

# Minutes for June 18, 2020

Commissioners Present: Porter, Cameron, Crooks  
Staff Present: Susan Reese

**RES 20-0517** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was discussion regarding the South Zanesville letter...additions and corrections were recommended.

Commissioner Cameron reported that she talked with Jeff Jadwin, EMA Director, who informed her that they finally got their updated ipads, but he can't pay for them out of FEMA. She asked if it should come out of the COVID expense line and then reimbursed through CARES Act money.

Commissioner Porter reported that Recycling has a varmint problem.

- Question for Pam Davis, Human Resources
  - Can Mark take a pellet gun to work to shoot the varmints
  - Maintenance was supposed to go out and help eliminate them, but they don't have time
- Mark told Commissioner Porter that he sent an email to the Sheriff asking him about the gun and the Sheriff did not respond

The following legislation was now considered:

**RESOLUTION 20-0518** approve and authorize the Cindy S. Cameron to sign the Final Exhibit for the Water Supply Revolving Loan Account for the Chandlersville-Herron Road Water Project, the Rix Mills Water Project, the Rt. 555 Water Project, and the Arch Hill Road Water Project. This document will allow OWDA to establish the amortization schedule for each of these projects.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0519** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Juvenile Court, as requested by Robert Smith, Court Administrator.

## **SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Other Expenses	001-244-507001	\$9,074.63

Ohio Supreme Court reimbursement for grant to purchase audio visual equipment which enabled the Court to conduct hearings with participants connected from remote locations as necessitated by social distancing and meeting restrictions associated with COVID-19.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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**RESOLUTION 20-0520** accept and sign the Contract Proposal between the Muskingum County Sheriff's Office and Mid-East Career and Technology Centers' Career and Academic Readiness Education Program. FY – 2021 (July 1, 2020 – June 30, 2021).

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0521** approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Maximus Allocated Costs	014-373-507010	\$204,232.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0522** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Prosecuting Attorney, as requested by D. Michael Haddox.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-105-501002	\$35,067.50
Medicare	001-105-502001	\$ 507.50
PERS	001-105-502003	\$ 4,900.00
Worker's Compensation	001-105-502009	\$ 525.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0523** sign Agreement for PY2020 CHIP – Agreement for PY2020 CHIP Administrative Services for Tenant Based Rental Assistance Program.

Requested by Sheila Samson, Director, Muskingum County Community Development.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0524** accepts Official Amended Certificate Number Ten (10) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated June 03, 2020.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0525** approve the re-posting of the position of Assistant Cook for the Muskingum County Center for Seniors. This position was placed on hold in March. There is currently a temporary filling the hours. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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**RESOLUTION 20-0526** approve the Supplemental Appropriation of Funds within Fund Number 042, for the Muskingum County Court of Common Pleas, as requested by Mark C. Fleegle, Administrative Judge.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Specialized Docket Subsidy Grant	042-241-503001	\$350.00

Supplies and Other Expenses

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0527** approve the line item transfer of monies within Fund Number 001 as requested by Mark C. Fleegle, Administrative Judge, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-240-503001 Supplies	001-240-503017 COVID-19	\$82.01

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0528** authorize the Mid-East Ohio Building Department to refund building permit fees to Bears Den Restaurant located at 13320 East Pike Road, Cambridge, OH 43725, in the amount of \$1,128.46. The Mid-East Ohio Building Department does not have jurisdiction where this facility is located. The request was received from Jason Baughman, Chief Building Official.

Motion made by Commissioner Crooks, aye; seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0529** sign Agreement between Muskingum County and Habitat for Humanity for the Homeownership New Construction activity to construct two new units. This activity will pay for rent/utilities for tenants. This is part of PY2020 CHIP Grant Application.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0530** **WHEREAS**, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

**WHEREAS**, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in Amended Substitute House Bill 481 of the 133<sup>rd</sup> General Assembly (H.B. 481); and

**WHEREAS**, H.B. 481 requires subdivisions receiving funds, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

**WHEREAS**, the Muskingum County Board of Commissioners is requesting its share of funds from the County Coronavirus Relief Distribution Fund; and, therefore be it

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**RESOLVED** by the Muskingum County Board of Commissioners affirms that all funds received from the County Coronavirus Relief Distribution Fund pursuant to H.B. 481 be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Muskingum County's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. And be it further

**RESOLVED** by the Muskingum County Board of Commissioners that the Muskingum County Auditor take the following actions and all other necessary actions to remain in compliance with H.B. 481:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the county's local coronavirus relief fund to the county coronavirus relief distribution fund;
- (2) On or before December 28, 2020, pay the balance of any money in the county's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under H.B. 481 to the Director of the Ohio Office of Budget and Management as requested.

RESOLVED, that the Clerk to the Board is hereby authorized and instructed to transmit a certified copy of this resolution to the county auditor and to the Director of the Ohio Office of Budget and Management.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron reported that Rick Laiv from Illinois law enforcement called to ask about our security system.

- They are thinking of getting the same system and had some questions.

Commissioner Cameron also talked with Marcia Kelly of Newton Township.

- She is having issues with the neighbor's water running into their garage and basement
- Commissioner Cameron called Bob Stephenson, Township Trustee
  - He said they are going to put in a culvert, but told the homeowner he would have to purchase the culvert and the Township would install.
  - Will probably be July before installed

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A call was placed to Amy at the Port Authority to confirm dates.

- The National Road bid opening date has been extended
- The regular Port Authority meeting will be Wednesday, June 24; 10:00 a.m.
  - At that time they plan to have the Board authorize Matt to accept the best and lowest bid

Mike Babcock, Chief Administrator and Tina Huebner, Deputy Auditor, came to sit in on a conference call with Susie O'Brien of the Secretary of State's Office.

While waiting on the call, Mike explained to the Board how the CARES Act monies would be handled when they are received.

- Departments will be instructed to spend COVID monies as they are currently and they will be reimbursed from the CARES money that will have a separate account when it is received

Susie O'Brien, Liaison from the Secretary of State's office called the Commissioners to give an update.

- Encouraged Commissioners to look at website; they are spotlighting businesses that you are proud of in your County
- Secretary LaRose is a proponent of sending monies to the counties without jumping through hoops and getting it to the counties as soon as possible
- Commissioner Cameron expressed our struggle with our Board of Elections
  - Susie addressed the BOE overtime hours and the fact that it was a Legislative decision to not allow reimbursement from the State
    - The BOE can, however, give those overtime hours to the Commissioners to be reimbursed through CARES monies
  - Will the new folding machine for the Board of Elections be reimbursed through CARES money?
  - Susie thinks it should be covered, but not sure how much
- Susie explained that the upcoming November election will be held as normal on November 3.
  - There will be 28 day early voting
  - Every voter will receive an absentee ballot request

Stan Lucas, Sewer Department Manager, came to see the Commissioners to discuss some details of the Village of South Zanesville Sewer changeover.

- Don Madden asked Stan to specifically make the Commissioners aware that the current minimum sewer bill for Village customers is \$32. That will increase to \$48.50 beginning July 1.

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- The Village will maintain a drop box for payment at the Village building
- Stan reported that he will be going to Pembroke to observe where the piers will be placed...reportedly they are going to be too close to Joe Neff's building

Pam Davis, Human Resources, came to talk with the Commissioners about CORSA Live Training dates. She also supplied them with copies of the Chamber's Wage and Salary Survey.

- She estimates the training will take 1.5 to 2 hours. It was decided to try to schedule Monday, July 13 from 1:00 – 3:00 p.m.
- She also let the Commissioners know that Genesis, specifically Matt Perry and Josh Jones, would like to meet with the County to find out what Genesis can do to help County employees. Frank Dosch, The Forker Company, will also be attending. Pam asked if the Commissioners would like to attend. She will reach out for possible dates.
- Commissioner Porter told Pam that Mark Schneider at Recycling is asking permission to bring a pellet gun to work to get rid of some varmints. Maintenance was supposed to dispose of them, but that would require a policy change from us.
  - Pam would think if a pellet gun is considered a firearm, that would be against our policy
  - Can the Sheriff shoot them when he comes to the shooting range?
  - How will the public perceive? Could it create negative publicity?
  - Scott Lee, Maintenance, was called in. Jeff Jadwin said he and the Sheriff were good with it.
  - Would a Wildlife Officer be able to help?
  - A call was placed to Sheriff Lutz to discuss
    - Sheriff said he had an email conversation with Recycling about this and told them to check with Commissioners
    - He is not aware of an ORC that would prevent them from shooting the varmints
    - Have they tried live traps?...no
    - Commissioner Porter said the idea was for Mark to take his pellet gun with him while on the equipment and shoot them when he sees them
    - Could Mark Zanghi create a nuisance policy?
    - Pam has concerns with Mark working and riding on equipment with a gun

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

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Stan Lucas dropped off the signed South Zanesville letter. He also reported that they had talked with Joe Neff about the Pembroke project and everything is okay.

It was agreed that the postage for the South Zanesville Sewer letter would be paid by the Commissioners.

Commissioner Porter reported that he talked with Ron Smith, Volunteer at the Adoption Center. They just finished cleaning up at the Fairgrounds.

- Apparently, when they left they left and didn't tell anybody
- Ron and Jane have been there several days cleaning; why didn't wardens help?
- They put lime in every stall that was used
- Was the fair board satisfied? Yes

Kenzie Hill, Summer Intern, was called in and asked to make copies of the South Zanesville letter. Don also came in and they worked out getting the letters stuffed and labeled.

Commissioner Cameron reported that Amber from the Census Bureau came in this morning to give an update on the progress.

- Blue Rock is their biggest concern

There was report and discussion on the Strike Team meeting at noon. There have been requests for a fly-in; dance recital; car show; Adamsville Homecoming.

- Will probably wait until after July 1 orders to determine permission
- Corey will call them back

Commissioner Porter wanted to clarify that Mark Schneider from Recycling did tell him that the Sheriff did not reply to his email.

There was brief discussion regarding retention schedules and the email from Corrie Marple sending the Commissioners' schedule and the General Use schedule.

Commissioner Crooks moved to approve the June 11, 2020 minutes with changes.

Commissioner Cameron seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioner Crooks reported that she texted Dave Kreis to clarify about the report of \$60,000 for signage. The \$60,000 was actually for all the extra supplies that would be needed to comply with COVID guidelines; signage, supplies, faucets, etc.

Commissioner Crooks moved to approve the minutes of the June 15, 2020 session.

Commissioner Cameron seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

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Pam Davis, HR, came in to confirm the date with Genesis as July 10; 11:00 a.m. She also reported that she talked with Jeff Barry, Game Warden, about the varmint situation at Recycling.

- He recommended hiring a “Nuisance Trapper” and gave her names of folks that do that in Muskingum County.
- He does not recommend shooting them. He would have concerns if it doesn’t die right away and wonders onto someone else’s property. Also, concerns with public perception.
- There are special regulations for trapping

Pam also called Frank Hatfield at CORSA to discuss the situation. She has not heard back from him, yet. She talked with Mark Zanghi, Assistant Prosector, and he is not in favor of the County allowing an employee to have a pellet gun. But, if the Board would decide to allow that, he would recommend a temporary resolution rather than amending the policy. However, he is very hesitant in allowing it to take place.

Commissioner Crooks reported that she did hear back from Hartley Extermination and they do not take care of the larger varmints. She suggested Pam call the Nuisance Trapper for more information and details.

Commissioner Cameron brought to attention an email from Bryan Catlin, Dog Warden. The email addressed that a volunteer has offered to transport dogs to the Columbus Dog Connection for spay and neuters.

- Has Bryan reached out to all local veterinarians? Commissioner Cameron has talked to three that he has not. Can he supply a list of who he has contacted?
- Board not in favor of transporting dogs to Columbus

Pam Davis came back in to inform the Board that the Lorena would be back in service July 2.

The Clerk asked about Sheriff’s sales resuming so the Stonehenge property can be added; July 23 and they will be held outside.

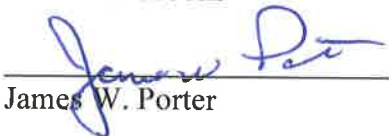
With no further business being before the Board, the meeting was adjourned at approximately 2:27 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*