

# Minutes for July 14, 2022

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Commissioners Present: Crooks, Porter absent, Cameron  
Staff Present: Beth Iden

Commissioner Crooks and Commissioner attended CORSA Live Training at the EMA center from 9:00 a.m. to 11:00 a.m.

**RES 22-0671** Meeting was called to order at 11:30 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.  
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve payroll, pending review.  
Seconded by Commissioner Crooks.  
Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Chris Crook, T.R. reporter came in to session.

Eric Reed, ARPA Compliance Officer, came to session.

The following legislation was now considered:

**RESOLUTION 22-0672** hereby open public hearing for 2023 Budget.  
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

**RESOLUTION 22-0673** approve the 2023 Tax Budget.  
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll call: Cameron, aye; Crooks, aye; Porter, absent. Motion carried.

Melissa Bell came in to observe session.

Commissioner Cameron mentioned that the Center for Seniors is short staffed on drivers and the Sheriff volunteered some of his staff to help with deliveries tomorrow.

- Commissioner Crooks called Kate Paul, CFS Director, to come in to session
- Commissioner Cameron will call Sheriff Lutz when Kate arrives

Discussion on the dumpster on 4<sup>th</sup> St. being used by the Clerk of Courts.

- Wendy Sowers, Clerk of Court, said the dumpster will be removed Monday at the request of the City

Commissioner Cameron discussed Carolyn Hughes, Humane Officer's monthly report showing calls and mileage and the possibility of getting mileage reimbursement.

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- She puts approximately 1,000 miles a month, along with wear and tear and gas expense on her own personal vehicle going to calls
- Commissioner Crooks has tracked her mileage and agrees
- Carolyn covers the County and the City calls
- Will check with the City to see if they will split the reimbursement of mileage

Kate Paul came in to session at the Commissioners request.

- Sheriff Lutz was called to discuss helping with meal deliveries
- Staffing is short until Monday at the Center for Seniors
- Kate said if she can get some help with delivery of meals, her staff can have the meals prepared, packed and ready for delivery
- Meals were cancelled for today.
- Sheriff stated he will make some phone calls and get 10-12 staff members tomorrow as long as the Commissioner are ok with it
- Kate said she is very appreciative of the community support
- The meals have been modified and will possibly have a provisional meal prepared, also

Commissioner Crooks called Mayor Mason...left message.

Eric Reed, ARPA Compliance Officer, gave updates.

Avondale

- Pat Kelly sent Eric the Avondale window replacement notice of bid advertisement

The following legislation was now considered:

**RESOLUTION 22-0674** authorizes the advertisement of Notice of Bids in the Zanesville Times Recorder. The ad will be for the window replacement project at the Avondale Youth Center. The advertisement will run July 18, 2022 and July 25, 2022 with the bid opening on August 04, 2022 at 2:00 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Eric discussed the reimbursement from the \$400,000.00 Federal Grant for Avondale

- He is checking on clarification as to the timeline on when it will be received
- He is drafting an email to send to all contacts who may be able to give a quote on the Environmental Review

Chris Crook, T.R. reporter, had questions regarding the Opioid Settlement.

- First verification of real money
- Amount? County will receive \$45,490.15 for 18 years, City \$11,850.76 and the Village of New Concord will receive \$634.58
- Each county has a Memorandum of Understanding on how to spend money
- Still in process as to how the money will be spent
- Has to be used for drug prevention, treatment, rehabilitation, recovery related programs

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Commissioner Crooks called Mayor Don Mason.

- Mayor had concerns about the dumpster on 4<sup>th</sup> St and would like it removed
- The Commissioners asked if there could be more patrol around the alleys at the Rural Services Building
- Commissioner Cameron told him that our maintenance department has replaced the security light in the alley and cleaned up trash around the building

Commissioner Crooks asked the Mayor if he could split the mileage reimbursement cost for the Humane Officer.

- He stated that he had just increased the positions wage

Commissioner Cameron reported the 4<sup>th</sup> St. dumpster will be gone by Monday.

The following legislation was now considered:

**RESOLUTION 22-0675** approve mileage reimbursement up to 1,000 miles per month at current rate for the Muskingum County Humane Officer, Carolyn Hughes.  
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll call: Crooks, aye ; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0676 AUTHORIZING ACCEPTING THE LOCAL GOVERNMENT SHARE OF THE ONEOHIO OPIOID LITIGATION SETTLEMENT FUNDS**

WHEREAS, Muskingum County is a participant in the Nationwide Opioid Litigation which has resulted in a settlement with certain defendants;

NOW THEREFORE, BE IT RESOLVED BY this Board of Commissioners, Muskingum County, Ohio does hereby accept the local government share of the OneOhio Opioid Litigation Settlement; and

BE IT FURTHER RESOLVED that the County Auditor shall establish a separate fund pursuant to R.C. 5705.09(F) for the placement of the local government share of the OneOhio Opioid Litigation Settlement funds with said funds to expended pursuant to the approved purposes as outlined in the OneOhio MOU and the OneOhio Abatement Strategies.

Motion made by Commissioner Cameron, Commissioner Crooks seconded the Resolution and the roll called upon its adoption, the vote resulted as follows:

Cameron: Aye Crooks: Aye Porter: Absent Motion carried

**RESOLUTION 22-0677** authorize Todd Hixson, Muskingum county Treasurer to travel/attend a workshop “Real Property Value Complaints & Counter-Complaints through the Board of Revision” on July 18, 2022. Estimated cost:\$297.25

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried

**RESOLUTION 22-0678** approve the Supplemental Appropriation of Funds within Fund Number 018, for the Muskingum County Board of Developmental Disabilities, as requested by Stephanie Neuhart, Business Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

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<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Contract Services	018-694-504001	\$97,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0679** accept and sign the contract for Shelly & Sands inc. for 2022 Road Resurfacing, Porject 22-1B, Various Roads in the amount of \$1,261,535.50, requested by Mark Eicher, Muskingum County Engineer

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0680** approve the line item transfer of monies within Fund Number 130 as requested by Tiffany Beardsley, Administrative Assistant, as follows:

**LINE ITEM TRANSFER OF MONIES**

<b><u>From Line Item</u></b>	<b><u>To Line Item</u></b>	<b><u>Amount</u></b>
130-461-504001-Contract Service	130-461-502013-Fuel/Travel	\$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0681** approve the Supplemental Appropriation of Funds within Fund Number 021, for the Muskingum County Adult & Child Protective Services , as requested by Candace Emmert, Executive Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Equipment & Maintenance	021-695-506001	\$17,901.35

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0682** authorize the ADVANCE of Funds from County General Fund 001 to Fund 136 & 031 for the Muskingum County Sheriff's Department as requested by Sheriff Matthew J. Lutz, as follows:

**ADVANCE OF MONIES**

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
001-990-510001-General Fund	136-000-414001-Terrorism Prevention	\$15,000.00
001-990-510001-General Fund	031-000-414001-Drug Interdiction	\$15,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

**RESOLUTION 22-0683** accept in accordance with the Ohio Revised Code Section 5591.42 the weight limit changes for various bridges throughout Muskingum County as determined by Muskingum County Engineer Mark Eicher. This list is as follows:

SFN 6037771, CR 652, Limestone Valley Road; SFN 6037356, CR 88, Fultonrose Road; SFN 6032648, Salt Creek TR 209, Okey Road; SFN 6032672, Salt Creek TR 383, Mock Road (see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

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**RESOLUTION 22-0684** approve the Supplemental Appropriation of Funds within Fund Number 075, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

## SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Repairs	075-375-504007	\$200.00

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Mark Zanghi will provide the Notice of Bid for the MARCS radios.

Commissioner Cameron reported that the I-70 Virtual meeting for 2:00 has been cancelled.

Commissioner Cameron discussed an email the Commissioner received from Amy, Port Authority, regarding a request for a letter of support. They are applying for the FY22 EDA Public Works & Economic Adjustment Assistance Program. We prepared the letter and will hold the letter for Commissioner Porter to sign on Monday.

Kyle Dunn, CDBG, Eric Reed, ARPA and Don Madden, Project Director, came in to session.

- Discussed the CDBG 555 Water Project Exit Interview monitoring. Working to get it cleared off the books so other projects can get started, can only have 2 projects on the book at one time
- Not a serious finding and will be corrected within 30 days
- Don can get started on the CDBG application for the Licking View Project
- Don said they will be applying for WPCLF loan...hoping to get Principal Forgiveness

Don will be meeting with Mark Zanghi to discuss 38 homes outside of Philo on Virginia Ridge Rd. and Irish Ridge Rd.. Philo does not want to continue water service to them and would like to know if the County can take them over. This will be discussed with Morgan Coast, Engineer and Mark Zanghi, County Engineer.

Eric said he attended the Center for Seniors meeting.

- They will purchase vehicles as to what is optimal for their use
- They were very appreciative with the ARPA fund
- Eric will check with the Auditors Office on allocating the funds

Licking View

- Don will start the CDBG application for Licking View Project

Mid-East

- Mark Eicher, County Engineer, told Eric that the only involvement he would have at the meeting on July 28, 2022 at 8:45 a.m. would be for the culvert where the road would go on to Jim Granger under the roadway. Mark will send him the results

Kyle Dunn ,CDBG, went over the Monitoring findings with the Commissioners.

- 555 Water Project had a minor finding

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- Working on getting Environmental Review findings
- Muskingum County Response to Monitoring Report needs to be returned by the Commissioners

Commissioner Cameron reported that Wendy Sowers, Clerk of Courts, said the permit for the dumpster is until July 29, 2022, but will be removed Monday.

Mark Zanghi dropped off the MARCS Notice to Bidders.

Pam Davis, H.R., came into session to talk about the CDBG Monitoring report with Kyle.

- The report has been filed and Pam will talk to Katie to see if a determination has been made

Pam gave CORSA training feedback on the meeting this morning

- Speaker was very good and received a lot of information
- Pull feedback from surrounding counties and select topics to spend more time on

Commissioner Crooks would like to see about having an employee appreciation day since there was not a Christmas Potluck.

Pam discussed the County hail claims.

- About 8 building claims needed, most vehicles submitted
- Adjuster will go on site to the Engineers and Center for Seniors to look at vehicles
- All roof claims have been submitted
- Waiting on materials for the Courthouse and Board of Election

Discussion on having Pam formerly accepting resignations, if the Commissioners are not available.

Commissioner Cameron reported that Robert Moore, I.T., would like to get an Amazon Prime Account (not a card) to purchase IT equipment.


Commissioner Cameron said Scott Lee, Maintenance Supervisor, said housekeeping would like to park at QCP and wanted to know if that option is still available. The Commissioner will check into it.

Commissioner Crooks moved to approve the minutes of July 11, 2022 session with changes, seconded by Commissioner Cameron.

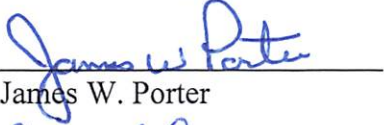
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With no further business being before the Board, the meeting was adjourned at approximately 3:45 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*