

Minutes for Thursday, May 30, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese and Beth Iden

RES 24-0487 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Mr. Bee Curtis Hall came to speak with the Commissioners regarding his request for chip and seal on Blue Rock Church and Oakland Church Roads. Mark Eicher, County Engineer, was also present to address Mr. Hall's concerns.

- Mark informs the Board and Mr. Hall that these roads see less than 400 vehicles per day which is considered "low volume"
- The Engineer's budget does not allow chip and sealing all County roads

Mark continued after Mr. Hall left, updating the Commissioners on work by the Engineer's Office.

The following legislation was now considered:

RESOLUTION 24-0488 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the H2Ohio Direct Assistance PWS Standard Grant Agreement for \$10,000 for Leak Detection Equipment.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0489 approve and authorize the repayment of an ADVANCE of monies to Muskingum County Water Fund 014 from Fund 164 as requested by the Projects Department. The repayment of the ADVANCE will include \$693,375.79 for the repayment of money advanced to fund 164 and \$126,624.21 to be forgiven as an Advance of Funds.

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
164-373-510001	014-000-414001	\$693,375.79

FORGIVENESS OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
164	014	\$126,624.21

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for Thursday, May 30, 2024

RESOLUTION 24-0490 approve the Supplemental Appropriation of Funds within Fund Number 099, for the Muskingum County Juvenile Court, as requested by Rachael Dille, Finance Officer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Res Treatment/Contracts	099-444-504387	\$20,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0491 approve the Supplemental Appropriation of Funds within Fund Number 162, for the Muskingum County Center for Seniors, as requested by Kate Paul, Executive Director.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye ; Crooks, aye. Motion carried.

RESOLUTION 24-0492 approve the line item transfer of monies within Fund Number 001 as requested by Crystal Brokaw, Clerk of County Court as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-242-506001-Equipment & Maint.	001-242-504001-Contract Services	\$1,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0493 approve the Supplemental Appropriation of Funds within Fund Number 118, & Fund to Fund Transfer from fund 118 to 001 for the Muskingum County Common Pleas Court an excess has been declared in the Certificate of Title Administration Fund to help in assist in purchasing a new shredder for the Records Department, as requested by Wendy Sowers, Clerk of Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Transfer Out	118-122-510002	\$5,841.50

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
118-122-510002	001-000-414002	\$5,841.50

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0494 WHEREAS, the Grantee, in conjunction with the Partner, is applying for PY 2024 Community Housing Impact and Preservation Program (CHIP) funding from the State of Ohio, Development Services Agency, Office of Community Development(OCD) for the purpose of addressing local housing needs;
 WHEREAS, the County, as the Grantee, is requesting \$750,000 in CDBG, HOME and Ohio Housing Trust Fund (OHTF) funds for CHIP approved activities;
 WHEREAS, the City of Zanesville will be the Partner and Muskingum County will be the Grantee of the Partnership;
 WHEREAS, the Grantee and he Partner set forth the responsibilities and obligations of each in the Partnership Agreement;
 WHEREAS, Muskingum County, as the Grantee of the CHIP Application understands their authority for the entire CHIP Grant, as well as, sole responsibility for regulatory compliance and the terms of the grant agreement, if funded;

Minutes for Thursday, May 30, 2024

WHEREAS, Grantee and Partner understand all agreements are contingent on PY 2024 CHIP funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD);

WHEREAS, the Partnership is in effect until the CHIP funds are expended and the funded activities are complete and closed out. The Grantee nor the Partner cannot terminate or withdraw from the partnership agreement while it remains in effect;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Muskingum County, Ohio:

Section 1: The Muskingum County Commissioners authorize the submission of the PY 2024 CHIP Application through the State of Ohio's Ohio Community and Energy Assistance Network (OCEAN) website.

Section 2: Muskingum County Commissioners accepts the role, responsibility and authority of being Grantee of the CHIP Application.

Section 3: The Muskingum County Commissioners authorize participation, partnership, and submission of the PY 2024 Community Housing Impact and Preservation (CHIP) Program Application with the State of Ohio, Development Services Agency, and to provide all information and documentation required in said Application submission.

Section 4: That Muskingum County Commissioners hereby understands and agrees that participation in said Program will require compliance with program guidelines and assurances.

Section 5: That Muskingum County Commissioners hereby commits itself to provide any local share of funding, described in the Application, if necessary

Section 6: This Resolution must accompany said Application, which must be filed with the Ohio Development Services Agency by June 20, 2024.

Section 7: This resolution also authorizes the president and/or vice president of the board of commissioners to sign any and all documentation related to the execution of said partnership agreement and CHIP Application.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0495 authorize Cheyenne McFadden, Lindsay Hendricks, Nichol Worden, Amanda Hatfield, Deboarh Tom & Megan Frank to attend the OCSPA De-Escalation Techniques & Self Care Strategies on Tuesday, June 4th, 2024 from 9:30 a.m. -3:30 p.m. at the Quest Conference Center in Westerville, Ohio. Requested by Daniel Brenneman, Director of MCJFS.

Estimated cost: \$424.92

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0496 accept the proposal from Birkhimer Asphalt Contractors for the JFS- Woodlawn parking lot repairs in the amount of \$30,147.50

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0497 approve the transfer of funds into Fund 069 in the amount of \$150,000.00 for Muskingum County Department of Job and Family Services as listed above.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Minutes for Thursday, May 30, 2024

RESOLUTION 24-0498 a request for payment of the county's mandated share of the Income Maintenance programs for the fiscal year of 2024 was requested to be paid for the period of July 01, 2023 through June 30, 2024, in the amount of \$60,041.50 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, as follows:

FUND TO FUND TRANSFER

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510004	007-000-414002	\$60,041.50

NOW THEREFORE BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve the above request.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0499 approve the Supplemental Appropriation of Funds within Fund Number 054, for the Muskingum County Domestic Court, as requested by Maria Kalis, Judge.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment	054-247-506001	\$2,882.94

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0500 approve the payment of the 4-H Junior Fair and Future Farmers of America (FFA) premiums for the year 2024 to the Muskingum County Agricultural Society up to \$12,640. As a condition of payment, the Muskingum County Agricultural Society will be required to submit names and totals of payment to the County Commissioners' Office. Also, if there are funds not used, the County is to get the reimbursement not the Fair Board.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, not voting.

Motion carried.

RESOLUTION 24-0501 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Confirmation of Benefit Changes, requested by Makenzie Hill.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Kyle Dunn, Director, Muskingum County Community Development to further discuss the recommendations for the CDBG grant money.

Commissioner Cameron reported on a call with John Adams, Board of Adult Detention.

- John says that as the legislation is currently written, the funding will be awarded based on the ranking list in the last round

Eric Reed, County Administrator, came to update the Commissioners.

- Eric informed the Commissioners that Willoughby Industries, Inc., a supplier of water management systems and fixtures for jails, will be here on Friday, in the Courthouse parking lot, to display their system
- Eric shared a spreadsheet showing Ohio counties and monies they received for jail projects. Monies were allocated to counties that do not intend to build a jail, per CCAO survey distributed in early 2024

Minutes for Thursday, May 30, 2024

The Clerk, Susan Reese, left at 9:45 for an outside appointment. Deputy Clerk Beth Iden, stepped in to cover session.

Carlene Barnes came to observe session.

Eric Reed, County Administrator and Mark Zanghi, Assistant Prosecutor came to session for the opening of bids for the Muskingum County Courthouse Elevator Updates.

Also present, Chris Riedel – TK Elevator
Kurt Stanley – Otis Elevator
WHIZ News

The following legislation was now considered:

RESOLUTION 24-0502 open bids for Elevator Upgrades for the Muskingum County Courthouse.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Three bids were received:	TK Elevator	\$225,534.00	alt 1 plus	\$22,540.00
	Schindler Elevator Corp	\$285,372.00	alt 1 minus	\$66,974.00
			minus	\$16,159.00
	OTIS	\$276,760.00	no alt	

RESOLUTION 24-0503 hereby take bids under advisement for Elevator Upgrades for the Muskingum County Courthouse elevator.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Discussion on the courthouse windows.

- Eric has talked to Jeremy Davis, APG and the bid documents are being prepared

Carlene Barnes asked the Commissioners about the status of the jail project.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Commissioner Cameron reported on the Collective Impact Meeting on Tuesday, May 28.

Commissioner Crooks reported on Board of Revision cases.

The Commissioners and Eric met virtually with David Han, Anjunette Lyles and Heather Schmitt regarding the USDA/NRCS space in the Rural Services building.

- The issue was addressed of the NRCS Field employees being displaced from their Northpointe office space
- It was also addressed with USDA/NRCS the difficulty in obtaining and negotiating leases

Minutes for Thursday, May 30, 2024

Commissioner Crooks reported on the Junior Achievement meeting that she attended earlier today.

- For grades 8-11
- Junior Achievement Inspire Event in October

Don Madden, Projects Manager and Zack Forker, Assistant Manager, reported to the Commissioners that they have submitted for a \$3 million Federal Appropriations Grant for the upgrade of the Water Treatment Plant, this is considered phase III in the upgrade to supply Maysville Regional Water. Total cost of the project is \$5.5 million.

Lisa Crock, Mark Weiser, Robert Boehle and Mark Sterling from Muskingum County Soil and Water, came to update the Commissioners on the budget and programs.


Don Madden, Projects Manager, let the Commissioners know they have received a \$2 million ODD Grant for Weber Lift Sewer Line expansion project.

Andy Roberts, Director GIS, came to present the Commissioners with the Park District demolition Request for Bids. The Clerk was asked to post it on the website.

With no further business being before the Board, the meeting was adjourned at approximately 4:42 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks