

Minutes for July 13, 2023

Commissioners Present: Cameron, Crooks
Commissioner Bell absent; attending John Glenn Leadership Academy
Staff Present: Susan Reese

RES 23-0726 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, absent, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, absent; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0727 approve the line item transfer of monies within Fund Number 011 as requested by Tom Smith, Fiscal Supervisor of MCJFS, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
011-692-504408-WIOA Adult	011-692-504181-WIOA Youth	\$65,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, absent; Crooks, aye. Motion carried.

RESOLUTION 23-0728 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 164 & Supplemental of Funds in fund 164 for the Muskingum County Water Department as requested by Peggy Taylor, Office Manager, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-510001- Water Fund-Advance Out	164-000-414001-Advance In-Norfield Proj.	\$320,000.00

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	164-373-504001	\$300,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, absent; Crooks, aye. Motion carried.

RESOLUTION 23-0729 approve and authorize the ADVANCE of Funds & from County General Fund 001 to Fund 168 & Supplemental of funds in fund 168 for the Muskingum County Water Department as requested by Peggy Taylor, Office Manager, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-510001-Advance Out	168-000-414001-Advance In	

\$100,000.00
Water Fund
New Well Field Project

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Land	168-373-506030	\$15,000.00
Contingency	168-373-504999	\$20,000.00
Contract Services	168-373-504001	\$20,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, absent; Crooks, aye. Motion carried.

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RESOLUTION 23-0730 accept and sign the contract for Shelly & Sands, Inc for 2023 Road Resurfacing, Project 23-1, various County Roads in the amount of \$1,342,218.25, requested by Mark Eicher, County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye.

Motion carried.

RESOLUTION 23-0731 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Application for Financial Assistance for the County Road Resurfacing Project, Requested by Mark Eicher, County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye.

Motion carried.

RESOLUTION 23-0732 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the application for financial assistance for the County Road Repaving Project, Requested by Mark Eicher, County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye.

Motion carried.

RESOLUTION 23-0733 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the application for financial assistance for the Bagley Road Bridge Replacement, Requested by Mark Eicher, County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye.

Motion carried.

RESOLUTION 23-0734 accepts Official Amended Certificate Number Twenty Four (24) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated June 29, 2023.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye.

Motion carried.

RESOLUTION 23-0735 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number Two for the Norfield Road, Arch Hill Road, Knipe Road, Carr Road Water Main Extension. Pay Application Number Two is for \$531,780.94 to Muskingum Site Services.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye.

Motion carried.

RESOLUTION 23-0736 accepts Official Amended Certificate Number Twenty Five (25) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated June 30, 2023.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye.

Motion carried.

RESOLUTION 23-0737 approve the employment of Alexis Macenko & Jaira Parks for the 2 positions of Unit Support Worker II Vacant in the Human Services Division, contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye.

Motion carried.

RESOLUTION 23-0739 approve the Supplemental Appropriation of Funds within Fund Number 002 & 043, for the Muskingum County Sheriff's Office, as requested by Matthew J. Lutz, Sheriff.

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SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Veterinary Expenses	002-502-504403	\$10,500.00
Veterinary Expenses	043-102-504148	\$10,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye. Motion carried.

Kyle Dunn, Community Development Director, came to update the Commissioners and the following was considered:

RESOLUTION 23-0738

WHEREAS, Muskingum County, is applying for PY 2023 Residential Public Infrastructure funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD); WHEREAS, the County is requesting \$600,000 in CDBG, funds for CD RPIG approved activities; WHEREAS, Muskingum County understands the authority for the entire Grant, as well as, sole responsibility for regulatory compliance and the terms of the grant agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Muskingum County, Ohio:

Section 1: The Muskingum County Commissioners authorize the submission of the PY 2023 CD Residential Public Infrastructure Application through the State of Ohio's Ohio Community and Energy Assistance Network (OCEAN) website.

Section 2: Muskingum County Commissioners accepts the role, responsibility and authority of being Grantee of the CD Residential Public Infrastructure Application.

Section 3: The Muskingum County Commissioners authorize participation and submission of the PY 2022 Community Development Residential Public Infrastructure Application with the State of Ohio, Development Services Agency, and to provide all information and documentation required in said Application submission.

Section 4: That Muskingum County Commissioners hereby understand and agree that participation in said Program will require compliance with program guidelines and assurances.

Section 5: That Muskingum County Commissioners hereby commits itself to provide any local share of funding, described in the Application, if necessary

Section 6: This Resolution must accompany said Application, which must be filed with the Ohio Development Services Agency by August 15, 2022.

Section 7: This Resolution also authorizes the president and/or vice president of the board of commissioners to sign any and all documentation related to the execution of said partnership agreement and CD Application.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye. Motion carried.

RESOLUTION 23-0740

authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Environmental Review Documentation and Certification Form as requested by Kyle Dunn, Community Development Director.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye. Motion carried.

RESOLUTION 23-0741

authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Income Survey Summary for the Licking View Project as requested by Kyle Dunn, Director, Muskingum County Community Development.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye. Motion carried.

Sheriff Lutz came to see the Commissioners and inform them that he has a Starlight Work Program applicant for the Adoption Center. He asked if the Commissioners would agree to proceed with hiring this employee. The Commissioners agreed.

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The Sheriff also reported that Bernie Harmon from the Fair Board said that they are needing a truck to use on the grounds only, and asked if the Sheriff had anything.

- The Sheriff asked Scott about one of the trucks he had taken for auction
- They are letting the Fair Board use it
 - Commissioner Cameron asked if maybe we should just gift it to them

Mark Eicher, Engineer; Mark Zanghi, Assistant Prosecutor; Andy Roberts, Planning Commissioner Director and Denis Swierz, Engineer's Surveyor came to meet with the Commissioners to discuss Access Management.

- How do you provide safe access
 - Line of sight
 - Spacing of driveways
- The reason Northpointe was built was to provide a safe alternative to SR60 North
 - Providing access would defeat that purpose

There was discussion regarding the Engineer's facility. The following was then considered:

RESOLUTION 23-0742 declare an Executive Session at 9:34 a.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Projects Department. This session ended about 9:46 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye.

Motion carried.

RESOLUTION 23-0743 approve the lighting of the Courthouse purple for World Suicide Prevention Day, September 10 as requested by Jamie McGrew, Care Management Director, Mental Health and Recovery Services Board.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, absent; Crooks, aye.

Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Brian Adair from Monroe Township called Eric asking about possible funding for their township garage; \$73,000
- Cleanface
 - Eric will be attending the Fair Board meeting Tuesday evening
 - Eric discussed the replacement of the siding on the gables of Cleanface and the Grounds Committee thought that would be fine. The Fair Board will purchase a new sign.
 - Contractor is painting today, will drywall next week
 - Still working through the water issue
- Jail
 - Bricker Graydon is revising DLZ contract
 - Sent DLZ and Bricker Graydon insurance forms to Pam for review
 - Eric will ask when forms for DLZ should be completed for signatures
- Avondale
 - Advertisement for HVAC bids in Times Recorder Friday
 - July 26; 10:00 a.m. – Pre-bid meeting

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Lucretia Frame, Records Department Director, came to discuss some concerns with the Commissioners.

- Judge Kalis has requested access to the Records Department
 - Lucretia said she never agreed to allow them access and is not comfortable with that
- There will be a SWAT drill Saturday and Lucretia will be there to allow access to the Records Department

The Commissioners placed a call to Shellie Adkins, Clerk for the Village of Dresden.

- Shellie is working on reporting some blighted properties and working with Todd Hixson on properties with delinquent taxes

The Commissioners placed a call to Juvenile Court regarding an email the Commissioners received with a grandmother's concerns. A Call was Returned to the grandmother.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Attorney Aarica Burwell and her client Randy Eppley met with the Commissioners along with Andy Roberts, GIS; Mark Eicher, Engineer; Mark Zanghi, Assistant Prosecutor and Eric Reed, County Administrator.

- Mr. Eppley is asking for access to Northpoint from his mobile home park
 - His current access is Dresden Road
 - His concern is with Emergency response time, the area is secluded which invites inappropriate activity and the current driveway crosses Muskingum Bike Trail
- Mr. Eicher explained that the existing accesses are within the City limits and the other accesses are for agriculture purposes only and he will not be granting future accesses
- Mr. Roberts explained that the intent is to protect Northpointe from congestion as on Maple Avenue/SR60

With no further business being before the Board, the meeting was adjourned at approximately 2:24 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron

ABSENT

Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.