

# Minutes for Thursday, May 09, 2024

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

**RES 24-0437** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.  
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Bell.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron informed the Board that there is a change in today's agenda/schedule. Eric will be coming at 8:00 a.m. and we will be meeting virtually with Rumpke at 9:00.

The following legislation was now considered:

**RESOLUTION 24-0438** approve the Supplemental Appropriation of Funds within Fund Number 021, for the Muskingum County Adult & Child Protective Services, as requested by Candy Emmert, Executive Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Avondale Donations-BLDG Improvements	021-698-506006	\$52,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0439** approve the Supplemental Appropriation of Funds within Fund Number 091, a federal grant was received, for the Muskingum County Board of Elections, as requested by Marlee Gibson, Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment & Maintenance	091-112-506001	\$44,777.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0440** approve the Supplemental Appropriation of Funds within Fund Number 009, for the Muskingum County Engineer's Office, as requested by Mark Eicher, Engineer.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment & Maintenance	009-368-506001	\$60,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0441** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Rachael Dille, Finance Manager of Muskingum County Juvenile Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Charles Ritter	Paper	\$508.80

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

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Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0442** approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Deputy Clerk of Muskingum County Commissioners, as follows:

**LINE ITEM TRANSFER OF MONIES**

<b><u>From Line Item</u></b>	<b><u>To Line Item</u></b>	<b><u>Amount</u></b>
001-102-503001-Supplies & Other Exp.	001-102-502013-Travel & Training	\$2,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0443** approve "Prior Service Certification Form" as presented and requested by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0444** enter petition onto the Journal of the Board of Muskingum County Commissioners for Expedited Type 2 Annexation Petition under the Ohio Revised Code Section 709.023 to annex real estate to the City of Zanesville, Ohio owned by Church of Jesus Christ of Latter Day Saints stated as the sole owners of the 3.334 acre parcel described in the Annexation Description as Exhibit A and Plat as Exhibit B. The agent appointed for this annexation request Erin McMachen of Stonefield Engineering and Design, LLC., as required under Ohio Revised Code Section 709.02.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0445** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 10 for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Two. Pay App 10 is to Stonegate Inc. for \$102,662.91.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0446** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 10 for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract One. Pay App 10 is to Zemba Bros Inc. for \$188,891.63.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0447** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Cybersecurity Form required to be filed with the WSRLA Loan Application for the Granger Hill Water Storage Tank.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RIGHT OF WAYS SIGNED:**

**Columbia Gas; Columbus**

**Falls Township; Rehl Rd/County Rd 472**

**Repair gas leak on service line**

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**Start Date: 05.08.2024; Completion Date: 05.09.2024**

**Columbia Gas; Columbus**

**Washington Township; County Rd 191**

**Install new 1" plastic short gas service line**

**Start Date: within 10 days from approval; Completion Date: Same day**

**City of Zanesville**

**Falls Township; Military Road**

**Moving water services from 4" to 16"**

**Start Date: 05.27.2024; Completion Date: 06.10.2024**

**Wendel Dreve**

**Adams Township; Young America Road**

**Repair Gas/Oil flow line leak.**

**Start Date: 05.07.2024; Completion Date: 05.07.2024**

**AEP Ohio; Columbus**

**Falls Township; Twin Hills Drive T409**

**AEP to replace 2 utility poles along Twin Hills Drive**

**Start Date: 06.04.2024; Completion Date: 12.03.2024**

Andy Roberts, GIS Director, came to discuss zoning with the Commissioners. Andy will draft a communication to McBride Dale Clarion to thank them for their service, ask for a final invoice and let them know their services will no longer be needed.

Eric Reed, County Administrator, came to update the Commissioners.

- Courthouse Windows
  - APG is gathering vendor information
  - Bid documents should be ready within two weeks
- Avondale HVAC
  - Dormers are needed
  - HVAC bid documents are complete, waiting on structural documents
- Horse Announcer Stand
  - Horse Committee has approved
  - APG is helping to guide the process with minimal cost
    - Horse Committee takes it from here
- Jail
  - The following was considered

**RESOLUTION 24-0448** declare an Executive Session at 8:39 a.m. for the purpose of discussing a Legal Contract of the Muskingum County Commissioners. This session ended about 9:00 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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The Commissioners participated in a virtual call with representatives of Rumpke; Nick Rupert and Lisa Griffin. Eric Reed, County Administrator and Mark Schneider, County Recycling Manager, was also present. Mike Reiter, Director of SE Ohio Joint Solid Waste also joined virtually.

- There was discussion regarding Rumpke's new facility on Adamsville Road and the possibility of servicing Muskingum County's Recycling facility
- It was noted that 70% of all trash can be recycled
- Rumpke already has a single-stream recycling route in place
- Commercial recycling has never been part of SE Ohio Joint Solid Waste's plan...only residential
- Rumpke will send an "Acceptable Items" list

Jim Lenner, Neighborhood Strategies, came to talk with the Commissioners about zoning. Eric Reed, County Administrator and Andy Robert, GIS Director were also present.

Shannon Bell, Rambo Executive Director, and Steve Baldwin, Rambo Board Member came to discuss their renewal levy for November.

The Clerk was instructed to contact Mark Zanghi, Assistant Prosecutor, for resolution and ballot language.

Shannon also gave an update on Rambo activities and medical updates, which includes jail inmate testing and testing of high school seniors.

The Commissioners talked with Sheriff Lutz and Eric Ratts of DLZ by phone. Eric Reed, County Administrator, was also present.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Bob Snavely, Palmer Energy, came to update the Commissioners with electric and natural gas RFP's. He will call Monday to update with the final prices for contract.

The Commissioners returned a call to Russell Taylor regarding 32 West Berkley Street in South Zanesville.

Eric Reed, County Administrator, came to present the following for discussion and consideration.

### **RESOLUTION 24-0449**

This Board of County Commissioners of Muskingum County, Ohio, previously determined that it is in the best interest of the County to use the Construction Manager at Risk ("CMR") construction delivery model for the New Muskingum County Jail Project (the "Project") and pursuant to Ohio Administrative Code Rule 153:1-6-01, authorized the County Administrator to form an Evaluation Committee and serve as the Selection Coordinator per Ohio Administrative Code 153:1-6-03, and the Evaluation Committee, working with construction legal counsel, proceeded with the procurement process for a CMR pursuant to Ohio law including Ohio Revised Code Sections 9.33, et seq. and Ohio Administrative Code Rule 153:1-6-01, which included publishing a notice of the available contract, issuing a Request for Qualifications, and evaluating the two qualifications received, consistent with the criteria set forth in Ohio Administrative Code 153:1-6-01.

Per Ohio Revised Code Section 153:1-6-01(C)(4), the Evaluation Committee determined (and hereby memorializes such determination in writing) that fewer than three qualified construction managers at risk were available and one responding CMR firm was short-listed by the Evaluation Committee.

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Working with legal counsel and pursuant to Ohio law, the Evaluation Committee issued a Request for Proposal (“RFP”) to the short-listed firm, evaluated the technical and pricing proposal received in response to the RFP, interviewed the firm that submitted the proposal, ranked and determine the best value, and based upon criteria consistent with Ohio Administrative Code 153:1-6-01, recommends to the Board that Granger Construction Company (“Granger”) is the firm providing the best value for the Project.

Granger’s proposed fee for the preconstruction services for the Project is \$81,306.00 and a guaranteed maximum price for construction of the Project, consistent with Granger’s price proposal submitted in response to the RFP, is anticipated to be negotiated and, if acceptable, added to the agreement by amendment at the time the design and the preconstruction services are sufficiently complete. The Evaluation Committee recommends authorization for the County Administrator to work with construction legal counsel and Assistant County Prosecutor Mark Zanghi to negotiate per Ohio Revised Code Section 9.334 and the RFP, a CMR agreement with Granger with a preconstruction services fee not to exceed \$81,306.00 for execution by the Board of Commissioners.

BE IT RESOLVED:

1. That the Board approves the CMR procurement process including the evaluation, short-listing, and best value ranking/selection recommendation of the Evaluation Committee per Ohio law with Granger Construction Company selected as the firm determined to be the best value for the Project.
2. The Board authorizes the County Administrator, working with construction legal counsel and Assistant County Prosecutor Mark Zanghi, to negotiate pursuant to Ohio law and the RFP, a CMR agreement with Granger Construction Company including a preconstruction services fee in an amount not to exceed \$81,306.00 for execution by the Board of Commissioners. It is understood that a guaranteed maximum price for the construction of the Project, consistent with the selected firm’s price proposal, is anticipated to be negotiated, presented to the Board in a future meeting of the Board, and, if acceptable, added to the CMR agreement by amendment.
3. This resolution shall be in full force and effect immediately upon its passage.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric reported that we have now satisfied CMR procurement.

Scott Lee, Facilities Superintendent, was called in to continue discussion regarding Recycling.

Adam Dickerson from the Health Department, returned the Commissioners call regarding 32 West Berkley Street in South Zanesville.

With no further business being before the Board, the meeting was adjourned at approximately 4:13 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

  
Cindy S. Cameron

  
Melissa J. Bell

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Mollie S. Crooks