

Minutes for June 23, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Beth Iden

RES 22-0601 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.
Seconded by Commissioner Porter.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried

Kyle Dunn, CDBG Director, came in to give updates.

- Submitted CHIP 2022 on 06.22.2022
- CDBG application postponed for 2 weeks....computer issues on CDBG site
- CDBG Dresden pool funding nixed
- Dresden and South Zanesville paving still being funded
- HSTS – Health Department placed a press release in the paper advertising HSTS and Kyle has already received 2 calls about the applications
- Kyle will get in touch with 211 to make sure CDBG is listed as a resource for customers
- Norwich asphalt project is completed
- Frazeyburg asphalt project is still in process

The following legislation was now considered:

RESOLUTION 22-0602 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Warning System Siren Service Contract for JD Johnson Sales & Service LLC Effective July 01, 2022 thru June 30th, 2023. (see attached)
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll call: Crooks, aye; Porter, aye; Cameron, abstain Motion carried.

RESOLUTION 22-0603 approve the posting of the position of Field Operator 1- full time, for Muskingum County Water Department. This request was submitted by Pam Davis, Human Resources.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Sheriff Lutz came in to see the Commissioners.

- He has a couple appointments this afternoon and will participate in the virtual call at 2:00 if possible.

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RESOLUTION 22-0604 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the pay application no. 10 for Kelly Architectural Services.(see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, nay; Cameron, aye Motion carried.

RESOLUTION 22-0605 appoint Sean Brady to the Mental Health & Recovery Services Board of Directors with a term to commence July 01, 2022 and end on June 30, 2026, Requested by Misty Cromwell, Executive Director.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0606 approve the fund to fund transfer of monies for the Muskingum County Engineer's Office as requested by Mark Eicher, County Engineer, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-510002-Transfer Out	142-000-415999-Transfer In	\$16,315.60

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0607 approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo Memorial Health Center, as requested by Shannon Bell, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Program Equipment & Supplies Purchase 50 air conditioners	020-585-503016	\$5,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

RESOLUTION 22-0608 approve the posting of the position of full-time Office Clerk, Muskingum County Water Department. Starting wage at \$14.50 per hour. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22- approve the line item transfer of monies within Fund Number 018 as requested by Stephanie Neuhart, Business Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
018-694-504310-Bus Transportation	018-694-503001-Supplies	\$ 30,000.00
018-694-504398-Subsidy Waiver Match	018-694-504001-Contract Serv.	\$100,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 22-0610 approve the line item transfer of monies within Fund Number 191 as requested by Kyle Dunn CDBG Director, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
191-375-502004 Insurance	191-375-503001 Supplies and other Expenses	\$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron said that Kyle Dunn talked to Robert about getting a scanner.

- Robert has one available, if it's ok to give Kyle one.....all Commissioners agreed

Commissioner Porter inquired about Falls Township Trustees coming in June 27, 2022.

- Clerk confirmed they will be in at 10:30 on June 27, 2022

Commissioner Crooks questioned the pay application #10 from Flecto for the Adoption Center

- Last effort to get this right and has questions to ask at the virtual meeting at 2:00

Clerk presented the invoice from Event Metal Detectors for the Richard Hixson Building's x-ray machine and all the Commissioners agreed to pay the invoice.

Corey Hamilton, Health Director, came to meet with the Commissioners.

- Requesting consideration for approval of a renewal levy to be put on the November ballot.
- Original 10 year levy was January 01, 2012 through December 31, 2022
- Corey gave an overview of their services and how the levy impacts their daily operations. Levy dollars cover services not reimbursable by other sources.

The following legislation was now considered:

RESOLUTION 22-0611 Section 1. This board determines and declares that the revenue which will be raised by all tax levies which the Board is authorized to impose will be insufficient to provide for the necessary requirements of the county's contribution for the Muskingum County Health Department, and that it is therefore necessary to levy a tax in excess of the ten-mill limitation for the benefit of Muskingum County, Ohio, for the purpose of the operation of the Muskingum County Health Department at a rate not exceeding (1) mill for each one dollar of valuation, which amounts to ten cents (10¢) for each one hundred dollars of valuation, for ten (10) years, and which levy is a renewal of an existing levy of one mill.

Section 2. The question of approving the levy shall be submitted to the electors of Muskingum County at the election to be held on November 8, 2022, and that said levy be placed on the tax lists commencing in 2023, first due in calendar year 2024, in compliance with the provisions of Section 5705.34, if a majority of the electors voting thereon vote in favor thereof.

Section 3. The Clerk of this Board of County Commissioners is directed to certify immediately a copy of this resolution to the County Auditor of Muskingum County requesting that the County Auditor certify to this Board the total current tax valuation of Muskingum County and the dollar amount of revenue that would be generated annually by the one (1) mill levy.

Section 4. It is found and determined that all formal actions of this board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all

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deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Commissioner Cameron seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

<u>Commissioner Crooks</u>	aye
<u>Commissioner Porter</u>	aye
<u>Commissioner Cameron</u>	aye

Discussion on hiring a cleaning service company for the building at 205 N 7th Street, also on the parking availability for customers and employees.

Eric Reed, ARPA Compliance Officer, came in to give updates to the Commissioners.

- Eric met with the grounds committee on June 17, 2022
 - Jim Bunting, Jerry Miller, Rod Crooks and Fred Wilson
 - Eric explained the CMR process and that it is not economically feasible and the Commissioners were not going to do that, but will help to get the bathrooms functional
 - Committee member said the bathroom is functional now, but the showers are not and they don't need financial help with that
 - They may need financial help with the grandstand installation
 - Question as to who will pay the Hazen bill
 - Commissioner Cameron said it's not fair to Casey Hazen not to be paid for the work
 - Commissioner Porter's concern is who told them to do it and if someone else is paying shouldn't they have asked first
 - Hot water tanks are not in yet
 - Commissioner Porter said paying the bill is not going to be decided on today and to move on
- Eric talked to Jeff Jadwin, EMA Director, regarding reimbursing the fire departments for MARCS radios
 - In agreement with Jeff and Stephanie Spencer to pay them from the OEDA fund
- Received 2nd tranche of ARPA funds from the Federal Government – 8.3 million
- Avondale
 - Mark Zanghi will provide a contract for the windows and Eric will bring it in to the Commissioners to be signed
 - Pat Kelly will be doing more window measurements today and will prepare a bid packet for the Commissioners approval by next week
- Habitat Humanity
 - Ken, from Habitat Humanity, said they can provide more information to the Commissioners if needed
 - Commissioner Crooks wondered if Ken has asked the City for funding
 - Ken has been in discussion with the City, but there has not been any formal request and he has not heard back from them
 - Commissioner Crooks would be ok with partial funding and possibly that would encourage the City to help with funding

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- Commissioner Cameron said the City has benefited a lot from the LandBank and the money and the Lear project and she feels the County provided ARPA money for the Munson Housing Project
- Mid-East-no updates
- Engineer building
 - Commissioner Cameron said she doesn't feel the Engineer should pay for the whole building himself, without help from the Commissioners
 - Could ARPA funds or General funds be used to help with construction?

Commissioner Porter said it looks like we will have to make up for some gas tax, too, with the new gas tax law going into effect.

Discussion on the Falls Township Trustees meeting next Monday about Licking View and what information exactly we need from them. Will discuss with Don Madden, also.

- How much is Falls willing to contribute
- Cost depends on the route the lines will take
- Hope to get both water and sewer problem taken care of
- Who will maintain lines when completed
- Commissioner Porter feels they should encourage them to do it right
- Cost to homeowner and is funding available to help them

Commissioner Porter asked if the Board was going to provide a figure for Mid-East and the CDL project.

- Commissioner Cameron can justify giving them money because they are sending people to school, training and helping them get a job and back to work
- Commissioner Porter on board with giving them money
- Commissioner Crooks also on board with funding Mid-East CDL

The following legislation was now considered:

RESOLUTION 22-0612 approve \$300,000 towards the Mid-East CDL Training Center. These funds from the ARPA Funding will be used to complete the development of the site.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Further discussion about allocating ARPA money to Habitat. Commissioner Crooks will check with Mayor Mason to see if the City is going to contribute.

- Commissioner Porter said in the beginning the ARPA funds were not going to be used for non-profits
- Commissioner Cameron suggested the City could fund Habitat and the County fund National Road development

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- Commissioner Porter asked Eric if he could find out in the collaboration between the two entities, how much money the City has given to the County in comparison to how much the County has given to the City
- Commissioner Crooks said the Commissioners will need to discuss the Port Authority property at Mid-East site for the road proposal... Eric will get with Matt Abbott

Don Madden, Water Supervisor, came in to update the Commissioners.

The Wilds

- Morgan Coast recommended changes to the water line extension and the pump station
- Don talked to Alan Knapp, OMEGA, this morning and Alan said this change was outside the plans that were originally submitted for the grant
- Don will get back with the Commissioners after he talks to Alan again

Licking View

- Commissioner Crooks asked where we are with them, are we on the same page with the sewer system and storm sewer system
- How much will the trustees be willing to help with costs
- Mark Eicher, Engineer, will be getting cost figures together

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Pam Davis, Human Resources, and Scott Lee, Maintenance Supervisor came in to session.

- Discussion on the Center for Seniors using County maintenance and housekeeping
- What is the cost going to be, if any
- Scott said no other County building is charged
- Pam could come up with a flat rate fee for maintenance and housekeeping
- Commissioner Crooks said to prepare and give to Kate Paul CFS, Director, and see what she thinks

Health Department building is in need of 2 HVAC units.

- Scott would recommend purchasing 2 new units, instead of repairing the 2 older units
- He will check into the options and get back with the Commissioners

The Commissioners participated in a 2:00 p.m. Virtual meeting.

- Tom Piecynski, Flecto
- Captain Jeff LeCocq, Sheriff Department
- Todd Cullman Mason Kennels
- Sheriff Matt Lutz, Sheriff Department joined at 2:30
 - Discussion on kennels at the Adoption Center
 - Tom will put together prices for stainless steel mesh and tempered glass bottoms for doors
 - Dogs are chewing through the plastic material that is now in place
 - Locking mechanisms will have to be ordered because dogs are opening the guillotine doors
 - Sheriff said the volunteers would like to see clear fronts on the doors

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- Water is running down the door on the NE corner. Tom feels it might be from the A/C unit that was recently worked on.

Sheriff Lutz will get a price for the MARCS radios emailed to the Commissioners tomorrow.

Discussion on Pay Application #10 from Flecto.

The following legislation was now considered:

RESOLUTION 22-0613 approve to rescind dated 06.23.2022.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, here; Cameron, aye. Motion carried.

RESOLUTION 22-0614 acknowledge the resignation of Dusty Sharrer, Water Department, effective June 21, 2022

Motion made by Commissioner Porter seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Discussion on CDL training and cost of the program. Concerns of the County paying for the cost of training and then the employee quitting. Pam proposes to update job descriptions to include Class A and B requirements.

RESOLUTION 22-0615 approve the posting of the position of Field Operator for the Muskingum County Sewer Department. This position is full-time, 40 hours/week. Class B CDL required or ability to obtain. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Cameron seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Eric Reed came in to discuss the cost of CDL training.

- Class B cost is \$2,500
- Class A cost is \$5,000
- Eric said funding is available. He will check with Job and Family to see if there is funding available to help pay tuition.

Commissioner Cameron moved to approve the minutes of the June 02, 2022 session with changes. Commissioner Porter seconded.

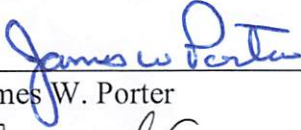
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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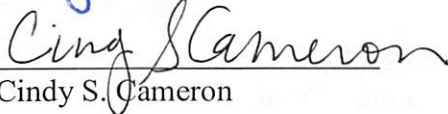
With no further business being before the Board, the meeting was adjourned at approximately 3:32 p.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.