

Minutes for June 22, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0661 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payroll, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Benjamin Yoder and Carli Sherman from Bricker Graydon and Gregory Dale and Liz Fields from McBride Dale Clarion came to talk with the Commissioners at the invitation of Andy Roberts upon receipt of their RFQ.
Andy Roberts, GIS Director and Mark Zanghi, Assistant Prosecutor were also present.
Benjamin and Carli are attorneys specializing in land use planning and consulting.
Gregory and Liz focus on comprehensive land use and planning.
The Commissioners asked them to put together a billing structure for their review.

Kate Paul, Director, Muskingum County Center for Seniors, came to update the Commissioners.
Pam Davis, Human Resources, also attended the meeting.

- Kate is approaching 18 months with the Center on July 3
 - She has been resetting some job assignments to further streamline their programs and facility
 - Kate also noted that in January of 2022 they employed 16 drivers and May of 2023 have 12 employed
 - January of 2022 they employed 21 County employees and May of 2023 employ 16
 - Food costs are \$8-\$9,000 per week
 - Projected \$40,000 negative for 2023 budget
- Kate proposed the following for consideration:

RESOLUTION 23-0673 approve the posting of the position of Community Involvement Coordinator for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0674 authorize the promotion of Jodi Paul to Operations Director for the Muskingum County Center for Seniors at an hourly rate of \$22.06 per hour. Job performance and salary will be re-evaluated after completion of 180 day Probationary Period. Promotion to be effective July 02, 2023.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.

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Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0675 BE IT RESOLVED by the BOARD OF COUNTY COMMISSIONERS, MUSKINGUM COUNTY, OHIO, that:

Section 1. This board determines and declares that the revenue which will be raised by all tax levies which the county is authorized to impose will be insufficient to provide an adequate amount for the necessary requirements of Muskingum County, Ohio, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation for the purpose of providing and maintaining senior citizens services or facilities for the benefit of the Muskingum County Center for Seniors

Section 2. Said levy is an additional 0.50 mill levy, which amounts to \$0.0005 for each dollar of valuation, for five years.

Section 3. The question of approving the levy shall be submitted to the electors of Muskingum County, Ohio at the election to be held on November 7, 2023, and that said levy be placed on the tax lists commencing in 2023, first due in calendar year 2024, in compliance with the provisions of Section 5705.34, if a majority of the electors voting thereon vote in favor thereof.

Section 4. The Clerk of this Board of County Commissioners, Muskingum County, Ohio is directed to certify immediately a copy of this resolution to the County Auditor of Muskingum County requesting that the County Auditor certify to this Board the total current tax valuation of Muskingum County and the dollar amount of revenue that would be generated annually by the five tenths (0.5) mills levy.

Section 5. It is found and determined that all formal actions of this board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks left to attend a SEO Joint Solid Waste Policy Committee meeting.

Pam Davis stayed after Kate left to present the following:

RESOLUTION 23-0676 approve the employment of Michelle Johnson as full-time Housekeeper for the Muskingum County Maintenance/Housekeeping, contingent upon passage of the pre-employment assessments. Starting wage will be \$12.00 per hour with the opportunity for a \$.50 an hour increase after the successful completion of the 180 day Probationary Period. Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting.

Motion carried.

The following legislation was now considered:

RESOLUTION 22-0662 approve the award of bid to Beagle Hill Service LLC for septic system repair and replacement for 4209 Old Coopermill Rd, 1223 Garden Street, 1420 My Drive, and 1610 Wheeling Avenue in the amount of \$91,101.00, Muskingum County Community Development.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting.

Motion carried.

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RESOLUTION 23-0663 approve the Supplemental Appropriation of Funds within fund number 047, for the Muskingum County Commissioners, as requested by Eric Reed, ARPA Compliance Officer.

Supplemental Appropriations:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
047-102-503022	Pass Thru Grants (The Downtown Exchange)	\$5,000

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 23-0664 approve the employment of Paul Brown, Maintenance Repair Worker, MCJFS, contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 23-0665 approve the Supplemental Appropriation of Funds within Fund Number 159, for the Muskingum County EMA, as requested by Tiffany Beardsley, Administrative Assistant.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
FY19 SHSGP	159-461-506001	\$9,9893.43

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 23-0666 approve the Supplemental Appropriation of Funds within Fund Number 001 from LETF, for the Muskingum County Prosecutors Office, as requested by Ron Welch.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-105-501002	\$58,000.00
Medicare	001-105-502001	\$ 841.00
PERS	001-105-502003	\$ 8,120.00
Workers Compensation	001-105-502009	\$ 870.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 23-0667 approve the transfer of monies from the General Fund (001) to the Muskingum County Jail Construction Fund (048) to cover the Construction Law Services.

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002	048-000-414002	\$44,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

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RESOLUTION 23-0668 approve the Supplemental Appropriation of Funds within fund number 048, for the Muskingum County Commissioners, as requested by Eric Reed, ARPA Compliance Officer.

Supplemental Appropriations:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
048-102-504043	Construction Law Services	\$44,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 23-0669 approve the line item transfer of monies within Fund Number 001as requested by Beth Iden, Deputy Clerk, Commissioners, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-115-506010 Vehicles	001-115-504001 Contract Services	\$50,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 23-0670 accept and sign the Ohio Department of Job & Family Services Subgrant Agreement, requested by Danny Brenneman, Director of Job & Family Services.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 23-0671 sign Memorandum of Understanding between Muskingum County Center for Seniors and Teamsters local Union No. 637.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RESOLUTION 23-0672 authorize Tammy Swingle, Briann Wooley, & James Evans to travel to Sheraton Virginia Beach Hotel in Virginia Beach, VA for the 2023 United Council on Welfare Fraud Annual Training Conference, September 10th-14th, 2023, Muskingum County Job & Family Services Estimated cost:\$6,100.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

RIGHT OF WAYS

**Chillicothe Telephone; Columbus
Union Township; 601 Sunflower Rd
Install Fiber Optic Cable
Start Date: 07.10.2023; Completion Date:07.31.2023**

**AEP; Zanesville
Licking Township; Canal Road
Install a New Pole
Start Date:07.28.2023; Same Day Completion**

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**AEP; Zanesville
Muskingum Township; Creamery Road
Install a New Pole
Start Date:07.27.2023; Same Day Completion**

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Commissioner Cameron left unexpectedly for a medical appointment and did not return to session.

Eric Reed, Compliance Officer, came to update the Commissioners.

- Eric has reviewed the proposal from DLZ and has contacted Laura at Bricker Graydon to prepare the final agreement
- Eric will work with Laura to prepare an Owner's Representative Agreement
 - Eric has verified all procurement requirements for identifying an Owner's Representative, with Laura
 - Eric has consulted with APG regarding the possibility of them becoming the Owner's Representative. Jeremy Davis, Cole Ryan and Brian Addis would all be involved. It was noted that the firm has experience with State Correctional facility design.
 - Eric will ask them for a formal proposal
- Eric also expressed his concern with the Avondale projects
 - The window project was to be completed June 27, but because of no tempered glass and no locks on the windows, the project has been delayed. Should the contractor be held responsible for the delay? Everyone agreed "NO".
 - The HVAC project is moving at a snail's pace, as well.
 - Eric was originally told that we would have bid documents for the project by February 16
 - Eric gave a timeline of communication with Pat Kelly and as of May 31, Pat has stated that there is a need for an electrical upgrade at Avondale, causing a delay in the HVAC upgrade To date, Eric has not received bid documents
 - The Commissioners agreed to have a meeting with everyone involved

Commissioner Crooks reported that she talked with Mike Reiter, Director of SEO Joint Solid Waste today about the Commissioners' Public Sector appointment to their Board. Commissioner Crooks suggested Mark Schneider, current County Recycling employee and Mike thought that would be fine.

Commissioner Crooks reported that John Leutz from CCAO texted her and asked that the Muskingum County Commissioners send him an email about Health Department property condemnation concerns. John said they have been talking to the Health Department representative and our Health Commissioner is the next president of that Committee. John is asking us to send an email with the facts surrounding the issues condemning properties.

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Commissioner Crooks thought the issues had been worked out. Commissioner Bell does not agree...if there is a solid waste or nuisance issue, would they be willing to take action to help eliminate it. They haven't been willing to at this point.

Mark Zanghi, Assistant Prosecutor, came to present a letter to the Commissioners from Grant Stubbins, Attorney for Soldiers and Sailors Monumental Association, regarding the parking lot lease. Mark would like to discuss further with the Board.


Commissioner Crooks asked Mark about the Center for Seniors leasing rooms to the public.

- Is there a rule/law against the lessee serving alcohol
 - Mark said there could be a potential for liability issues and CORSA should be consulted

With no further business being before the Board, the meeting was adjourned at approximately 4:10 p.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.