

# Minutes for June 10, 2021

Commissioners Present: Crooks, Porter, Cameron  
Staff Present: Susan Reese

**RES 21-0560** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.  
Seconded by Commissioner Cameron.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron reported that she has an appointment today at 3:00 and will have to leave by 2:30.  
Commissioner Crooks asked if the Board could work through 12:30-1:00 and then adjourn for the day.

- Agreed

The following legislation was now considered:

**RESOLUTION 21-0561** accepts Official Amended Certificate Number Twelve (12) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated June 01, 2021.  
Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0562** approve the Supplemental Appropriation of Funds within Fund Number 156, for the Muskingum County Water Department, as requested by Peggy Taylor.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Engineering	156-373-504013	\$54,000
Contingency	156-373-504999	\$36,000
Land	156-373-506030	\$10,000

Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0563** approve the Supplemental Appropriation of Funds within Fund Number 114, for the Muskingum County Juvenile Division, as requested by Vicki Vallee, Finance Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Foster Care/IV-E	114-244-504182	\$25,000

approve and authorize the payment of invoice(s) incurred prior to funds being encumbered in the amount of \$5,040.00 for Allwell Behavioral Health Services as requested by Vicki Vallee of the Muskingum County Juvenile

Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

# Minutes for June 10, 2021

**RESOLUTION 21-0564** appoint Morgan Olson to the Local Emergency Planning Committee to commence on August 01, 2021 and ending on July 31, 2023. Requested by Jeff Jadwin. Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0565** accept and sign Contract for County Server Migration, COTT Systems, requested by Cindy Rodgers, Recorder. Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0566** approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Genesis Healthcare System	Inmate Hartley, Todd, DOS 02/17/2020 Inmate had Medicare and not Medicaid Medicare denied payments because of Incarceration. Reg cost \$609.95 Med Cost \$60.04.	\$60.04

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0567** approve the employment of Shannon Bell as Executive Director of the Muskingum TB and Respiratory Clinic, at a salary rate of \$60,000.00 annually. Effective date June 1, 2021. Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0568** approve the decrease in Appropriations within Fund Number 064 for Muskingum County Juvenile as follows:

**DECREASE APPROPRIATIONS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Work Detail-Salaries	064-444-501002WRKDT	\$4,867.50
Work Detail- PERS	064-444-502003WRKDT	\$682.00
Work Detail- Medicare	064-444-502001WRKDT	\$70.00
Work Detail-W/Comp	064-444-502009WRKDT	\$73.00

**INCREASE APPROPRIATIONS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
New Life Skills Ctr	064-444-504303	\$10.00
Reentry Probation-Insurance	064-444-502004REENT	\$10.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.  
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RIGHT OF WAY PERMITS SIGNED:**

**Columbia Gas of Ohio; Columbus  
Springfield Township; Pinkerton Road  
Install new 1” plastic at 2450 Pinkerton  
Begin within ten days of approval; same day completion**

## Minutes for June 10, 2021

Sheriff Lutz came to see the Commissioners and reported that the Adoption Center has no running water.

- They checked it earlier in the week and it was working fine
- Commissioner Cameron reported that Don Madden was sending Shawn Moore out to check on it
- Shawn Johnson from the Engineer's office and Liam from Flecto were also going to the Center

Sheriff Lutz reported that the volunteers requested some fencing on the south side for an "off-leash" area and for outside Meet and Greets.

- He has an estimate from Strauss Fence for \$10,000
- Park National wants to make a donation
  - He thought this could be used toward the fence

Sheriff reported on the walking trail that is being constructed at the Center

- The Mid-East Career Center already has a trail that goes behind and towards the Career Center
  - They want to be a part of the new trail and their Adult Education Services is doing the work with their equipment
  - The County Engineer donated a concrete culvert to cross the creek
  - This will also be used for an evacuation point for the school if something would happen
  - Shelly and Sands is going to donate the surface material for the trail
  - Ben Applebe was also involved in the planning and design of the trail
- The Sheriff apologized for not telling the Commissioners sooner about these plans

The Sheriff also reported on the steel doors to the Meet and Greet rooms

- There are concerns about there not being windows in those doors for the Wardens to observe Meet and Greets
- It would cost \$700 each to replace with doors with glass windows
  - Jeff Baker said he could create half-doors for \$200 each
    - The Sheriff has chosen to have Jeff proceed

The Sheriff reported that he will be attending Sheriff Conference June 17-25

Sheriff Lutz has talked with Veterinarian, Dr. Gandoff, and she wants to help, in house, with veterinarian services at the Adoption Center.

The Sheriff asked for veterinarian costs for 2019. The Clerk will provide.

Shawn Johnson, Engineer's Office, called to check in regarding the water situation at the Adoption Center.

Sheriff Lutz asked about the relationship between his office and the Humane Officer.

- He had told her that if she ever needed assistance, his Deputies could go with her
  - It seems that she is calling every time now
- Macey reports that there are seven Humane cases at the Center now and it seems that nothing is being done with them
  - Should the Sheriff call Barry McElfresh at the Humane Society or talk to Carolyn directly
  - The Humane Officer is responsible for filing the charges against the owner of the dog

## Minutes for June 10, 2021

- The Sheriff will talk with Carolyn and ask her to communicate and keep him updated regularly on the progress of the cases

The Sheriff reported that Mike Alfman's volunteer group paid for 48 dog beds

The Commissioners reviewed and considered the following from Assistant Prosecutor Mark Zanghi.

**RESOLUTION 21-0569** WHEREAS, the Muskingum County Sheriff has demonstrated the need for Muskingum County to construct a new jail facility; and WHEREAS, the Muskingum County Land Reutilization Corporation (MCLRC) has acquired certain real property formerly occupied by the Mosaic Tile Company (Mosaic Site); and WHEREAS, the Mosaic Site has sufficient acreage to construct a new jail facility of the size and capacity as has been contemplated by the Sheriff to service Muskingum County; NOW, THEREFORE, be it resolved by the Board of County Commissioners of Muskingum County, Ohio, that this Board enter into discussions with the MCLRC regarding the potential use of the Mosaic Site as a county jail facility site.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 21-0570** accept and authorize the advertisement to solicit proposals for the installation of a video camera surveillance system at the Muskingum County Juvenile Detention Center.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron asked how WYBZ gets their information for Commissioners' news.

- Commissioner Crooks said that Bill Arnett texts her every Monday and Thursday and asks what's the news today
- Commissioner Cameron said he texts her also, but she had told him earlier he only needs to text or call one of us

There was discussion regarding Todd Hixson's email explaining his applying for the ARP funding and awaiting the Authorized Representatives electronic signature which, as instructed, is Debra Nye.

- After the Award Terms have been signed and submitted the submission review process with the Treasury will begin
- Commissioner Crooks reported that they will not be changing the SAM contact because that could possibly cause some other issues
  - It will remain as Michael Babcock
  - Commissioner Cameron said that seems weird
  - Commissioner Porter said, yes it does

Commissioner Porter reported that he would like to call Jeff Roberts sometime today.

- Mr. Roberts called him regarding County Line Road water extension.
- Mr. Roberts also called the office
- It is estimated to cost an additional \$100,000 to the project

## Minutes for June 10, 2021

- Mr. Roberts did not live there when the original survey was taken
- Commissioner Porter pointed out that there is a large farm between the last customer and Mr. Roberts; it may not be a farm forever
  - Why would we be worried about \$100,000 when we took water to Imlay Road because of the fear of being sued
- Commissioner Crooks pointed out that we didn't go down to Meigs because of only a handful of people for that expenditure; now \$100,000 for one or two customers?
- Commissioner Porter would look at it a little differently, the potential for more customers is there on County Line Road
  - \$100,000 is just an estimate...is that high?
  - Commissioner Crooks asked if Mr. Roberts is a friend of Commissioner Porter's
    - He doesn't know the guy
    - Commissioner Cameron doesn't know him either and feels badly if water is that close
  - Commissioner Cameron asked if Mr. Roberts would be willing to put anything towards it
    - Commissioner Porter told Mr. Roberts, he would prefer to talk about it while all Commissioners are in session
      - At this point, Commissioner Porter would be in favor of getting him water, the way we're spending on this other shit; if the guy on Imlay Road is going to sue us and how much is that going to cost, then we should have the same answer
      - Commissioner Crooks thought Imlay Road was already planned
        - Not that Commissioner Porter knew, never heard of it before until Cherevas threatened to sue
      - Commissioner Cameron asked about the price of Mr. Roberts' tap fee
- A call was placed to Don Madden, he will come in to discuss

Commissioner Cameron mentioned that she saw a bill for the Board of Elections for \$3,133 additional on plexiglass.

- They reconfigured because they were not 6 feet apart

Don Madden, Projects Manager came in to discuss County Line Road.

- Don has also talked with Mr. Roberts
  - He is one half mile beyond where the county project intended to stop
  - Don is not sure it can be constructed with material we are using for \$100,000
    - Three stream crossings
  - What is being built now includes fire suppression
  - Don's concern would be getting the pipe to go another half mile
  - Tap fees were not discussed with Mr. Roberts

## Minutes for June 10, 2021

- Don said the only response past the current stopping point was the Mackenzie Farm and they were not interested
- Don says the decision belongs to the Commissioners, he would just ask it be noted so that the next one that we can't do for \$100,000 for one or two customers...
- That's Commissioner Crooks' concern
  - Was Imlay Wilsonwood planned before we got a threat?
- Don reported that the initial call requesting Imlay Road water was when Rural Dale was in process; the petition wasn't until more recently
- Commissioner Porter suggested that if were close to the county line on County Line Road why not go to the county line

Don will go up to his office and print a map for the area and will be back after the bid opening.

Mark Eicher, Engineer and Matt Russell Administrative Deputy came to open bids for the Okey Road Bridge replacement. The following was then considered:

**RESOLUTION 21-0571** open bids for Okey Road Bridge for the Muskingum County Engineer.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0572** take bids under advisement for Okey Road Bridge for the Muskingum County Engineer.

Motion made by Commissioner Cameron, second by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Mark updated the Commissioners on a few of their projects:

- Mark reported that Old Wheeling Road is now open
- Hoping to bid Thompson Run Bridge soon; concrete box beam structure
- He also reported that the Engineer's office has purchased a boom mower for \$123,000
- They are moving forward with plans for the new building
- They have hired a summer intern to help Denis with surveys

Matt reported, when Commissioner Crooks asked, that Ohio Public Works will release their funding July 1 and that's when the rest of this year's paving projects can be awarded.

Shawn Johnson reported that he just talked to Liam with Flecto, and the water is running at the Adoption Center.

Don brought a map of the County Line Road project.

- The Commissioners placed a call to Jeff Roberts
  - It was confirmed that he was not part of the original mailing
  - It was explained to Mr. Roberts that pipe is hard to get at this time
  - Chances are good that the contractor will be finished with the original project before they can get anymore pipe
  - Mr. Roberts was asked if he wants fire suppression

## Minutes for June 10, 2021

- Commissioner Porter thinks if you're going to do it, do it right
  - Mr. Roberts agreed
- There may be the possibility of doing a water project in the Mt. Olive, Flint Ridge area and he could be included in that project
- Mr. Roberts said that 31 of the residents receiving water are Licking County residents
  - Don doesn't believe it to be 31 residents
- Don confirmed that there are homes next to the county line that Licking County agreed to allow Muskingum County to serve, because they had no way of serving them
- It was explained to Mr. Roberts that the estimated cost for the extra half mile would be approximately \$100,000
  - The entire project cost is \$297,000 for one and one half miles
  - This pipe was bid at the lower cost
    - Cost of pipe would be approximately twice and the timeline to get the pipe is unknown
  - Mr. Roberts would think there could be a potential for additional customers
- Don will research if pipe is available, when and the price

Commissioner Cameron suggested sending letters to potential customers

- They should have a "respond by" date

Don said the tap fee is typically \$500 if the customer signs up before the equipment goes past their house.

Carolyn Hughes, Humane Officer and Theresa Hildebrand with PAWS came to talk with the Commissioners regarding the feral cat situation in the City and Muskingum County.

- They explained that there is an explosion of cats and the Animal Shelter is no longer helping with the euthanizing of sick cats
  - They don't want the euthanasias to be counted against their Shelter
    - "Emotional and political hot potato" in Theresa's words
  - Theresa said PAWS has tried to work with the Animal Shelter many times
    - Commissioner Cameron said we have tried multiple times, as well, and understands the frustration
  - She gets multiple calls every day and many of those say that the Animal Shelter gave them her number...her personal cell phone number
- They are currently taking the cats to Cambridge, Coshocton and Wyandot County Humane Society
- Theresa said there is an outbreak of feline leukemia in the Brighton Blvd area
- Their greatest need is for trapping and transportation of sick and feral euthanasia
  - No one local will consider
- Theresa asked if the County would consider funding
  - She can apply for a grant that would match \$1 for \$1
- It was suggested that she talk with Dr. Gandoff, Drs. Robinson and Halley Nesselroad that works for Dr. Elliott
- There was discussion regarding the use of the old dog pound facility

## Minutes for June 10, 2021

- Carolyn said there is a need for the County to have a plan in place for County pets should there be a disaster
- Theresa would like to see a County-run operation to handle the feral cat situation
- Commissioner Crooks suggested being part of the Humane Society or PAWS since both non-profits
- Commissioner Crooks said she has talked with the Mayor regarding the City's willingness to help fund
  - He thinks Council more interested in euthanasia
  - It was suggested Theresa call the Mayor
- Theresa will follow up with Dr. Gandoff
- Commissioner Cameron will make contact with Drs. Robinson

Commissioner Cameron reported that David Boyer or James McDonald from the Center for Seniors will call the Clerk to make an appointment to come in to discuss the levy.

- Center for Seniors Board want on November ballot
- Anthony Adornetto has asked Mark Zanghi for language to proceed

Pam Davis, Human Resources and Robbie Frame, Housekeeping Supervisor came to meet with the Commissioners to discuss staffing.

- Housekeeping is down two employees in the Courthouse
- They have only received two applications from the May 13 posting
- There is another Housekeeping employee that will be retiring in October and there are concerns with the new hire

There was discussion regarding using contract services for housekeeping.

- All agreed to explore that option again

There was also discussion about moving all of Housekeeping staff to day shift

- Courts would have to be consulted
- Ask other departments and elected officials if they have concerns
- Commissioner Cameron asked Pam and Robbie to get estimates from cleaning services versus County employees

Robbie reported that Nate with the Starlight Adult Employment Program is working out really well in Maintenance.

Robbie expressed concerns about Maintenance employees cleaning some areas that probably should be covered by Housekeeping.

There was a question about cleaning at the new Adoption Center

- It is assumed it would be the two full-time Kennel Masters

Pam asked the Board about mask requirements.

- She talked with Frank Hatfield about how other counties are handling
  - He said a wide spectrum
- It was decided to take down the old signage and replace with signs that say "Stay Safe – Stay Healthy; If you are not fully vaccinated, wear a mask. Thank you"

Pam shared an email she received from Corrie Marple, Records Center, regarding a text conversation she had with Commissioner Porter on June 8 beginning at 8:03 a.m. with a total of 4-5 messages

- She asked how she should record her time for this conversation



## Minutes for June 10, 2021

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- Commissioner Porter not in favor of giving her shit
  - That's crazy
    - Like she wouldn't be texting during the day to someone else
    - Commissioner Cameron suggested pointing that out
      - Could she use that in exchange for time she's spent texting with her children or other people
- It was agreed no time compensated and next time wait until 8:30 to answer text

Pam updated the Commissioners on the Peter Cherevas case by telling them that our attorneys have filed for a 30 day extension per Jeff at CORSA.

Commissioner Crooks asked about Recycling having overtime every pay

- She noticed the last time she was out there that Mark said he doesn't eat lunch in the lunchroom and she was wondering if the overtime is for not taking a lunch
- Pam said it is typically one half hour everyday
- Commissioner Porter said that occasionally the truck doesn't make it back in time and if the gate is locked Rob Reiter said they will rip it off
  - So, someone has to stay late if the trailer is going to be late
- Pam said she will talk to Mark and ask if they are using their lunchtime as overtime
- It was also suggested that they use the overtime sheet that asks the reason for overtime

There was discussion regarding the minutes of the June 07, 2021 session. The Clerk was asked to review the tape for clarification.

Commissioner Cameron asked that today's minutes reflect her response to Commissioner Crooks' response Monday that it's always been her (Commissioner Crooks') goal to build a jail.

- Commissioner Cameron believes that's been everyone's goal
- She's wasn't saying that's not her goal, she was just asking the location
  - She thought we've all been on board, but trying to figure out the money and how we are going to pay for it and the size of the jail
- Commissioner Crooks said she made that statement because Commissioner Cameron asked "Are we going to build a jail"
- Commissioner Cameron question was, "once this gets out about Mosaic Tile, and people ask have we made the decision to build a jail, are we supposed to tell them yes"
- Commissioner Cameron is not against building a jail and I think we all realize we need a jail

Commissioner Porter asked that it be on record that it was pointed out that yes, he supported one bid that wasn't the lowest, but how many hundreds of bids were awarded that were the lowest.

- Commissioner Cameron said lowest and best was the key point

Commissioner Porter asked the stance on County Line Road

## Minutes for June 10, 2021

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- Commissioner Cameron had asked him if he would have Julie send letters to the other people
- The main question is if we can get the pipe
- No matter what we have to decide if we are going to run it to Mr. Roberts on County Line Road
- Commissioner Cameron asked about the Mackenzie Farm
- Commissioner Porter said they had said no
- Commissioner Crooks said that the reason they stopped where they did is because Mackenzie said no

With no further business being before the Board, the meeting was adjourned at approximately 1:52 p.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.

  
Mollie S. Crooks

  
James W. Porter

  
Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*