

Minutes for Monday, June 17, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-0564 Meeting was called to order at 8:01 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0565 approve the Village of New Concords request for all available funds from the Permissive License Fund for street improvements & Repairs to McCall's Lane, Mill Street, Plum Alley, and various other streets & Alleys within the Village of New Concord, requested by Mark Eicher, Engineer.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0566 approve the line item transfer of monies within Fund Number 190 as requested by Kyle Dunn, Director of Community Development, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
190-375-504424-Lead Cleaning	190-375-504422-Lead Safe Renovations	\$12,000.00
190-375-504423-Lead Abatement	190-375-504422-Lead Safe Renovations	\$39,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0567 accept and sign agreement for PY2024 Chip Administrative Services for Tenant Based Rental Assistance Program. Requested by Kyle Dunn, Director of Community Development.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0568 approve the appointment of Mark J. Eicher as the annual District 18 Ohio Public Works County Subcommittee appointment for the County Engineer to attend and vote on project priority for projects submitted for funding during 2024 and 2025.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0569 approve the appointment of Commissioner Cameron as the annual District 18 Ohio Public Works County Subcommittee appointment for the County Commissioners to attend and vote on project priority for projects submitted for funding during 2024 and 2025.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0570 re-appoint Melissa Wood as County Prevention Specialist to the East Ohio Regional Child Abuse and Neglect Prevention Council of the Ohio Children's Trust Fund. Her new term will begin July 15, 2024 and go through July 15, 2026.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0571 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Stephanie Neuhart, Business Manager of Board of Developmental Disabilities.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
MEORC	Tuscarawas Youth Stabilization	\$540.00
	Homes Rent & Utilities for Nov 2023 & Dec 2023	

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0572 WHEREAS, because of such emergency conditions which occurred on June 14, 2024, the County Commissioners and/or the Avondale Area are unable to meet promptness; and

WHEREAS, because of the severity of the natural disaster, Muskingum County and/or the Avondale Area will commit all of its available resources; and

WHEREAS, Muskingum County and/or the Avondale Area is asking for State help and the County will advise the State of Ohio of the emergency conditions that occurred on June 14, 2024;

NOW THEREFORE, pursuant to policy, I, Cindy S. Cameron, Muskingum County Commissioner, do hereby proclaim that a state of emergency exists in Muskingum County and/or the Avondale Area.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Candy Emmert and Gary King of Avondale Youth Center called to tell the Commissioners how very much they appreciated Jeff Jadwin's help in getting them to the Center the night of the storm in Avondale.

Commissioner Bell moved to approve the minutes of the June 06, 2024 session. Commissioner Crooks seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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Commissioner Crooks moved to approve the minutes of the June 10, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the June 13, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners drafted a “thank you” letter to AEP for their recent work at the Frazeyburg and Avondale weather events.

The Commissioners took a call from Beth at Maysville Regional Water. She called to give a “shout-out” to Chad and Dalton from the Water Department for all of their help during the Avondale weather event that affected Maysville’s power supply and ability to service their customers.

Eric Reed, County Administrator, came to update the Commissioners.

- CMR Responsibilities Discussion
 - Andy Roberts joined the discussion regarding Owner’s Representative duties and responsibilities

Jeff Jadwin, EMA Director and Pam Davis, Human Resources came to present the following to the Commissioners;

RESOLUTION 24-0573 approve the employment of William Troy Cole as Deputy Director of the Muskingum County Emergency Management Agency, contingent upon passage of the pre-employment assessments. Starting wage will be \$22.00 per hour with the opportunity for a \$.50 per hour increase at the completion of the 180 day probationary period.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric continued with updates:

- Avondale HVAC
 - Pre-bid meeting tomorrow
- Gateway Project – ARPA Obligation
 - Will contact Stephanie Winland at Chamber
- CCAO Email – Capital Budget expected this week
 - Jail Funding
 - Eric thinks we should submit application...will we wait until the bill is passed
 - Virtual meeting with Kyle Petty Thursday; 1:30 p.m. regarding State Jail Funding
 -
- Jail
 - Geotech
 - SME is working with Andy Roberts on proposal
 - Items required for permits

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- Historical Preservation - City
- Site Plan review - City
- Civil review (City Engineer and Building Department)
- Eric will work with DLZ to prepare necessary documents for permitting
- Discussion of the 1.25 acres for community development on the Pershing Road site that was offered in the BZA application
 - Even though not ordered by the Judge, the Commissioners discussed conveying that tract to the City for community development

At the request of the Board of Elections, the Commissioners walked to their office for a discussion regarding space and flow during the upcoming November election. Those present in addition to the Commissioners included:

Marlee Gibson, BOE
Kate Klinehoffer, BOE
Pat Hennessey, BOE Board Member
Martha Sullivan, BOE Board Member
Scott Lee, Facilities Superintendent
Eric Reed, County Administrator
Jeff Jadwin, EMA Director
Susan Reese, Clerk

They explained that during high participation-elections, they have issues with flow in and out of the front doors. The current sliding door also, has a tendency to stick open for periods of time. Modern Glass will be coming to look at installation of a new door and storefront, but did not have costs estimates. Scott will follow-up. Jeff has helped the BOE apply for a Homeland Security Grant.

BOE and Jeff asked FEMA for a generator to be used for election nights and the request was denied.

They will be using additional scanners and will need locks on additional doors for the November election.

Marlee also explained proposed HB472 and her concerns with it. She is asking the Commissioners to talk with Representative Holmes regarding her concerns.

Kyle Dunn, Community Development Director, came to update the Commissioners on his latest CHIP audit. He also updated the Commissioners on the Lead Safe Ohio program.

Pam Davis, Human Resources, came to present the following for their consideration:

RESOLUTION 24-0574 approve the posting of the position of full-time Housekeeping (Day Shift). This request was submitted by Pam Davis, Human Resources. Motion made by Commissioner Cameron, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

After much discussion, the following was presented to the Commissioners for consideration;

RESOLUTION 24-0575 approve and authorize the payment of One Thousand – Five Hundred Dollars (\$1,500.00) for Annual County Membership Dues for the Buckeye Valley

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Family YMCA effective July 1, 2024 through June 30, 2025. This membership will allow County employees a 10% discount on Annual Membership, as well as, (1) FREE trial week and full member benefits.


Two gyms have offered discounts to County employees with annual memberships; The Fieldhouse and Buckeye Valley YMCA.

Commissioner Bell placed a call to Representative Bob Peterson regarding the Board of Elections' concerns with HB472. Representative Peterson said there is much work to be done on the bill and it will not pass before November. The main reason for proposing the bill is because of the risk to cybersecurity. The draft form of the bill is meant to be a conversation starter. Hand-counting will always be a local decision...a backup method.

With no further business being before the Board, the meeting was adjourned at approximately 2:30 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks