

Minutes for July 09, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 20-0574 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 20-0575 WHEREAS, pursuant to Chapter 715 of the Revised Code of Ohio, a municipal corporation, a township and a county may enter into a contract pursuant to which they designate one or more areas as a joint economic development district for the purpose of facilitating economic development and redevelopment, to create or preserve jobs and employment opportunities, and to improve the economic welfare of the people in this state and in the area of the contracting parties; and

WHEREAS, the City of Zanesville, the County of Muskingum, and Perry Township mutually agree that the formation of a joint economic development district is in the best interests of the city, the county and the township;

NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners, Muskingum County, Ohio, does hereby authorize entering into a Joint Economic Development District Agreement (JEDD) and a Cooperative Development Agreement (CDA) with the City of Zanesville and Perry Township.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0576 approve and authorize the payment of One Thousand Dollars (\$1,000.00) for Annual County Membership Dues for the Muskingum County Family YMCA effective July 1, 2020 through June 30, 2021. This membership will allow County employees a 25% discount on Annual Membership, as well as, waived Join Fee.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0577 approve the Supplemental Appropriation of Funds within Fund Number 004, for the Muskingum County Court, as requested by Alma J. Tennent, County Court Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	004-242-504001	\$900,000.00

This supplemental appropriation will allow invoice related to County Court renovations such as architect services and contraction costs from Muskingum County Court Special Projects Fund.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0578 approve and authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Pay Request in the amount of (\$69,862.00) to Advanced Heating and Cooling Services, Inc. for the Muskingum County Board of Elections renovations.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0579 approve the posting of two positions of Fulltime Field Operator at \$16.00 per hour, for the Muskingum County Sewer Department. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0580 approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Unemployment	013-372-502006	\$2,194.90

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0581 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 1 for the Swackhammer Road Water Storage Tank Contract 2 payable to Mid-Atlantic Storage Systems, Inc. in the amount of \$351,250.94.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0582 approve the award of bid to The Shelly Company in the amount of \$552,418.00 for the 2020 Road Resurfacing Project 2020-A2 (448 Asphalt). Muskingum County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0583 approve the Supplemental Appropriation of Funds within Fund Number 037, for the Muskingum County Emergency Management Agency, as requested by Tiffany Beardsley, Administrative Assistant.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
LEPC Supplies	037-461-511065	\$3,000.00
LEPC Equipment	037-461-511200	\$1,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

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RESOLUTION 20-0584 approve the line item transfer of monies within Fund Numbers 007 and 011 as requested by Tom Smith, Fiscal Supervisor, Muskingum County Job and Family Services, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-503017 COVID-19	007-692-504400 TANF	\$50,000.00
011-692-504409 WIOA DLW	011-692-504408 WIOA Adult	\$ 8,500.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0585 approve the posting of the position of Field Operator I for the Muskingum County Water Department. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0586 approve the 2021 Budget to present at a public hearing to be held Monday, July 13, 2020; 11:30 a.m. in the Commissioners Session Room.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

The Commissioners discussed the need for a TIRC meeting alternate because Sheila Samson will be unable to attend the July 16 meeting.

- A call was placed to Brian Hill
 - Brian is not available that night

RESOLUTION 20-0587 accept the resignation, for the reason of Retirement, of Deborah K Irwin from the Muskingum County Insurance Department effective December 31, 2020, last day to work December 18, 2020.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0588 accept the new quote of \$8,233.00 for the Lorena Sternwheeler through Rankin & Rankin Insurance Company in light of Lorena being in full service effective July 02, 2020. Coverage with London & Norfolk, Ltd, through Rankin & Rankin Insurance Company.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioner Cameron reported that Adam Dickerson from the Health Department asked if a Commissioner would be willing to attend the Friday morning meeting at the Fair Board office. Commissioners Cameron and Crooks have a previously scheduled meeting, but Commissioner Porter is willing to attend. He called Adam to let him know he would be there.

There was discussion regarding the upcoming Tuesday evening Fair Board meeting.

- The meeting is to decide whether to hold a a full fair

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- Commissioner Porter said he has said nothing about the fair, to no one, especially any Fair Board member. He has heard plenty from the public
- Commissioner Crooks talked with Dr. Butterfield last night
 - She told him that she and Commissioner Cameron thought it would be a good idea for him to present some educational facts about the virus and prevention, at the Fair Board meeting Tuesday evening
- Commissioner Cameron told Adam that the Fair Board said they do have a plan. Samantha told them they could wait until Friday to submit it.
- Commissioner Porter asked who would have the authority to shut down Muskingum Speedway
 - Commissioner Cameron said she had called Prosecutor Haddox who said he would not attending the Elected Officials meeting. He told her that the Commissioners, the Auditor, the Recorder, the Treasurer, none have the authority to tell people to wear a mask or shut anything down. She told him that is why it would be easier if someone from the Prosecutor's office would attend these meetings.
 - If someone is violation of an ODH order, it should be presented to the Prosecutor, along with the evidence, and they will decide whether to prosecute
 - Why isn't the Health Department taking violations to the Prosecutor?

There was discussion on mask wearing in County offices and also Plexiglas for the front offices.

There was continued discussion regarding holding a full fair.

- Risks
- Costs
- It appears most citizens want a full fair

There is question about the Muskingum Speedway.

- It appears they did not follow the plan they presented to the Health Department
- It would be helpful if someone from the Prosecutor's office would attend meetings
 - Ron Welch said he wanted to attend, but has not been to any meetings to date
 - Could we just hire an attorney?
- Are there any intentions of prosecuting anybody and if so what is the fine?
- The Health Department has tried to work with the speedway, with what authority they have and it was basically ignored

Unified Command will meet Monday, 9:00 a.m. in person.

Commissioner Cameron reported that Bill Arnett called last night about the fair.

- She asked him about serving on the TIRC
 - Tom Poorman told Bill he could not serve on that Board

A call was placed to Connie Fink about serving on the TIRC. She is unable.

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After some discussion the following was considered:

RESOLUTION 20-0589 appoint Susan Reese as alternate for Sheila Samson to the TIRC Board as Voting Representative for 2020.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Sheriff Lutz called to confirm the 9-1-1 Equipment bid opening for Monday, 10:30 a.m. He also reported that Scott Moyer called to say that the Knights Foundation would like to donate \$5,000 towards the 9-1-1 equipment.

Pam Davis, Human Resources; Don Madden, Projects Manager; Dan Downey, Angel Jarmusz, and Helen, Attorneys representing CORSA came to discuss Legal Negotiations with the Commissioners. The following was then considered:

RESOLUTION 20-0590 Commissioners declare an Executive Session at 11:41 a.m. for the purpose of discussing a Matter of Legal Negotiations of the Muskingum County Water Department. This session ended about 12:07 p.m.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, absent at the time of voting; Porter, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the July 02, 2020 session with corrections. Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried

Commissioner Cameron mentioned that Mike Reed left another message asking the Commissioners to call his Township Trustees about the roads.

Commissioner Crooks moved to approve the minutes of the July 06, 2020 minutes with corrections. Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Pam Davis, Human Resources; Cindy Rodgers, Recorder; Chris Hamill, Treasurer and Debra Nye, Auditor came to talk with the Commissioners.

- Pam asked about paying Jeff Jadwin and Travis Roach's extra hours.
 - For Pay Period 13 they were paid out the extra hours through COVID comp time hours with CARES Act monies
 - How should she pay moving forward?
 - Debbie Nye would suggest paying on a bi-weekly basis and to make sure the hours are identified as COVID-19

Debbie reported that she is reimbursing COVID expenses incurred through June 30 then will issue another reimbursement for July, August September collectively.

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Commissioner Cameron reported that Erin at the Health Department said they received \$6,000 CARES money. The question is does the County reimburse the Health Department their portion of the CARES Act money?

Pam asked the Board for discussion regarding the vacation policy during COVID-19. There seems to be no clear-cut answer...a matter of interpretation.

- She has talked with Jeff Stankunus with CORSA. What is the County permitted to do?
- The current policy is a 14 day self-quarantine if in contact with an infected person or show symptoms
- Would options include:
 - Administrative leave
 - Tele-work
 - COVID sick time
 - What if COVID sick time is used to self-quarantine and then the employee actually contracts COVID and their COVID sick time is used up?
- Are we denying the employee's rights if we deny their vacation?
- How do you define "hot-spot"? What's the difference in going to a "hot-spot" out of state and going to a "hot-spot" within the state?
- Would the Commissioners consider a Resolution setting guidelines and then other elected officials could also adopt similar policies?
- Each elected official can adopt their own policies
- We cannot require the public to wear facial coverings, but we can require our employees
 - What are the ramifications if an employee does not follow guidelines
 - Follow Disciplinary Action policy
- Individual accountability and being respectful of others
- Our own Judges are not requiring masks...in fact took down our signs asking the public to wear masks
- Should employees returning from vacation be asked to wear a mask for 14 days?
 - Commissioner Porter thinks they should quarantine for 14 days
- All agreed to mandatory temperature checks for all employees and mandatory masks for 14 days after returning from vacation and/or red or purple counties
- Pam will put together a policy for the Commissioners' review on Monday
- Most of all be cautious, considerate and respectful

Commissioner Cameron asked Pam if she would be conducting exit interviews with those that have left the Water and Sewer Departments. She explained that Zach Forker has been gone for some time and left for a better financial position. All agreed that they would like for Mike Hammers to have an exit interview.

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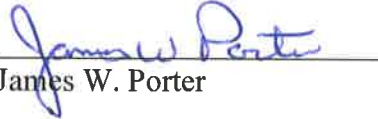
With no further business being before the Board, the meeting was adjourned at approximately 1:24 p.m. on the motion of Commissioner Crooks and the second of Commissioner Cameron.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.

