

# Minutes for June 15, 2023

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

**RES 23-0642** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Andy Roberts, GIS/Landbank Director, came to discuss property on Chandlersville Road. The following was then considered:

**RESOLUTION 23-0643** authorize and approve Andy Roberts, GIS/Landbank Director to bid on property on Chandlersville Road up to \$150,000, for the Muskingum County Water Department.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Andy also presented an extensive list of potential jail sites for the Commissioners' review. The Commissioners will schedule a time to meet with the Sheriff and Engineer for further review.

The following legislation was now considered:

**RESOLUTION 22-0644** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Judge Eric D. Martin, Probate Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Cennox Reactive Field Serv.	Safe Repair	\$440.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0645** approve the fund to fund transfer of monies for the Muskingum County Auditor to make the principal and interest payments associated with our OWDA Loans. These transfers are to meet debt service obligations due 07.01.2023. Requested by Stephanie Spencer, Chief Administrator, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
013-372-510003	131-000-414002	\$329,900.00
014-373-510003	141-000-414002	\$286,901.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-0646** approve the fund to fund transfer of monies for the Muskingum County Engineer's Office as requested by Mark Eicher, Engineer, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-510002	056-000-414002	\$81,873.74

These funds will be utilized for the Ohio Public Works Commission (OPWC) debt payments for road and bridge loans.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0647** approve the line item transfer of monies within Fund Number 001 as requested by Ronald Welch, Prosecuting Attorney, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-105-504021-Process Serv Fees	001-105-504035-Stenographer Fees	\$2,000.00
001-105-511140-Publications	001-105-504035-Stenographer Fees	\$2,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0648** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Beth Iden, Deputy Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Roger Touvell-Hail Damage/Agencies BLDG Remove & install Trane unit	001-115-506001	\$30,266.00
Roger Touvell-Hail Damage/Agencies BLDG Replace Carrier RTU	001-115-506001	\$31,642.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0649** approve the Supplemental Appropriation of Funds within fund number 047, for the Muskingum County Commissioners, as requested by Eric Reed, ARPA Compliance Officer.

**Supplemental Appropriations:**

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
047-102-503022	Pass Thru Grants (Eastside Community Ministries)	\$5,000

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, abstain; Crooks, aye. Motion carried.

**RESOLUTION 23-0650** approve the transfer of monies from the General Fund (001) to the Muskingum County Engineer's Office Fund (009) to cover the Dresden Outpost Building Cover Replacement costs.

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002	009-000-414002	\$72,428.95

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-0651** approve the Supplemental Appropriation of Funds within Fund Number 002, for the Muskingum County Dog Warden, as requested by Sheriff Matthew Lutz.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Dog & Kennel Supplies	002-502-503001	\$16,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0652** approve the line item transfer of monies within Fund Number 001 and 161 as requested by Ronald L. Welch, Prosecuting Attorney, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-105-501002 Employee Salaries	001-999-510002 Transfer Out	\$ 3,814.10
001-105-502001 Medicare	001-999-510002 Transfer Out	\$ 655.10
001-105-502003 PERS	001-999-510002 Transfer Out	\$ 6,792.88
001-105-502004 Insurance	001-999-510002 Transfer Out	\$20,284.37

**FUND TO FUND**

<u>From</u>	<u>To</u>	<u>Amount</u>
001-999-510002 General Fund	161-000-414002 Victim Criminal Act	\$31,546.45

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0653** WHEREAS, a letter of request has been submitted by The City of Zanesville, in accordance with the Ohio Revised Code Section 4504.04, for permissive tax funds in the amount of \$64,582.68, and

WHEREAS, the Muskingum County Engineer finds that the maintenance expense is necessary and conducive to the orderly flow of traffic within and through the City of Zanesville and the County and hereby approve said expenses, now therefore be it

RESOLVED, that this Board of County Commissioners does hereby authorize the application of funds for payment of permissive tax funds in the amount of \$64,582.68 to The City of Zanesville.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0654** re-appoint Dennis Hitchcock to the Board of Directors of the Mental Health and Recovery Services Board with a term to commence July 1, 2023 and end on June 30, 2027. Requested by Misty Cromwell, Executive Director.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, abstain; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0655** approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Misc. Expenses	013-372-507001	\$42,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-0656** approve the line item transfer of monies within Fund Number 092 as requested by Crystal Brokaw, Clerk of Court, as follows:

**LINE ITEM TRANSFER OF MONIES**

<b><u>From Line Item</u></b>	<b><u>To Line Item</u></b>	<b><u>Amount</u></b>
092-242-504024-Program Exp.	092-242-501002-Salaries	\$1,800.03
092-242-504024-Program Exp.	092-242-502003-PERS	\$ 252.00
092-242-504024-Program Exp.	092-242-502001-Medicare	\$ 12.71

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners received and reviewed the May 2023 Fund Reports from the County Auditor.

Eric Reed, Compliance Officer, came to update the Commissioners.

- Eric, along with Commissioners Cameron and Bell, gave a brief overview of the Workforce Advisory they attended this morning
- He has transferred funds to the Engineer to cover the cost of the Dresden Outpost repair
  - He will let the Engineer handle from here on out
  - Mark Zanghi has approved the contract
- Brian Diamond, co-owner of the Downtown Exchange, has made Eric aware that they are having a Sponsorship Campaign
  - Naming Rights (to name a room) \$2,500 annually
  - Founding Supporter \$1,000 - \$5,000 annually

The following was then considered:

**RESOLUTION 23-0657** approve funding an award of \$5,000.00 (five thousand dollars) to The Downtown Exchange as a “Founding Supporter”. This award will be sourced from the FY2022 & FY 2023 Local Assistance and Tribal Consistency Fund.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was continued discussion regarding the jail.

- DLZ references
- Response to RFQ applicants
- New Jail Fund - 048
- Owner’s Representative

Eric also reported that he has not yet received a change order for Avondale Window Project and no bid documents for HVAC.

The Commissioners attended the quarterly Investment Committee meeting.

The Commissioners then attended a lunch meeting of the Landbank.

Pam Davis, Human Resources and Robbie Frame, Housekeeping Supervisor, came to talk with the Commissioners.

- They would like to hire a temp for the open Housekeeping position
  - Commissioner’s agreed
  - Robbie also made the Commissioners aware that he knows of a high school student who might be interested in summer work

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- Robbie will inquire further
- Pam made the Commissioners aware of the PUMP Act passed into law, December of 2022.
  - Gives nursing mothers the right to receive break time to pump and a private place to pump at work

The Commissioners participated in an IR70 Update from ODOT.

- ODOT informed the Commissioners that they have studied the SR146 and Northpointe intersection and will be working on the signal timing

Don Madden, Project Manager; Zach Forker, Projects Assistant and Mark Zanghi, Assistant Prosecutor came to talk with the Commissioners about a Real Estate matter and the following was considered:

**RESOLUTION 23-0658** declare an Executive Session at 2:12 p.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Projects Department. This session ended about 2:45 p.m. Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0659** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Final Loan Exhibit for the Norfield Road, Arch Hill Road, Knipe Road, Carr Road Water Main Extension.  
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners were made aware of a situation on Rural Dale Road in Meigs Township regarding alleged negligence of farm animals. Carolyn Hughes, Humane Officer, reported that the animals were “skin and bones”.  
The owner called in concerned that the Humane Officer was going to take her animals today. Carolyn came in and showed pictures of the animals to the Commissioners. A call was placed to the owner. Carolyn told the owner that she would come back on Monday and tell her what needs to be done in order to keep the animals. Carolyn told the owner that she would work with her.

The Clerk presented a proposal from Hartman Landscaping for the Courthouse landscape renovation and the following was considered:

**RESOLUTION 23-0660** accept and sign Hartman Landscaping proposal for the Muskingum County Courthouse landscape installation at a total cost of \$46,700.  
Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the June 01, 2023 session.  
Commissioner Cameron seconded.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the June 05, 2023 session.  
Commissioner Cameron seconded.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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Commissioner Crooks moved to approve the minutes of the June 08, 2023 session.

Commissioner Cameron seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Cameron reported that she had texted the Mayor to ask for a meeting with him and the Police Chief regarding jail sites. The Mayor will contact Chief Comstock and get back with her.

The Clerk was asked to send an email to the Jail Committee updating them on the most recent progress.

The Commissioners discussed the lobbyists from CBD and the communication specialists from Amplifire. They agreed to review a contract from CBD, but they would like to talk with the communication specialists again before making any decisions.

There was continued discussion regarding Jason Baughman's request for fee schedule changes. No decision was made.

A call was placed to Wendy Sowers, Clerk of Courts, regarding the jury cards that are sent to potential jurors. She was asked if it could be noted on the cards that purses are not permitted in the Courtrooms. The Security Deputies are concerned that many women have to go back to their cars to keep their purses while in the Courtrooms. Wendy will talk with the Judges.

With no further business being before the Board, the meeting was adjourned at approximately 4:31 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

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Cindy S. Cameron



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Melissa J. Bell



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Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*