

# Minutes for July 06, 2023

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

**RES 23-0707** Meeting was called to order at 9:32 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.  
Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

The following legislation was now considered:

**RESOLUTION 23-0708** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Prosecutors Office, as requested by Ron Welch, Prosecuting Attorney.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-105-501002	\$79,277.80
Medicare	001-105-502001	\$ 1,149.53
PERS	001-105-502003	\$11,098.89
Insurance	001-105-502004	\$18,033.16
Workers Compensation	001-105-502009	\$ 1,189.17

This is to cover the costs associated with the establishments of a title IV-D Contract between the Prosecutors Office and the Muskingum County Job & Family Services.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0709** approve the line item transfer of monies within Fund Number 001 as requested by Rachael Dille, Finance Manager, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-245-507001-Probation&other	001-245-506010-Probation-Vehicles	\$2,500.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

# Minutes for July 06, 2023

**RESOLUTION 23-0710** approve the Supplemental Appropriation of Funds within Fund Number 198, for the Muskingum County Court of Common Pleas, as requested by Judge Mark Fleegle.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	198-440-501002	\$105,946.75
PERS	198-440-502003	\$ 14,832.61
Medicare	198-440-502001	\$ 1,536.21

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0711** approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 198 Muskingum County Court of Common Pleas as requested by Judge Mark Fleegle, as follows:

**ADVANCE OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001-County General	198-000-414001-Community Corrections	\$2,518.28

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0712**

WHEREAS, a petition has been submitted by the Wayne Township Trustees with the object and prayer being to vacate a portion of Dewey Avenue, a portion of Archer Avenue, and a portion of an alley in M.E. Dunn's Addition to the City of Zanesville (Plat Book 2, Page 148), Wayne Township, part of the Northwest quarter of Section 4, Township 12 North, Range 13 West, Muskingum County, State of Ohio. The description is as follows:

Being a proposed vacation of a portion of Dewey Avenue, a portion of Archer Avenue, and a portion of an alley in M.E. Dunn's Addition to the City of Zanesville (Plat Book 2, pg. 148). The portion of Dewey Avenue is from the southeast corner of Lot 19, north, to the Wayne Township line. The portion of Archer Avenue is from the northwest corner of Lot 23, east, to the west line of Dewey Avenue. The portion of alley is from the northwest corner of Lot 4 to the northeast corner of Lot 5, Wayne Township, Muskingum County, Ohio.

BE IT RESOLVED, that Monday, July 31, 2023 at 11:00 a.m. be fixed as the time when the Muskingum County Commissioners will meet at the above points to view the location and to go over the proposed vacation, and be it further

RESOLVED, that Monday, August 07, 2023 at 11:00 a.m. be fixed as the date and time when the Muskingum County Commissioners will meet in their office, 401 Main Street, Zanesville, Ohio for the final hearing on the matter of vacation, and be it further

RESOLVED, that the Clerk of this Board be and she is hereby directed to give notice of the time and place for both such viewing and hearing on the matter of vacation to be given by publication once a week for two consecutive weeks in the Times Recorder, to be published in issues dated July 14, 2023 and July 21, 2023, and be it further

RESOLVED, that the Clerk of this Board be and she is hereby directed to give written notice of the dates of the viewing and hearing to the following individuals: Clerk of the Wayne Township Trustees, Muskingum County Engineer; Director of Natural Resources and the following property owners: Robert D. Lyon; The Downing Company; TIMYCHA ZANESVILLE HOLDINGS, LLC; CF Auto Repair and Performance, LLC; Patrick C. Fusner and QWINCO, LLC.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0713** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matt Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Genesis Healthcare	Inmate B. Gheen	\$35.55

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

# Minutes for July 06, 2023

The Commissioners received and reviewed the June 2023 Financial Reports from the County Auditor.

Eric Reed came to update the Commissioners.

- Cleanface
  - Concrete work complete
  - Working on HVAC
  - Working on waterline issue
  - Walkway complete
  - Electric pole not yet moved.
    - Commissioners Cameron and Bell agreed that the Fair Board should be responsible for that cost
    - Eric had questions about the gables on the Cleanface building
      - It currently has wood siding that needs to be replaced
        - Commissioners Cameron and Bell agreed to allow G & M to order and replace siding
      - There was then question about the “Cleanface” sign on the front gable
        - Eric will find out the Fairboard’s thoughts about the sign
- Avondale
  - When Eric went back to look at the estimate for windows, the gym was included in the drawing, but only six of the eighteen windows were coded to replace
    - That is why there is an addendum for twelve windows
- Jail Project
  - DLZ Contract
    - Who negotiates? County directly or County through Bricker Graydon?
    - Eric will set up a virtual meeting with Eric Ratts of DLZ to discuss the Owners Representative and the A/E Agreement

**RESOLUTION 23-0714** open public hearing for 2024 Budget.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0715** approve the 2024 Tax Budget.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The following legislation was then considered:

**RESOLUTION 23-0716** WHEREAS, this Board of County Commissioners of Muskingum County, Ohio recognizes the need to expand Eric Reed’s current position as the Compliance Officer for ARPA to include County Administrator duties as directed by the Commissioners;

THEREFORE, BE IT RESOLVED that this Board does hereby approve Mr. Reed with the additional County Administrator job responsibilities to be effective July 02, 2023 with a wage increase of \$5.77 per hour. The wage increase of \$5.77 per hour will be allocated to

# Minutes for July 06, 2023

Commissioner fund 001 for payroll purposes.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Candy Emmert, Director of Children Services; Gary King, Director of Avondale Youth Center; Pat Kelly, Architect; Eric Reed, County Administrator and Mark Zanghi, Assistant Prosecutor, met with the Commissioners to discuss the HVAC project at Avondale.

- The Commissioners expressed their concerns continuing with this project, in light of the length of time it has taken to get the project to bid
- Gary said he had hoped, also, that this project would be complete by this winter
  - They are tempting fate with the piping
- Pat believes that it could be possible to have the project completed by the end of the year
  - The unit from Mitsubishi would take 3-4 months to arrive then 4 weeks of a 4 man crew to install
  - Bid docs are 95% ready
- Eric added that a start date more critical than the end date as this point, so that the project is established.
- Mark added that if Mitsubishi is the sole source of the appropriate unit or it is State Purchase, no bidding would be needed
  - Pat will investigate State Purchasing
- Pat said he has at least 3 potential bidders
  - He also suggested bidding the generator separately or as an alternate
- Pre-bid meeting will be held one week after advertisement

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Don Madden, Projects Manager and Zach Forker, Assistant Projects Manager came to report on their meeting with the City this morning.

- The City had offered to sell water to the County for potential expansion of the County System
  - When Don and Zach met with them this morning, they were informed that the City is hiring a consultant to determine the selling price

The following was considered:

**RESOLUTION 23-0717** approve the advertisement for Request for Qualifications for Interior Design Services for the Muskingum County Courthouse Rotunda and Main Entrance.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Frank Dosch and Matt Schrieber with The Forker Company; Kurt Harden with MedBen; Catalina and Lindsey with TruData Rx came with Pam Davis, Human Resources and Mackenzie Hill, Benefits Specialist, to discuss the TruData Rx Program with the Commissioners.

- TruData reported a \$245,000 savings from affected member conversions. The balance of savings are accruing from the proactive measures for new utilizers (PA

# Minutes for July 06, 2023

---

process and formulary management, since implementing the program February 1 of this year.

Leah Vensil came to talk with the Commissioners, at their request, regarding the Opioid Settlement Committee. The Commissioners asked for Leah's thoughts in preventative work with the youth in our community on the use of drugs and alcohol. Leah will make contact with some local schools.


Commissioner Cameron moved to approve the minutes of June 22, 2023. Commissioner Bell seconded. Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of June 26, 2023. Commissioner Bell seconded. Vote was Cameron, abstain; Bell, aye; Crooks, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 4:48 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*