

Minutes for June 05, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0603 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 22-0604 accept in accordance with the Ohio Revised Code Section 5591.42 the weight limit revisions for Madison TR 156, Valley Road Bridge as requested by Muskingum County Engineer Mark Eicher – Remove Load limit.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0605 approve the line item transfer of monies within Fund Number 001 as requested by Debra Nye, Muskingum County Auditor, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-103-504001-Contract Services	001-103-501002-Employee Salaries	\$20,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0606 approve appointments and approve Cindy S. Cameron to sign applications, to LEPC for the term August 1, 2023 through July 31, 2025 *per the attached application*.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0607 sign FY2024/25 Community Corrections Program 407 Subsidy Grant Agreement for the Muskingum County Adult Probation Department. The amount awarded for FY2024/25 is \$501,656 dispersed in eight installments of \$62,707 over a two year period.

Requested by Melanie J. Richert, Chief Probation Officer.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0608 sign loan amendment for the Philo Bridge SIB Loan to change the Completion Date from December 31, 2019 to March 18, 2022 and the Final Disbursement Date from June 30, 2020 to June 16 2022.

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Requested by Mark Eicher, County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0609 acknowledge the resignation of Joan L. Miller, without notice, from Muskingum County Maintenance/Housekeeping.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0610 approve the award of bid to Buds, Inc in the amount of \$446,479.82 for the Wortman Rd Bridge Replacement for the Engineer's Department.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0611 rescind Resolution 23-0565 dated 05.25.2023 Per Matt Russell, Muskingum County Engineer's Office.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RIGHT OF WAYS SIGNED

Brightspeed, Lorain, OH

Jackson Township

Road Bore, Mt. Zion Road

90 day completion upon permit approval

Pam Davis, Human Resources, came to speak with the Commissioners and the following was considered:

RESOLUTION 23-0612 declare an Executive Session at 10:15 a.m. for the purpose of discussing Personnel Matters of the Muskingum County Records Department and Maintenance/Housekeeping. This session ended about 10:28 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Melissa Wood, Candy Emmert and Patrick Donovan from Adult and Child Protective Services came to speak with the Commissioners about Elder Abuse Prevention Month.

The Commissioners presented them with a proclamation.

Mark Zanghi, Assistant Prosecutor, came to ask about a road vacation in Newton Township that was approved in 1997 but apparently never recorded. The Clerk will research.

Robert Moore, IS Director, joined the conversation with Pam and explained that one of the new IS employees took time off for a funeral, but doesn't have any vacation time available to him.

The following was then proposed and considered:

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RESOLUTION 23-0613 approve the immediate use of eight hours of accruing vacation for Michael Hughett, as requested by his Supervisor, Robert Moore.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0614 approve revising the Vacation Policy to entitle an employee to be eligible to use accrued Vacation Leave after the successful completion of the 180-day Probationary Period.

Motion made by Commissioner Bell, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

There was discussion with the Sheriff regarding the jail project construction law services. He would like to talk with another County that has used Bricker Graydon before engaging them for this project. Sheriff Lutz asked about the need for a Jail Committee meeting as we are moving along in this process.

The Sheriff reported that all female prisoners from the City jail are now being held in the County jail. The City does not have enough female employees to cover the female inmate population.

Jason Baughman, Chief Building Official, came to talk with the Commissioners.

- Jason would like to increase the fee schedule which is currently the lowest in the State
 - Fees have not increased for 14 years
- He would also like to propose an increase in his employee wages for 2024

The Commissioners will discuss and get back with Jason.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

The Commissioners met with the following:

Kevin DeWine from CBD Advisors, Government Relations and Legislative Affairs; and Jen Lynch, Daniel van Hoogstraten and Olivia Ugino of Amplifire Strategic Communications. They explained their mission and how they may help Muskingum County in the areas of communications and lobbying.

They will send the Board quotes for their services.

Don Madden, Project Manager, came to talk with the Commissioners about a new GPS collector unit. The cost for the new unit will be \$25-30,000. All agreed to allow the purchase.

Don also said he will be needing a new smaller truck for his meter reader.

Don reported that he received a call from Josh Legg of Ohio EPA with further questions regarding the Maysville Water Extension project.

Don requested the following for consideration:

RESOLUTION 23-0615 declare an Executive Session at 2:21 p.m. for the purpose of discussing a Matters pertaining to Legal Contracts of the Muskingum County Projects Department. This session ended about 3:02 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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Commissioner Crooks moved to accept the minutes of the May 18, 2023 session. Commissioner Bell seconded.

Vote was: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the May 22, 2023 session.

Commissioner Bell seconded.

Vote was: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Bell moved to approve the minutes of the May 23, 2023 Special Session.

Commissioner Cameron seconded.

Vote was Cameron, aye; Bell, aye; Crooks, not voting.

Motion carried.

Commissioner Crooks moved to approve the minutes of the May 25, 2023 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric Reed, ARPA Compliance Officer, presented RFQ's received for the architect for the jail project. There were three RFQ's received and scored. In order of ranking:

1. DLZ
2. K2M
3. Stollo

The Sheriff called to inform the Commissioners that the Adoption Center would be closed through Thursday due to undetermined sickness.

The Sheriff was also asked about the Sewer Department moving the recycling trailers to the top of the hill by the old dog pound at Stan Lucas' request.

- The Sheriff 's concern is people dropping of dogs there, but willing to try having trailers on the hill
 - Also, increases traffic, but is willing to try it

RESOLUTION 23-0616 accept and sign Engagement Letter for Jail Project Construction Law Services with Bricker Graydon, LLP; 100 South Third Street, Columbus, OH 43215.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks placed a call to Stephanie Spencer with some questions regarding the 2024 Budget. The following was then considered:

RESOLUTION 23-0617 approve the 2024 Tax Budget to present at a public hearing to be held Thursday July 06, 2023; 10:30 a.m. in the Commissioners Session Room.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.


Motion carried.

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With no further business being before the Board, the meeting was adjourned at approximately 4:48 p.m. on the motion of Commissioner Crooks and the second of Commissioner Cameron.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.