

Minutes for May 19, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 22-0488 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron .
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter will not be returning for the afternoon session.

Todd Hixson, Treasurer; Jody Spencer and Bill Addington from Park National came for an Investment Committee Meeting.

Eric Reed came to give the Commissioners ARPA updates.

- Clean Face
 - Two RFQ's received
 - Lepi Enterprises
 - Robertson Construction
 - Jeremy's proposed timeline
 - Issue RFP's by May 23
 - Ask to be returned by May 31
 - Interviews are at Board's discretion
 - Mark Zanghi has reviewed RFP
 - Upon approval of CMR Design Phase begins early June
 - Design July – early August
 - Construction to begin late August 2022
 - The following legislation is now considered:

RESOLUTION 22-0489 approve the issuing of Request for Proposals (RFP's) for the CleanFace Restoration Project at the Muskingum County Fairgrounds on half of the Muskingum County Commissioners. RFP's will be sent to the two RFQ's received: Lepi Enterprises and Robertson Construction.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners approved the RFP documents.

- Avondale
 - Eric received Rick Thomas's labor quote for American Light
 - American Light total: \$14,576.37
 - Linden Lighting total: \$10,128.54
 - The following is now considered:

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RESOLUTION 22-0490 accept quote from Linden Lighting in the amount of \$10,128.54 for the Avondale Youth Center Lighting Project

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter reminded that the contractor will need to be bonded or provide proof of insurance; used to be \$1 million. Check with Mark Zanghi to see if still required.

- Chelsie with Pat Kelly's office was at Avondale doing some follow-up with the windows. It seems she is taking the lead on the window project
- Monroe Township
 - Eric sent an email to Spectrum about their build-outs
 - Spectrum says they have a significant build-out in Monroe Township
 - She will send Eric further information
 - Where do you start with cell phone service
 - BJ Smith from AT&T was suggested
- MARCS Radios
 - Jeff Jadwin compiled a list for each Fire Department; total of 387
 - Jeff reported \$228.75 per unit to upgrade the radios they already have
 - Sheriff reported \$2,375 per unit to purchase refurbished
 - Commissioner Crooks reported that she asked the Attorney General's liaison at the OMEGA meeting if there may be money available from the Attorney General's office
 - There is money out there now, checking to see if that could be used for radios
 - Mobiles are in vehicle; portables are carried on person
 - Commissioner Porter noted that most fire department mobiles have been purchased through grants
 - Eric will continue to gather information
- Center for Seniors
 - Eric presented the Commissioners' questions to Kate
 - Time frame of meal assessments
 - They are currently working on that. When some folks were notified of reassessment, they elected to be removed from the program. They are also trying to educate, because their fear is that some folks may be staying home when they could be coming in to eat and also benefiting from the socialization
 - The Center has also asked for referrals to be put on hold, because they have so many. Commissioner Porter asked if they could do that when they are receiving funding. Eric will go back to Kate and ask for "referral" to be defined
 - Kate said that the change in delivery schedule, was just a brainstorm...nothing definite or in the works

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- ORC requires five days of hot meals delivery and could be cut on funding from AAA9 if not five day delivery
- Kate was asked about the Six Sigma Feasibility Study
 - Never received an official report or bill

The following legislation was now considered:

RESOLUTION 22-0491 authorize Mollie S. Crooks to sign disbursement of funds to Buds Inc, for the Thompson Run Rd Bridge Project requested by Matt Russell, Administrative Deputy of the Muskingum County Engineers Office.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0492 approve the line item transfer of monies within Fund Number 092 as requested by Crystal Brokaw, Clerk of Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
092-242-501002-Salaries	092-242-504024-Program Expenses	\$1,720.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0493 approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
013-372-510003	167-000-414002	\$15,112.35
009-368-510002	056-000-414002	\$41,873.74

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0494 approve the Supplemental Appropriation of Funds within various funds, for the Muskingum County Sheriff's Department, as requested by Matthew J. Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
OPOTA-CPT-Training	005-458-504111	\$25,000.00
Drug Interdiction Program-Insurance	031-458-502004	\$12,000.00
DUI Inmate Housing	068-458-504326	\$65,000.00
Levy-Salaries	144-458-501002	\$50,000.00
Levy-Medicare	144-458-502001	\$ 5,000.00
Levy-PERS	144-458-502003	\$10,000.00
Levy-Settlement	144-458-504393	\$10,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0495 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Release of Mortgage form for the mortgage of Patricia Englehart, in the original amount of \$39,800.00 for the Muskingum County Community Development. This request was submitted by Kyle Dunn, Program Director

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Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0496 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners Amendment No. 1 to the engineering agreement with Vaughn, Coast, and Vaughn for the engineering of a waterline for The Wilds Water Main Extension

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0497 approve the line item transfer of monies within Fund Number 007as requested by Tom Smith, MCJFS, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-501002-PA Salaries	007-692-502013-PA Travel/ Regist	\$13,000.00
007-692-501002-PA Salaries	007-697-502013-SS Travel/ Regist	\$ 5,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 22-0498 authorize Cindy Rodgers, Muskingum County Recorder to attend the Ohio Recorders' Association Summerr Conference to be held at the Quality Inn & Christopher Conference Center Chillicothe, Ohio beginning June 12th, 2022 and running through June 15th, 2022. Estimated cost: \$459.71

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter asked for a couple of places in the May 16, 2022 minutes be reviewed on video.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Commissioner Porter did not return after lunch, as he reported.

Nikki Schwartzmiller from the Building Department, came to present a request from Jason regarding the purchase of a new vehicle. The following was then considered:

RESOLUTION 22-0499 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Building Department, as requested by Jason Baughman, Chief Building Official.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Vehicles	001-456-506011	\$27,367

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye.

Motion carried.

Misty Cromwell, Director; Rhonda Hanes, Fiscal Operations and Dr. Dan Scherer, Chairman Finance Audit for Muskingum Mental Health and Recovery Services and James McDonald, President/CEO, Allwell Behavioral Health came to meet with the Commissioners to discuss their request to place a renewal levy on the November ballot.

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They gave an overview of their services and how the levy impacts their daily operations. Levy dollars cover services not reimbursable by other sources.

The following was then considered:

RESOLUTION 22-0500

Section 1. This board determines and declares that the revenue which will be raised by all tax levies which the Board is authorized to impose will be insufficient to provide for the necessary requirements of the county's contribution to the joint county mental health and alcohol, drug addiction service district of which the county is a part, and that it is therefore necessary to levy a tax in excess of the ten-mill limitation for the benefit of Muskingum County, Ohio, for the purpose of the operation of mental health and recovery programs and the acquisition, construction, renovation, financing, maintenance and operation of mental health and recovery facilities at a rate not exceeding one (1) mill for each one dollar of valuation, which amounts to ten cents (10¢) for each one hundred dollars of valuation, for ten (10) years, and which levy is a renewal of an existing levy of one mill.

Section 2. The question of approving the levy shall be submitted to the electors of Muskingum County at the election to be held on November 8, 2022, and that said levy be placed on the tax lists commencing in 2023, first due in calendar year 2024, in compliance with the provisions of Section 5705.34, if a majority of the electors voting thereon vote in favor thereof.

Section 3. The Clerk of this Board of County Commissioners is directed to certify immediately a copy of this resolution to the County Auditor of Muskingum County requesting that the County Auditor certify to this Board the total current tax valuation of Muskingum County and the dollar amount of revenue that would be generated annually by the one (1) mill levy.

Section 4. It is found and determined that all formal actions of this board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Commissioner Crooks seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

<u>Commissioner Mollie S. Crooks</u>	aye
<u>Commissioner James W. Porter</u>	absent
<u>Commissioner Cindy S. Cameron</u>	aye

Commissioner Cameron reported that the Sheriff sent Scott another message saying that two more kennel walls are being torn up by dogs.

Commissioner Crooks reported that she called Mr. Gubler back in follow-up to his call last week regarding his rental property at 21 N. LaSalle in South Zanesville.

Before she called him back, she called the Village of South Zanesville and Springfield Township. She also talked with Matt Schley from the City. There is nothing in the JEDD agreement that addresses any construction. When she called Mr. Gubler back, she told him there is nothing the County can do.

The Clerk reported that the funds from the Muskingum Community Foundation from the volunteers of the Adoption Center, was deposited into fund 053, the Adoption Center Building Fund; \$132,687.00


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Lisa Crock, Administrator; Van Slack, Agricultural Specialist; Mark Sterling and Mark Weiser, Board Members of the Muskingum Soil and Water Conservation District came to meet with the Commissioners regarding their 2023 budget and also give updates on current programs.

With no further business being before the Board, the meeting was adjourned at approximately 4:24 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Mollie S. Crooks

James W. Porter


Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.