owner monitoring and crew monitoring. They will also pro-rate the premium for changes in scheduling and monitoring this year.

Commissioner Crooks moved to approve the Minutes of the May 4, 2020 session.

Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioner Porter asked that a Certificate of Appreciation be prepared for Joyce Bates for 13 years of service at Rambo Memorial Health.

Commissioner Cameron read an email that the Board just received, that the cabins at Straker Lake and The Wilds have been given permission to open.

Commissioner Porter said that Dennis Ruff called him at lunchtime seeking guidance for his Friday night sale at the sale barn. He's been told that they (Health Department) will close down the restaurant in the barn and revoke the license if they do not comply with folks eating the food off premises. They were told they would also close the sale barn if they do not comply.

There was discussion about Mark Schneider at Recycling. Since he's was injured, will he need help at Recycling?

A call was placed to Bryan Catlin regarding adoptions. He was told that Mark Zanghi and Corey Hamilton have both given the go-ahead with adoptions. It must be by appointment and dogs can be adopted directly from the fairgrounds. There was discussion regarding the best way to pay and have paperwork completed to minimize contact. They can do the application by phone and provide a dropbox for payments. All agreed that Bryan will make guidelines for Adopting during the pandemic. It was suggested that Kathy Lighthizer, volunteer, could be a help in preparing these guidelines. Commissioner Porter said he thinks it needs to be on the guidelines that, "there is possibility you could still be exposed to distemper". Bryan was advised to get a dropbox and guidelines together to begin adoptions as soon as possible.

Pam Davis, Human Resources, came to discuss the COVID-19 Safe Work Practice Guidelines with the Commissioners. The following was then considered:

RESOLUTION 20-0413 adopt the COVID-19 Safe Work Practice Guidance Policy for Muskingum County

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Pam reported on the figures for the Lorena insurance renewal. The regular annual policy would be \$8,442.; if the crew is attending the vessel at port, \$6,528; and if the owner is checking regularly, \$5,910. Pam will ask the insurance company a few more questions and get back with the Commissioners on Monday.

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Commissioner Cameron expressed her feelings about posting the minutes on the County website. She was against it before because she thought it was embarrassing and not all of that needs to be on there, but now feels that we are receiving, and anticipates receiving more, requests. She thinks that if they were on the website, people wouldn't have to be doing Public Records requests. The following was then considered.

RESOLUTION 20-0414 approve minutes of Commissioners' session on the County Website. Retroactive to January 1, 2020.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

There was continued discussion about the Dog Warden adoption guidelines during the pandemic. All agreed there is no need for Board Approval, but would like to have a copy emailed to them.

With no further business being before the Board, the meeting was adjourned at approximately 3:55 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

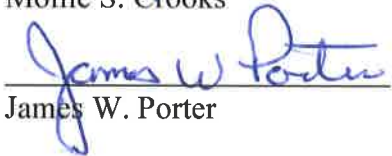
After adjournment Mark Schneider called to give an update on his medical injury. He will come to work Friday morning to do some paperwork and then go home because treatment requires at least six hours with leg elevated. He has a follow-up appointment Monday and should be back to work after that.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.