

Minutes for June 24, 2021

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Beth Iden/Susan Reese

RES 21-0599 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Discussion to reschedule the 2:45 p.m. with Corrie Marple, Records Center, or place a call to her during session.

Commissioner Cameron said that Mike Alfman, Winerack, said the money from the jars at the store will be used to buy new beds for the K9 Adoption Center.

- Commissioner Porter said Jeff LeCocq reported the Center has hot water now
- 18 dogs will be leaving from both facilities

Commissioner Cameron said that Fred Bates has property on West Main that he feels the County might be interested in.

The following legislation was considered:

RESOLUTION 21-0600 AUTHORIZING GRANTING AN ENCROACHMENT
EASEMENT TO FRED L. BECKERT & SANDRA L. BECKERT

WHEREAS, a right-of-way easement for Chapel Hill Road (TR-271) exists in Springfield Township, Muskingum County, Ohio; and

WHEREAS, Fred L. Beckert and Sandra L. Beckert, trustees of the Beckert Revocable Living Trust dated 10-13-2014, are the record owners of title to the premises located at 405 Chapel Hill Road, Zanesville, Ohio 43701 (Tax Parcel No. 62-04-01-24-000; Deed Volume 2655; Page 293); and

WHEREAS, a building exists on the premises located at 405 Chapel Hill Road that encroaches into the right-of-way for Chapel Hill Road (TR-271); and

NOW, THEREFORE BE IT RESOLVED that this Board of County Commissioners of Muskingum County, Ohio does hereby authorize granting an encroachment easement to Fred L. Beckert and Sandra L. Beckert, trustees of the Beckert Revocable Living Trust dated 10-13-2014, for the purpose of allowing the existing building to be located within the right-of-way for Chapel Hill Road (TR-271) in Springfield Township; and

BE IT FURTHER RESOLVED, that Mollie S. Crooks, President of this Board of County Commissioners, Muskingum County, Ohio is authorized to sign any and all documents which may be required to convey the easement.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for June 24, 2021

RESOLUTION 21-0601 approve revisions to the holiday schedule to add Juneteenth as a holiday for Muskingum County. This request was submitted by Pam Davis, Human Resources. Motion made by Commissioner Porter, seconded by Commissioner Cameron.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0602 approve the Supplemental Appropriation of Funds within Fund Number 079, for the Muskingum County Common Pleas, as requested by Judge Maria Kalis.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment	079-247-511200	\$8,124.86

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0603 accept Official Amended Certificate Number Thirteen (13) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated June 09, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0604 approve the Supplemental Appropriation of Funds within Fund Number 109, for the Muskingum County Engineer, as requested by Mark Eicher, Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contractual Services	109-368-506051	\$ 4,208.00
Federal Memo Entries	109-368-506054	\$37,872.00

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
009-368-510002	109-000-414002	\$4,208.00

These funds will be utilized for Mastermind Systems to perform a No-Passing Zone Study on all County roads. The project is funded 90% through grant funds with 10% as the local share.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0605 approve the establishment of new fund, number 109, which does *not* require approval of the State Auditor's Office, and line items as requested by Mark Eicher, Engineer for Muskingum County

ESTABLISH NEW FUND

Purpose of New Fund The purpose of this fund is to account for a federally funded grant to provide a safety study (NO-Passing Zone Study) for all County roads. The grant will solely be used for local share funds and memo entry of federal funds for the project.

<u>Fund Number</u>	109
<u>Fund Name</u>	Safety Study, PID 113516
<u>Department</u>	368-Highway Dept
<u>Award Amount</u>	90% up to \$40,122.00
<u>CFDA #</u>	20.205
<u>Grant Period</u>	2020-2021
<u>Grant Administrator</u>	Matt Russell
<u>Matching</u>	10% of Total Cost

Minutes for June 24, 2021

Classification Capital Project Fund Type- Federal

LINE ITEMS TO BE CREATED

Revenue: Description	Fund	Dept.	Account Code
ODOT- Federal	109	000	409046
Transfer In	109	000	414002
Expenditures: Description	Fund	Dept.	Account Code
Contractual Services	109	368	506051
Federal Memo Entries	109	368	506054

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0606 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Common Pleas, Juvenile division as requested by Vicki Vallee, Finance Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment	001-244-506001	\$10,892.00

The court has received revenue in the amount of \$10,892.00 for a Juvenile Technology Grant from the Judiciary/ Supreme Court of Ohio. The money was paid into the Juv. Technology Grant revenue code (001-000-409034).

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0607 approve the employment of McKenzie Reed as a full-time Registered Nurse at Rambo Health Center, contingent upon passage of the pre-employment assessments. Currently, McKenzie is licensed as a Licensed Practical Nurse and graduated in May 2021 with her associate's degree as a Registered Nurse. Until she receives her licensure as a Registered Nurse, she will be at a rate of \$19.00 per hour. When she receives her RN Certification, she will move to the full-time RN rate.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RIGHT OF WAY PERMITS:

**Columbia Gas of Ohio; Columbus
Falls Township; Military Road
Replacing Gas Service Line @ 2981 Military Rd
Begin 06.25.2021 – Same Day Completion**

**Columbia Gas of Ohio; Columbus
Washington Township; Adamsville Road
Install new 1" plastic long gas service line @ 2305 Adamsville Road
Begin within 10 days from approval, Same day completion**

Call was placed to Corrie Marple, Records.

- Would like to restructure stationary unit of shelving to mobile unit
- Cost would be an additional \$5,087.00.....already in her budget
- Corrie hopes to utilize all the remaining shelving at some point
- Commissioner Cameron asked Corrie to let her know if there would be any shelving left

Minutes for June 24, 2021

- Corrie thought it would be a good idea to ask Mark Zanghi whether they need a change order or a new contract and Commissioner Crooks agreed
- Commissioner Porter said all that is needed is a change order

The following legislation was now considered:

RESOLUTION 21-0608 authorize a Change Order for the Records Center's current shelving project to convert a stationary shelving unit into a mobile shelving unit at a cost of \$5,087 as requested by Corrie Marple, Records Center .

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

David Boyer and James Mc Donald came in to discuss a levy for the Center for Seniors.

- Commissioner Porter thanked Mr. Boyer for the great job he is doing
- Mr. Mc Donald thanked the Commissioners for approving Mr. Boyer as the Interim Director for the Center and that he is doing a great job
- Mr. Boyer gave his perspective on the Center for Seniors
- He loves dealing with the seniors, wonderful staff, selfless, hardworking
- Open for business
- Mr. McDonald said Mr. Boyer would be a good spokesperson for the levy
- Would like to put a levy on November 2021 ballot
- Decide whether to do Renewal, Replacement, Renewal with additional .25 mill or new levy
- During 2019 there were 72,395 home delivered meals
- During 2020 there were 104,018 home delivered meals
- Mr. McDonald said having enough personnel and resources is the issue, they had been closed, but still delivered meals
- In 2020 vehicles covered 522 miles every day delivering meals
- Repurposed workers to help in kitchen during COVID
- 2020 565 clients, 15 routes
- 2021 as of June 655 clients, 18 routes
- Commissioner Porter said a .50 mill new levy would generate more money
- Mr. McDonald wants to build a capital fund....for bldg., fleet, hires
- Greater revenue is needed...through donations and fund raisers
- Commissioner Crooks said the 501C status needs to be utilized
- Commissioner Porter is in favor of forgiving rent, Commissioner Crooks is not
- Deadline to put levy on ballot is August 4, 2021

Susan Reese, Clerk, joined session.

Anthony Adornetto came to meet with the Commissioners regarding the jail grant application.

- Anthony asked for input from the Board regarding questions on the grant application
- Anthony thinks the current number of 300 beds is more realistic since this is a single application

Minutes for June 24, 2021

Commissioner Porter reported that Cecil LeFever said he turned in a petition last year for water on Arch Hill Road.

- No one can find that petition

Commissioner Crooks said Cecil told her that he took it upon himself to complete a new one and Don Madden now has the petition

- Cecil has also asked how to get pushed up on the priorities list

Commissioner Crooks reported that she got a text last night from Carolyn Hughes, Humane Officer.

- Theresa Hildebrand told her that April Gibson of the Animal Shelter wants to be involved in the next meeting we have about cats
 - Commissioner Crooks has no interest in having April come in; already been there done that with them
- Commissioner Porter sees nothing wrong with everyone getting together
 - Commissioner Crooks is not meeting with April Gibson
 - Commissioner Porter doesn't care what Commissioner Crooks wants to do, he has a right to his opinion
 - He thinks it makes perfect sense for everyone to get on board and try to do something
 - Commissioner Crooks says everything she (April) touches turns to crap
 - It is where it is now, because they (Animal Shelter) backed out and didn't do anything about it
 - Commissioner Porter would dispute that

Commissioner Crooks placed a call to Kathleen Clark, Fifth Third Bank, as the Board adjourned for lunch.

The Clerk read the response from Sharon Ball at the Law Library regarding their request for line item transfer of monies to purchase security cameras and computer software.

The Clerk reviewed Mark Zanghi's email proposing a solution to the issue of Starlight bidding out a cooling tower for their Administration building. They will open the bids on Wednesday, June 30 and present them to the Commissioners Thursday, July 1; 11:30 a.m.

Mark Schneider and John Schoppert from Recycling came in at the Commissioners' request. Pam Davis, Human Resources, was also part of the conversation. The following was then considered:

RESOLUTION 21-0609 declare an Executive Session at 1:34 p.m. for the purpose of discussing Job Duties and Performance pertaining to that of public employees of Muskingum County Recycling. This session ended about 1:56 p.m.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Pam reported that the Engineer's Office would like to close to observe Juneteenth on August 16 this year.

Minutes for June 24, 2021

Also the Board of DD would like to use July 19 to close their offices in observance of Juneteenth.

- Jeff Stankunas has no concerns as long as there is documentation that the appointing authority is choosing that as the alternative day
- Pam has discussed with the Auditor regarding the documenting of this as a floating holiday

The Auditor reported to Pam that Judge Fleegle paid his employees time and half for working last Friday (official Juneteenth Holiday).

- Pam said this means they will not be entitled to a floating holiday
- The Auditor will be talking with Judge Fleegle about this

Commissioner Cameron also confirmed that the Prosecutor's office will be closed July 2 in observance of Juneteenth.

Pam reported that Maintenance employees are not currently completing Overtime sheets showing the specific reason for the overtime.

- Commissioner Porter asks that they be asked to do so...stay consistent
- Commissioner Crooks asked Pam to check with the Water Department, so that they will be consistent in the process, as well
- EMA currently submits a spreadsheet because of tracking COVID related time, but Pam will have them transition to the Overtime sheets
- Rambo needs to start using the new form; still using old form
- Pam will send an email to Commissioners' Department Heads asking them to be consistent in using the Overtime sheets and completing the specific reason for overtime

Stan Lucas, Sewer Department Manager, came in at the Commissioners' request, regarding the Adoption Center.

- Commissioner Porter asked how we can utilize the outside drains at the Adoption Center
- Stan said he had a solution that he presented at the last meeting and they said "cap it"
 - Dig down next to the concrete, cap the sewer so it doesn't go into the sewer, and turn them
 - Stan's been told that currently the downspouts come down with pipe running along the outside and dumped into 55 gallon drums that are filled with gravel
 - Shawn asked that the drums be removed and that pipe daylighted to the ditch out back
 - Stan can go in cut the pipe, cap it, turn it out, tie it into that same line and the outside drains will daylight into the big ditch out back
 - Commissioner Porter's goal was to utilize the drains, and this method will do that
 - Commissioner Cameron told Stan he's the sewer expert, he knows best
 - Stan's office will take care of the problem, and will let Flecto and Pat Kelly know

Minutes for June 24, 2021

- Commissioner Porter addressed the area that holds water by the sally port
 - He suggested directional bore and put in a drain
 - Will talk to Don

Stan reported on Licking View

- Finding a lot of information; jetting a lot
- Stan will report next week once all of the information is gathered
- John Huey and Steve Dillon, Township Trustees, were at the site today
- Field tile does dump into creek
- Tile area not as big as originally thought
- Commissioner Crooks said that tentatively townships are going to get ARP money
 - Falls Township is slated to get \$436,000 for infrastructure
- Commissioner Porter said he didn't think it has ever been decided whose financially responsible
 - He thought there was supposed to be a letter written from Mark Zanghi with the Prosecutor's opinion about responsibilities
- Falls Township has said they don't have the money to do it
 - Stan said that today the Trustees told him that they paid a lawyer and an engineer \$2,000,000 to design a sewer system for Falls Township
 - Commissioner Porter said Muskingum County took over that debt of about \$1,000,000; Falls Township Sewer District
- Stan said he told John and Steve again today that if the system is not in Brown Alley, it will be a swamp

Stan reported that it was decided to hire out soil boring for Licking View.

- Don has contacted three companies for quotes

There was continued discussion regarding Theresa Hidebrand's request to meet with the Commissioners with Humane Officer, Carolyn Hughes and April Gibson, Director of the Animal Shelter.

- Commissioner Cameron reminded the Board that for more than a year she tried to go to the Animal Shelter, tried to call, she asked if we could take our dogs there, if we could lease space from them, pay them,....
 - Theresa also said that she was invited to meeting and then they came out and said she couldn't talk
 - Two times Commissioner Cameron went to the Animal Shelter, they wouldn't talk, the Director was not allowed to talk to us, and how many calls did we make out there and they wouldn't even discuss helping us with our dogs
 - Personally, she thinks the Animal Shelter should 100% take care of the cat problem
 - Commissioner Porter agrees and we're giving up the opportunity to start that relationship again?
 - Commissioner Cameron doesn't care to be in the middle of that....the Animal Shelter should take care of the cat issue and the County take care of the dog issue; she doesn't care to be in the middle of the cat issue at all

Minutes for June 24, 2021

- If the Animal Shelter wants to help them, then Theresa and Carolyn should go to the Animal Shelter's Board meeting and talk to them
 - Commissioner Porter would agree, we're not in the cat business; there are no laws that say we have to be in the cat business, so let someone that's in the cat business take care of it . Don't string them along, give them answers before long.
- If April is offering to help them, then why not have the meeting with the Animal Shelter
- Commissioner Crooks said she told Carolyn that last night
 - If they want to work with April, they can do that
 - No one has taken it on...April refused to do anything with it
 - They came to us because they (Carolyn and Theresa) are overwhelmed...getting calls constantly
 - If they want to work with the Animal Shelter, that's fine, why do we have to be in the middle?
 - A partnership with the Animal Shelter and the County...that ship has sailed
 - Commissioner Porter doesn't think so
 - Commissioner Cameron reminded that when Commissioner Porter asked, on behalf of the Board, to have a meeting with the Animal Shelter, they (Animal Shelter) said media would be there, there must be an agenda.... And we never had that meeting either
 - Commissioner Cameron said if they (Animal Shelter) want to have a meeting about the cats, they should have a meeting themselves
 - Commissioner Porter agreed....don't waste my time on the cats
 - Not a fair statement about April, obviously they want to consider helping or they wouldn't have said they want to meet.
 - Commissioner Crooks thought would be that Theresa probably told April that the County is open to suggestions and now April wants to jump in
 - Commissioner Porter said he doesn't know where she got the impression the County...
 - Commissioner Crooks told Commissioner Porter that if he had stayed in the meeting with Theresa and Carolyn instead of avoiding the conversation and walking out
 - Because he has no intention of helping them
 - Commissioner Crooks said he's only one vote

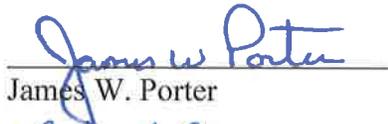
Minutes for June 24, 2021

- Commissioner Porter said, Yes, and you remember that, you seem to have a problem figuring out the three government system
 - Commissioner Crooks said, She doesn't have any problem with that

With no further business being before the Board, the meeting was adjourned at approximately 2:43 p.m. on the motion of Commissioner Crooks and the second of Commissioner Cameron.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.