

Minutes for June 03, 2021

Commissioners Present: Crooks, Porter, Cameron

Staff Present: Susan Reese

RES 21-0532 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Mackenzie Hill, Benefits Specialist, came in to let the Commissioners do the drawings for the Employee Portal Scavenger Hunt.

Mackenzie reported that Troy McCollister, MCJFS Director, called to ask about the County's mask guidelines, in light of the Governor dropping COVID mandates.

- It was decided that the County would follow the CDC guidelines that say if you are fully vaccinated, you don't have to mask.
- Signs at the Courthouse will remain the same

Sheriff Lutz was also part of the conversation regarding mask guidelines.

- He will practice the same that they have been doing
- He will revisit at the end of June

Sheriff Lutz reported on the progress of the K-9 Adoption Center.

- He just received a text saying that the Co-op is there and installing gas meter
- Sheriff talked to Liam at Flecto yesterday

There was discussion regarding the number of dogs they currently have and using the Fairgrounds to house some of them until they move into their new facility.

- How many dogs can they actually house at the new facility
 - Sheriff will count kennels, he believes if you remove the center divider you can house up to 72
- Sheriff talked with Dr. Gandhoff yesterday and she will be doing some more work for the Adoption Center

Sheriff asked about outside enclosed fencing for "off-leash" time

- Should he ask Flecto or Strauss for a quote

The Commissioners placed a call to Liam at Flecto

- Facility should be completed for occupancy June 11
- He was asked about fencing
 - Liam said they could quote and move quickly
 - The Commissioners will get back to Liam if they want a quote
- Liam said the water is hooked up and meter is in
 - He will check to make sure working properly
- Liam was asked why the gas meter is just now being installed

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- He explained that it is always in the final process
- Also at the mercy of the gas company's schedule

Commissioner Cameron mentioned a plaque at the Adoption Center per Heidi Buckley's request, recognizing donations from the Straker and Fellers Foundations

Sheriff Lutz said he would call Strauss Fencing for a quote for enclosed fencing

Don Madden, Projects Manager, came to meet with the Commissioners and the following was then considered:

RESOLUTION 21-0533 declare an Executive Session at 10:45 a.m. for the purpose of discussing a Personnel Matter pertaining to Medical Concerns and Discipline of a public employee of the Muskingum County Water Department. This session ended about 11:05 a.m. Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Don informed the Commissioners that he would like to hire someone to work half day at the Water Treatment Plant and half day Projects with him.

- He and Pam Davis, Human Resources, are currently working on job descriptions
 - He will come back to the Commissioners when those descriptions are completed

Don reported on current projects

- County Line Road – Starts Monday
- Imlay-Wilsonwood – Designed
- Southern-Sundale – Designed
- Big B – Designed
- Twin Hills – Designed
- The Wilds – Designed

New petitions

- Virginia Ridge
- Sunflower
- Arch Hill

Expecting a petition from Norfield

Don reported that existing petitioners will not debt service these projects

- Will be approximately \$3-\$3.5 million short
 - Don suggested that raising rates \$1.00 per month would raise the \$3 million shortfall in 30 years
 - Commissioner Porter is not in favor of a rate increase
 - There may be American Rescue monies available for infrastructure
 - Commissioner Cameron suggests that's what that money is meant for
 - We'll be sorting that out

Don said his Union is asking about employee "bonuses"/Premium Pay for employees that worked through pandemic.

- Don said there is enough money in their salary line item to do that

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- If it were considered, Don would recommend it based on hours worked
 - Commissioner Porter's concern is when other departments find out and ask for the same compensation

Commissioner Porter reported to Don that he received a call yesterday from Kevin Quinn trying to get a sewer line located since May 3; upset with our Sewer Department

- Mr. Quinn is wanting to build a business there and ready to begin excavating
- Commissioner Porter understands that John Quinn and Stan Lucas got into it big time
 - We need John Quinn to make this sewer upgrade on the east end possible
- Don has been in communication with Chad Bay (Sewer Department)
 - They are making arrangements to take the smaller, trailer mounted vector out there
- Don also went to talk with John Quinn yesterday and he seemed calm
 - Don marked out the area he wants located
 - He assured John that the Sewer Department was going to try to get there
- Don thought the situation had been taken care of
- It's the Commissioners' understanding that we have 72 hours to locate a line, when making an OOPS request
- Commissioner Porter's concern is that Stan has had a month to find the line

Don let the Commissioners know he would not be available June 21 or June 24 for the Licking View meeting because he will be on vacation.

- The Board asked the Clerk to follow up and ask invitees to consider June 17

The Commissioners adjourned for lunch to attend LEPC meeting at EMA.

Commissioner Crooks reported that she registered for the NACO webinar for 2:00 today.

Commissioner Porter called Don Madden to ask him to look at Old Country Lane.

The following legislation was now considered:

RESOLUTION 21-0534 approve the Supplemental Appropriation of Funds within Fund Number 009, for the Muskingum County Engineer, as requested by Mark Eicher, Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Materials-Roads	009-368-503009	\$250,000.00
Contract Projects	009-368-504004	\$750,000.00
Contract Services	009-368-504001	\$50,000.00
Transfer Out	009-368-510002	\$95,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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RESOLUTION 21-0535 approve the Supplemental Appropriation of Funds within Fund Number 002, for the Muskingum County Sheriff, as requested by Matthew J. Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Dog&Kennel –Supplies	002-502-503001	\$10,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0536 approve the Supplemental Appropriation of Funds within Fund Number 162, for the Muskingum County Center for Seniors, as requested by Kurt A Ufholz, Fiscal Officer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
CORSA Liability Ins.	162-696-504141	\$696.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0537 accepts Official Amended Certificate Number Eleven (11) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated May 25, 2021

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0538 accept the resignation of Gloria Brown, Director, Rambo Memorial Health Clinic for reason of retirement, to be effective July 02, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0539 approve and authorize the repayment of an ADVANCE of monies to Muskingum County Sewer Fund 013 from Fund 168 as requested by the Projects Department. The repayment of the ADVANCE will include \$28,696.21 for the repayment of money advanced to fund 168 and \$376,303.79 to be forgiven as an Advance of Funds.

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
168-372-51001	013-000-414001	\$28,696.21

FORGIVENESS OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
168	013	\$241,303.79
168	055	\$135,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0540 authorize Mollie S. Crooks Pay to sign Application Number 1, for the Muskingum County Water Department Facility. This Pay Application is for \$75,990.60

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-0541 accept the sanitary sewer system extension in the Oakwood North Subdivision as part of the Muskingum County Sewer System, contingent upon the developer allowing access to the system located within the Oakwood North Subdivision, for purposes of maintenance and repairs to the system, as may be required to insure the continuing operation of the system.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0542 accept and sign FY2022-2023 Community Corrections Program 407 Subsidy Grant Agreement for Muskingum County Common Pleas Court as requested by Melanie Richert, Chief Probation Officer.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0543 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Genesis Medical Group, LLC	Inmate Angler, Robert, L, DOS 12/07/2020, No Medicaid Coverage And Medicare did not Cover	\$49.85

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0544 approve and authorize the ADVANCE of Funds from County General Fund 014 to Fund for the Muskingum County Water Department as requested by Peggy Taylor, Office Manager, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Water Fund- Advance Out 014-373-510001	Twin Hills- Advance In 156-000-414001	\$100,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0545 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Ohio Department of Youth Services Grant Application for FY22 for the Muskingum County Juvenile Court as requested by Lindsay Daniels, Grant Administrator.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0546 approve financial grant to the Muskingum County Soil and Water Conservation District in the amount of \$3,000.00 for the funding of Neil Kenzie as speaker for their Annual Meeting to be held November 4, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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Commissioner Cameron moved to approve the minutes of the May 27, 2021 session with changes. Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

RESOLUTION 21-0547 this Board of County Commissioners of Muskingum County, Ohio are hereby in agreement with Muskingum County Treasurer, Todd Hixson, requesting American Rescue Plan Act Funds as per guidelines put forth by the U.S. Treasury. Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron communicated that Don Madden told her that he was going to have someone at the Prosecutor's office look at the Falls Township JEDD regarding Casting Solutions' relationship with the JEDD.

Commissioner Cameron reported that Gary King, with the Avondale Children's Home, left a message that the Straker Foundation had taken a tour of the facility and is interested in supporting a new HVAC system for the facility. However, they thought it would be appropriate if another government entity would provide a match.

At 2:00 p.m. the Commissioners joined a webinar entitled, "Understanding Eligible Expenses of the Fiscal Recovery Fund".

Rob Reiter, Director SEO Joint Solid Waste, called Commissioner Porter to let him know there is no need for a Solid Waste meeting this month.

The Clerk was asked to reschedule Jeff Jadwin for 11:30 a.m. Monday.

There was further discussion regarding Gary King's request for Avondale.

- Commissioner Crooks thought Children's Services had a pretty hefty reserve
 - It appears that they have approximately \$13 million
- Commissioner Cameron noted that Ted Lemmon, Dick McClelland and Randy Ziemer and the Shelly Company have put a ton of money into Avondale
 - Do we want to invite Gary and Candy Emmert, Children Services Director, in to discuss
- Commissioner Porter suggested getting an estimate so we know how much we're talking about
- Commissioner Cameron will respond and ask them for an estimate and to come in to discuss

Commissioner Porter reported that Pat Keck called about a neighboring house, 3245 South Pleasant Grove Road

- Tall grass and basement caving in
- Can the County do anything
- He has talked with Doug Culbertson, Township Trustee, who is offering no help

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Commissioner Porter asked the Clerk to prepare a Certificate of Appreciation for Brent Gates' service to the community and New Concord Fire Chief.

A call was placed to Doug Culbertson regarding 3245 South Pleasant Grove Road

- Doug said the Trustees were going to send a letter informing the owner that the Township would be mowing and the cost assessed to his taxes
 - But, Matt Grimm, Township Trustee, is interested in purchasing the property
- Doug said he has talked to Pat Keck several times over the last two days
- Doug assured the Commissioners that the Trustees would do something

Commissioner Cameron brought it to the Board's attention that someone is beginning to dump tires again on National Road.

Commissioner Porter said Jeff Jadwin asked him to call to discuss the Warning Siren Contract and who he would like to award the contract to

- Commissioner Cameron reminded the Board that she would not be voting
 - Commissioner Crooks said Commissioner Cameron voted on the financial grants and no one objected

The Clerk reported that Robert Moore, IT Director, asked who would be paying for the new computers for the Projects Department.

- The Commissioners

The Clerk reported that Jenny Vaughn from Lowes called.

- She had heard about the possible Courthouse lighting project
 - Lowes would be willing to help with the project
 - The Commissioners will call her Monday

The Clerk told the Board about Sean Smith who has called regarding the change in sports betting laws.

- He's wondering if the County could have a part in purchasing the permit to legalize sports betting and share with businesses in the County
 - Cost of permit \$1,000,000
 - Not something the Commissioners are interested in

The Clerk said that Kurt Ufholz, Center for Seniors, emailed Kacey and asked her to pull titles to two vehicles that they are selling.

- A 2000 burgundy Jeep only good for parts
- A 2000 black Jeep with no brakes and not worth fixing

A call was placed to Kurt to explain that the vehicles are titled to the Commissioners

- Kurt explained that a SEAT employee has offered \$600 for both vehicles and he and Mr. Boyer thought it a good way to get rid of them

The Commissioners would like to run this by Mark Zanghi, Assistant Prosecutor

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Flecto sent a reply to the email asking a occupancy date for the Adoption Center, not considering the completion of the fence.

- June 7

Pam Davis sent a memo asking if August 12 would work for CORSA training.

- Yes

Commissioner Crooks has a request for the County to recognize National Atomic Veterans Day on July 16.

- House Bill 414 passed the Ohio House on June 07, 2018
 - However, there is never any recognition
- Commissioner Crooks will invite the gentlemen who requested the recognition in with the possibility of media coverage

Commissioner Crooks reported that she has contacted Brian Diamond regarding the County website.

- Add listing of Elected Officials
- COVID updates
- Change Adoption Center name
- Add Coroner page
- Update Villages

The Clerk presented a question from Lindsay at Juvenile asking the process for purchasing vehicles.

- Contact dealer and ask for State Purchasing price
- Send quote to Commissioners for approval
- All vehicles are titled to Commissioners

Commissioner Cameron informed the Board that she forwarded the letter requesting the reopening of the Gaysport Bridge to Mark Eicher and Matt Russell.

With no further business being before the Board, the meeting was adjourned at approximately 4:10 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.