

# Minutes for June 01, 2023

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

**RES 23-0593** Meeting was called to order at 10:13 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Pam Davis, Human Resources, came to discuss the Lorena insurance coverage with the Commissioners.

- Temporary binder in place June 1 – August 1
- Lorena is currently insured for \$180,000
- C&V Inspection resulted in a Fair Market Value of \$300,000
  - The Commissioners agreed to keep the vessel insured for \$180,000
- First cruise will be June 7

Pam also reported that a Housekeeper has resigned.

- Pam and Robbie have agreed to ask her if she would be willing to stay as an “on-call” employee
- Pam would like to do an exit interview
- The following was then considered:

**RESOLUTION 23-0602** approve the posting of the position of Full-Time Housekeeper for Muskingum County Maintenance/Housekeeping. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Cleanface
  - G&M started demolition 7 a.m. Tuesday
  - Received invoice from APG for architectural fees- \$2,550.00
- Avondale
  - Gary reported that residents have been getting out the windows; windows are not tamper-proof
    - Eric called Pat Kelly
      - Short term fix will be to install stop-sticks (no cost to County)
      - Pat will be working with the manufacturer (Pella) for a long-term fix
      - Pat is looking into the lock-by-key option for the bedroom windows

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- Must be cautious to not void warranty of the windows
- Also, none of the bedroom windows are tempered glass
  - Pat said they are not required by code, nor were they requested
    - Gary assumed tempered glass would be installed, especially in the bedrooms, due to safety concerns
  - Pat said they could buy new sashes or the entire window
    - Prices for the boys and girls bedroom windows are as follows
      - \$27,208 sashes only
      - \$23,808 new windows
    - G & M has offered to replace the sashes in the existing windows
      - The left over frames from the newly purchased windows could be stored for parts
    - Commissioner Cameron asked if that would affect the warranty
      - That will be addressed
  - All agreed to the window locks and tempered glass
  - Eric will verify with Gary that tempered glass is requested only in the bedrooms
  - Eric will ask if Avondale is willing to store the new windows
- Eric reported that Pat is still working on the HVAC
  - Could potentially require electrical upgrades
- Downtown Parking Study
  - Chamber is initiating
    - In preliminary talks with consultant
      - Will report back once details are finalized

The following legislation was now considered:

**RESOLUTION 23-0594** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Facility Encroachment Permit from CSX railroad for the sanitary sewer line for the Licking View Sanitary Sewer Project.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0595** approve the employment of Tracy Rucker for the Unit Support Worker II, Muskingum County Human Services, contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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**RESOLUTION 23-0596** approve the establishment of new fund, number 183, which does *not* require approval of the State Auditor’s Office, and line items as requested by Kyle Dunn, Director, for the Muskingum County Community Development.

**ESTABLISH NEW FUND**

**Purpose of New Fund** This fund is for the implementation and administration of Development and Fair Housing.

**Fund Number** 183

**Fund Name** PY22 CHIP-LAP

**Department** 375

**Award Amount** \$100,000

**CFDA #** 14.228

**Grant #** S-C-22-1CC-2

**Grant Period** September 01, 2022 through October 31, 2024

**Grant Administrator** Kyle Dunn

**Matching** N/A

**LINE ITEMS TO BE CREATED**

<b>Revenue:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	Fees	183	000	405001
	Local Revenue	183	000	405136
	CDBG Grant	183	000	409010
	Refund & Reimb.	183	000	413003
	Advance In	183	000	414001
<b>Expenditures:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	Contract Services	183	375	504341

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0597** approve the Supplemental Appropriation of Funds within Fund Number 197, for the Muskingum County Court of Common Pleas, as requested by Mark Fleegle, Judge.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Supplies & Other Expenses	197-440-503001	\$5,661.00
Contract Services	197-440-504001	\$1,578.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0598** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<b><u>Name of Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
Genesis Healthcare	Inmate K.Kingsley	\$80.48

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0599** approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Transfer Out	014-373-51002	\$60,000.00

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Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0600** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Ohio Department of Youth Services Grant Application for FY24, requested by Rachael Dille, Grant Administrator of Juvenile Court.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0601** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number One for the Norfield Road, Arch Hill Road, Knipe Road, Carr Road Water Main Extension. Pay Application Number One is for \$532,352.39

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

## **RIGHT OF WAYS SIGNED:**

**Charter/ Spectrum; Zanesville  
Hopewell Township; CO Rd 28, 71, 126  
Overhead Cable Construction  
Start Date: 06.15.2023; Completion Date: 07.15.2023**

**Resource International Inc.; Columbus  
Washington Township; Memory Rd  
Perform Geotechnical services for utilities.  
Start Date:06.05.2023; Completion Date: 06.09.2023**

**Charter/Spectrum; Zanesville  
Hopewell & Springfield Township; CO Rd 126, 33, 652  
Overhead Cable Construction  
Start Date: 06.15.2023; Completion Date: 07.15.2023**

**Charter Spectrum; Zanesville  
Hopewell Township; CO Rd 126 & 33  
Overhead Cable Construction  
Start Date: 06.30.2023; Completion Date: 07.30.2023**

The Commissioners adjourned for lunch to attend LEPC lunch meeting at the EMA office. Session to resume at 1:30 p.m.

Brooke Bihlman from State Treasurer Sprague's office came to introduce herself to the Commissioners.

Mark Zanghi, Assistant Prosecutor, came to meet with the Commissioners and the representatives from Bricker Graydon.

- The Commissioners talked with Mark about his email regarding the proposed ARPA claw back
  - ARPA funds that are obligated but not yet spent are safe
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- Mark suggested perhaps drafting a resolution stating where the ARPA funds are obligated

Laura Bowman and Mark Evans, from Bricker Graydon, came to introduce themselves and present what their firm can do to help through the legal aspects of building a jail.

The following were also in attendance:

Andy Roberts, Director of Muskingum County Landbank

Eric Reed, ARPA Compliance Officer

Mark Zanghi, Assistant Prosecutor

Debra Nye, County Auditor

Sheriff Matt Lutz

Jennifer Shuey, DLZ

Don Madden, Projects Director; Zach Forker, Projects Assistant and Eric Reed, ARPA Compliance Officer came to talk with the Commissioners regarding funding for the Maysville Water Extension.

- The results of the WSRLA grant funding was released and the County was granted \$445,000 - 100% Principal Forgiveness, for the engineering of the project. We did not receive the \$7 million requested for the construction of the project. Mostly, because they determined the project was not able to be constructed in 2023. We've been advised to apply again for next year's funding.
- Don asked the Board if they wanted to use the \$445,000 for Maysville Water Extension engineering or to put towards another project
  - All agreed to use for Maysville Water Extension Project

Andy Roberts, GIS Director and Matt Abbott, Port Authority Director came to present Land Use RFQ results to the Commissioners.

Commissioner Crooks reported that Mike Maniaci had reached out to her regarding Shala Circle

- He is frustrated with the Commissioners' and Engineer's decision regarding the right-of-way
- Commissioner Crooks called Engineer Mark Eicher
  - Mark explained that the County owns the right-of-way and the Township owns the property
  - Mark said he would be willing to come back in and sit down with everyone again. Commissioner Crooks suggested that perhaps the property owner would like to come in to discuss with the Engineer
    - Mike will reach out to the property owner

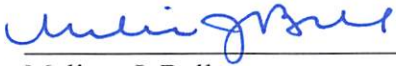
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With no further business being before the Board, the meeting was adjourned at approximately 3:55 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*