

# Minutes for Thursday, June 13, 2024

Commissioners Present: Bell and Crooks  
Commissioner Cameron was absent  
Staff Present: Susan Reese

**RES 24-0544** Meeting was called to order at 9:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.  
Vote was Cameron, absent; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 24- 0545** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Change Order Number 2 for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Two. Change Order Number Two does not change the price of the contract but is a no cost time extension.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0546** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 11 for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract One. Pay App 11 is to Zemba Bros Inc. for \$165,649.97.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0547** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 11 for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Two. Pay App 11 is to Stonegate Inc. for \$206,540.91.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0548** approve the Supplemental Appropriation of Funds within fund number 088, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator. These funds will be used for the Claysville Rd/Rich Hill Water Project.

**Supplemental Appropriations:**

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
088-103-503022 (ARPA Pass Thru)	Claysville Rd/Rich Hill Water Project	\$250,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

# Minutes for Thursday, June 13, 2024

**RESOLUTION 24-0549** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Change Order Number One for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract One. Change Order Number One does not change the price of the contract but is a no cost time extension. Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0550** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Army Corp Standard Form 299 for a renewal of an existing easement through Army Corp as well as a new easement parallel to the existing line. Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0551** approve the Supplemental Appropriation of Funds within Fund Number 009, for the Muskingum County Engineer's Office, as requested by Mark Eicher, County Engineer.

## **SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Supplies & Other Expenses	009-368-503001	\$8,200.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0552** approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager, as follows:

## **LINE ITEM TRANSFER OF MONIES**

<b><u>From Line Item</u></b>	<b><u>To Line Item</u></b>	<b><u>Amount</u></b>
013-372-503007-Material	013-372-506030-Land Acquisition	\$ 300.00
013-372-503007-Material	013-372-506001-Equipment&Maint.	\$21,974.00
013-372-504001-Contract Service	013-372-506001-Equipment&Maint.	\$26,233.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0553** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Loan Agreement for the Granger Hill Road Water Storage Tank.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0554** authorize Melissa J. Bell to sign the Ohio Department of Development Water and Wastewater Infrastructure Program Grant Agreement for the Weber Force Main. This grant agreement is to provide \$2 million of grant funding for the project.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

# Minutes for Thursday, June 13, 2024

**RESOLUTION 24-0555** approve the Supplemental Appropriation of Funds within Fund Number 099, for the Muskingum County Juvenile Court, as requested by Rachael Dille, Finance Officer.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Supplies & Other Expenses	099-444-503001-RETS	\$141.39

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0556** approve the fund to fund transfer of monies & Supplemental Appropriation of funds for the Muskingum County Water Department as requested by Peggy Taylor, Office Manager, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-510001-Advance Out	145-000-414001-Advance In	\$460,000.00

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Service	145-373-504001	\$460,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0557** approve the decrease in Appropriations within Fund Number 162 for Muskingum County Center for Seniors, requested by Chad Tyson, Director of Business as follows:

**DECREASE APPROPRIATIONS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	162-696-501002	\$150,000.00
Medicare	162-696-502001	\$ 2,175.00
PERS	162-696-502003	\$ 21,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0558** approve the award of bid to J.A. Burke Company for the repair/replacement of a septic system for Glenna Simon in the amount of \$7,950.00 & Jessica Martin in the amount of \$5,470.00. Requested by Kyle Dunn, Director of Community Development.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0559** approve the award of bid to J.A. Burke Company for the repair/replacement of a septic system for Nora Walker in the amount of \$23,304.00 & Amy Nicewanger in the amount of \$17,949.00. Requested by Kyle Dunn, Director of Community Development.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll Call: Cameron, absent; Bell, aye; Crooks, aye. Motion carried.

# Minutes for Thursday, June 13, 2024

**RESOLUTION 24-0560** approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, MCJFS, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-697-504176-SS Facilities	007-697-503001-SS Supplies	\$1,500.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0561** approve the Supplemental Appropriation of Funds within Fund Number 029, for the Muskingum County Prosecutors Office, as requested by Ron Welch, Prosecutor.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	029-105-501002	\$25,000.00
Medicare	029-105-502001	\$ 300.00
PERS	029-105-502003	\$ 2,000.00
Insurance	029-105-502004	\$15,500.00
Workers Comp.	029-105-502009	\$ 300.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0562** approve the posting of the position of Community Health Assessor for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, absent; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners received and reviewed the May 2024 Financial Reports for the County Auditor.

Eric Reed, County Administrator, came to update the Commissioners.

- Report on MARCS Radio upgrades
  - Offered reimbursements to Townships and Villages two years ago
  - Only \$8,200 reimbursements requested to date out \$56,700 allocated
  - Eric noted that a deadline is needed in order to reallocate any unused awards prior to the ARPA obligation deadline of 2024
  - Eric proposed the following for consideration

**RESOLUTION 24-0563** agree to establish a deadline of 9/30/24 to reimburse all eligible invoices for the MARCS Radio Reimbursement ARPA funding as established in resolution 22-0577.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, absent; Bell, aye; Crooks, aye.

Motion carried.

- Eric began working with State Auditor on 2023 ARPA Audit
- Avondale HVAC
  - Working with Eileen at HUD on details of their grant
  - Currently DRGR Portal access

# Minutes for Thursday, June 13, 2024

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- Jail Updates
  - Boundary and site survey currently being performed by MCEO
  - Geotech survey
    - SME and DLZ meeting tomorrow
  - Eric continues his bi-weekly progress meetings with Brian Addis
  - CMR Agreement
    - Eric will send latest round of modifications today; hopeful for signed agreement soon

Commissioner Crooks reported that she talked with Cathy Goss regarding their property on Rusty Rifle Road. Commissioner Crooks told her the County Engineer is working to prepare survey to vacate remaining “roadway”.

The Commissioners left to attend Licking County Progress meeting.


The Commissioners returned to session at 2:10 p.m. to sign bills.

Bob Snavelly, Palmer Energy, cancelled his appointment with the Commissioners today. Direct Energy has not been trustworthy with their pricing. Bob sent documentation for signature to allow IGS to quote pricing. Commissioner Bell signed and was returned to Bob.

With no further business being before the Board, the meeting was adjourned at approximately 2:32 p.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.

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ABSENT  
Cindy S. Cameron

  
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Melissa J. Bell

  
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Mollie S. Crooks