

# Minutes for June 12, 2023

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Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

**RES 23-0634** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

The following legislation was now considered:

**RESOLUTION 22-0635** acknowledge the resignation of Heidi L. Wetzel, Housekeeper, Requested by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

**RESOLUTION 23-0636** authorize Pam Davis to attend the CLCCA Summer Meeting on Friday, July 14<sup>th</sup> at 9:30 a.m. – 2:00 p.m. at the Der Dutchman, 720 SR 97 West, Bellville, Ohio 44813

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Eric Reed, Compliance Officer, came to update the Commissioners.

- Cleanface
  - Plumbing install going well under floor
    - Concrete being poured
  - Everything is either picked out or ordered. Eric checked with Jeremy Davis, Architect, about deliverables and Jeremy is not concerned about delivery

There was discussion regarding the Warning Siren contract and the Clerk was asked to compose a draft letter to the current provider letting them know that according to ORC 307.86, this service will no longer be bid.

Commissioner Crooks joined session at 10:27 a.m, due to being at CCAO meeting.

Eric presented letters for the Commissioners to sign for the Architect/Engineer RFQ's received. Laura Bowman, Bricker Graydon, provided the content for the letters.

Eric discussed the Parking Study being conducted by the Zanesville-Muskingum County Chamber of Commerce. The following was considered:

# Minutes for June 12, 2023

---

**RESOLUTION 23-0637** authorize and approve an allotment of \$7,500.00 to the Zanesville Muskingum Growth Partnership for the Downtown Parking Study to be completed in 2023. This funding will be paid from the General Fund; Economic Development (114).

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric also discussed a request for Eastside Community's New Clothing Bank. They are building a new 40 x 90 building just for the Clothing Bank. They need \$22,000 to complete the project.

The following was then considered:

**RESOLUTION 23-0638** approve a financial grant for Eastside Community Ministries "New Clothing Bank" in the amount of Five Thousand Dollars (\$5,000.00) from the Board of Muskingum County Commissioners from Local Assistance and Tribal Consistency Fund.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, abstain; Crooks, aye.

Motion carried.

Eric reported on the Avondale window project.

- Eric has requested an official change order from Pat Kelly, Architect
- Tempered glass will be installed in the bedrooms only
- Still waiting on HVAC documents

Commissioner Cameron requested the following for consideration:

**RESOLUTION 23-0639** declare an Executive Session at 10:48 a.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Commissioners. This session ended about 11:14 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Clerk was asked to call Dan Arter of the Soldiers and Sailors Organization to schedule a meeting for discussion regarding the parking lot.

The Commissioners adjourned for lunch to attend SEO Joint Solid Waste lunch meeting in Caldwell.

The Commissioners returned to session at approximately 2:30 p.m.

Eric Ratts and Jennifer Shuey from DLZ came to talk with the Commissioners regarding their appointment as Architect/Engineer for the jail project.

Sheriff Lutz; Mark Zanghi, Assistant Prosecutor and Eric Reed, Compliance Officer were also present.

- Selecting a site is top priority
  - Eric Ratts provided information to aid in identifying a site
- Budget – Sheriff would like to build as big as possible using current staff
- Fee will be based on size of building/facility
- DLZ will have cost proposal to the Commissioners by the middle of next week
- Mr. Ratts explained the differences between Contract Manager at Risk (CMAR), Contract Manager and Advisor (CMAA) and General Contractor (GC)

# Minutes for June 12, 2023

- Mark Zanghi said that Bricker Graydon will prepare modified B133 for CMAR

Mark stayed after Eric and Jennifer left and presented the following for consideration:

**RESOLUTION 23-0640** WHEREAS, the County, obtained title to the real property located at 5585 Maple Street, White Cottage, Muskingum County, Ohio (Tax I.D. No. 47-42-01-03-000) by a criminal forfeiture in Muskingum County Common Pleas Court Case No. CR2022-0293 (*State of Ohio vs. Rodriguez S. Hampton*); and

WHEREAS, a Board of County Commissioners, pursuant to Section 307.10(B) of the Revised Code of the State of Ohio, may by resolution, transfer title to real property belonging to the County and not needed for public use, to a county land reutilization corporation; and

WHEREAS, this Board of County Commissioners has determined that the real property located at 5585 Maple Street, White Cottage, Muskingum County, Ohio (Tax I.D. No. 47-42-01-03-000) is not needed for public use.

NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners, Muskingum County, Ohio, does hereby authorize the transfer in fee simple the real property located at 5585 Maple Street, White Cottage, Muskingum County, Ohio (Tax I.D. No. 47-42-01-03-000) to the Muskingum County Land Reutilization Corporation.

BE IT FURTHER RESOLVED that the Muskingum County Prosecuting Attorney shall prepare the deed of conveyance and other documents as might be necessary for the transfer of title for the real property, and that Cindy S. Cameron, in her capacity as president of this Board shall be authorized to execute said documents on behalf of the Board.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric Reed, Compliance Officer, reported that one of the architect/engineer firms that submitted a RFQ reached out to him for an explanation as to why they were not chosen.

Eric will send the scoring sheet.

Pam Davis, Human Resources, confirmed that TruData Rx would meet with the Commissioners Thursday, July 6; 1:30 p.m.

She also presented the revised Vacation Leave Policy for County Employees and the following was considered:

**RESOLUTION 23-0641** accept and approve revised Vacation Leave Policy for Muskingum County Employees, as presented by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call; Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Bell gave an update on the Lorena.

- On the first dinner cruise the engine had a stutter so they stayed dockside
  - Dinner was still served
  - They refunded two passengers and exchanged tickets with two other passengers
  - Weekend cruises were cancelled

In response to an email from Lisa Crock and Muskingum Soil and Water Conservation, regarding 2024 and 2025 State matches being in jeopardy. The Commissioners will reach out to Senator Schaffer and Representative Holmes in support of Soil and Water.

## Minutes for June 12, 2023

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With no further business being before the Board, the meeting was adjourned at approximately 5:05 p.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.

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Cindy S. Cameron

  
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Melissa J. Bell

  
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Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*