

# Minutes for July 16, 2020

Commissioners Present: Porter, Cameron, Crooks

Staff Present: Susan Reese

Visitor: Cody Pettit, Public Affairs Liaison, Ohio Treasurer

**RES 20-0605** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 20-0605** approve the Supplemental Appropriation of Funds within Fund Number 088, for the Muskingum County Auditor, as requested by Michael Babcock, Chief Administrator.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
CARES Act Reimbursements	088-103-501010	\$937,932.99

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0606** approve the Supplemental Appropriation of Funds within Fund Number 162, for the Muskingum County Center for Seniors, as requested by Kurt A. Ufholz, Fiscal Officer.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Settlement Deduction	162-696-504393	\$1,991.02

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0607** approve the line item transfer of monies within Fund Number 021 as requested by Candace L. Emmert, Executive Director, Muskingum County Adult and Child Protective Services, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
021-695-504378 ProtectOH/NonCustody	021-695-504393 Settlement Deduction	\$5,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0608** accept and sign Online Dog Licensing System Renewal Agreement between Muskingum County Commissioners and Fairfield Computer Services, LLC for the continued use of the Online Dog Licensing System. Requested by Debra Nye, Auditor.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

# Minutes for July 16, 2020

**RESOLUTION 20-0609** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the OPWC Grant Agreement for the final resurfacing project; CR23X/CR24X. Requested by Mark Eicher, Engineer.  
Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0610** approve the Supplemental Appropriation of Funds within Fund Number 014, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Transfer Out	014-373-510002	\$400,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0611** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Civica Supply, Implementation and Support Contract for the Muskingum County Sheriff's Office.  
Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0612** authorize the Mid-East Ohio Building Department to refund building permit fees to Barracks Fitness Center in the amount of \$278.10. The fees were covered by previous project number 15622. The request was received from Jason Baughman, Chief Building Official.  
Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0613** approve the award of bid to The Shelly Company in the amount of \$129,497.25 for 2020 Road Resurfacing, Project 2020-A4; Village of Dresden Streets. Requested by Mark Eicher, Engineer.  
Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0614** approve the award of bid to the Shelly Company in the amount of \$553,813.45 for the 2020 Road Resurfacing Project 2020-A1; Various County Roads. Requested by Mark Eicher, Engineer.  
Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0615** approve the fund to fund transfer of monies for the Muskingum County Commissioners as requested by Beth Iden, Deputy Clerk, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-114-506042 Community Projects	196-102-501002 Lorena – Salaries	\$5,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

# Minutes for July 16, 2020

Commissioner Cameron suggested calling the Newton Township Trustees about the dumping situation on Payne Road.

- Commissioner Cameron has called Probate and there is an estate for the owner and Jeff Jadwin had said that is what EPA needed to know

She reported that Mike Reed called again to ask if the Commissioners would contact his Township Trustees.

- Mark Eicher said that he could do things for dust control to help with those roads, the problem is getting it done.
  - The Township has to request the Engineer to do that work
    - They are at least two weeks out from doing the work

Commissioner Cameron reported that Erin, who is in charge of finance for Unified Command, said they were getting low on funds.

- When asked, Debbie Nye told Commissioner Cameron that it is better to repay the money that the Commissioners had put in, back into the General Fund where it was taken from and then for the Commissioners to put money back in it again
- The question from the Health Department is still, are we paying them back?
  - Erin said they have received \$6,000
    - Erin said it was a grant of CARES Act money
    - Erin would like to meet with Commissioners, Debbie and Jeff Jadwin to discuss CARES Act money
- Commissioner Crooks reported that Health Department Director, Corey Hamilton, reported at the Unified Command meeting that they do have money they can transfer to the COVID Fund 130
  - Corey didn't know if the Health Department would be getting money other than the \$6,000
- Debbie Nye told Commissioner Cameron that the Commissioners had to request reimbursement of the \$50,000 given to EMA and then Supplement the fund with additional monies.

The following was considered:

## **RESOLUTION 20-0616 Request for reimbursement – waiting for wording from Auditor**

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0617** approve the Supplemental Appropriation of Funds within Fund Number 130, for the Muskingum County EMA.

### **SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
COVID-19	130-461-503017	\$25,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Commissioners stepped outside for the following bid opening:

## Minutes for July 16, 2020

**RESOLUTION 20-0618** Authorize the opening of bids for the East Pointe Drive Water Main Extension.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

**RESOLUTION 20-0619** Take bids under advisement for the EastPointe Drive Water Main Extension.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

There was discussion with Morgan Coast, Engineer, about the second lowest bidder, Hazen Services, whose bond was for 10%. It was thought that it was meant to be 10% until awarded bid then 100% but that was not stated on the bond form. Morgan said that decision would be up to our legal counsel, but the ORC says that 10% is not acceptable. Morgan said, personally, he would throw it out, it does not comply.

Commissioner Cameron told Morgan that Don Madden has been in here twice about ASK Services on the project at Pembroke. Morgan said that ASK has a problem with completing paperwork, but should be able to do this project just fine. ASK always pays their bills.

Matt Abbot said that the grant amount on this project is \$137,000. AMG will be the biggest water user in the County.

Commissioner Porter reported that Todd Young of Shelly and Sands told him that the County would be getting their grindings soon.

Stan Lucas, Sewer Department Manager, came to talk about revising Tappers' Manual rules. He has concerns that there is a particular plumber in town that he feels is taking advantage of homeowners. Stan talked with Mark Zanghi and he has concerns with changing manual rules that would, basically, deny individual plumbers to be licensed tappers strictly on reputation.

The Clerk informed the Board that Bryan Catlin would like to purchase a new office chair for his desk. The Commissioners agreed.

Commissioner Porter said he tried several times on Wednesday to get in touch with the Dog Warden's office, with no answer. Someone had called him about surrendering their dog to a rescue group that was in the parking lot of the Dog Pound. She then decided she wanted the dog back. Commissioner Porter finally got ahold of a Warden and Alisha and Bryan both confirmed that the rescue had taken the dog initially, but the owner did get it back.

A call was placed to Bob Stephenson, Newton Township Trustee, regarding the complaints on 7475 Payne Road.

- An Executor and attorney have been assigned to the property
- Jeff Jadwin said the tires will be removed by the EPA
- Clean-up by the Trustees can be placed on the tax bill
  - Bob said that they had decided at the last Trustee meeting to clean up the property
- Jeff said he talked with the uniform company who stated they had hired someone to haul away uniforms

## Minutes for July 16, 2020

- It was suggested to Trustee Stephenson that he call Jeff Jadwin as he has the most information on the situation

A call was placed to Ralph Clark, Monroe Township Trustee regarding numerous phone calls from Mike Reed about dust control on his road.

- Ralph will talk to the other Trustees and call Mark Eicher
- Chip and seal is too expensive for Monroe to handle
- Their Township meetings are the second Monday of every month at 7:00 p.m.

Commissioner Porter asked for a total, to date, of expenses with Kelly Architect for the Dog Pound facility.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Jason Baughman, Building Department, asked about parking for their two vehicles during the demolition stage of construction at the Law Administration building.

- He asked if Scott and Lynn could drive their vehicles home to save two parking spaces

A call was placed to Jason to discuss.

- There will be a trash dumpster in the parking area in front of the parking garage on Fifth Street during the demolition stage
- Scott Lee is trying to clear spaces during this stage
- Jason was informed there are other parking spaces available
  - He is fine with that, he just wants to know what to do
- The Commissioners will discuss with Scott

There was continued discussion regarding installation of Plexiglas in the front office for the staff's protection.

There was also discussion regarding security wearing masks. The Sheriff told Security Deputies at entrance to wear masks and told Jim Paxson, First Floor Security, that he must wear a mask while in Court.

Unified Command meetings will now begin at 9:00 a.m. on Mondays.

Commissioner Porter reported that it would cost \$11-12,000 per mile for chip and seal in Monroe Township.

Scott Lee, Facilities Supervisor, came to talk with the Commissioners about the parking situation.

- Demolition on the Law Administration building should begin August 3
- It was decided to use the two extra parking spaces (42 and 43) in the Soldiers and Sailors parking lot for the two Building Department employees

There was discussion with Scott about installing Plexiglass in the front office

- Commissioner Porter suggested contacting Plaskolite

## Minutes for July 16, 2020

The Commissioners watched some of Governor DeWine's Press Conference.

Commissioner Porter left to attend a Records Commission meeting.

Commissioner Cameron placed a call to Dr. Martin's (veterinarian) office. She left a message asking if they would be willing to work with the Dog Warden for veterinarian services. She also texted Hallie Nesselroad, veterinarian, who said she would be willing to work with the Dog Warden.

Pam Davis, Human Resources, came to talk with the Commissioners at the following was considered:

**RESOLUTION 20-0620** accept the resignation of Marjorie Burke from the Muskingum County Maintenance, Housekeeping Department effective July 22, 2020. Motion made by Commissioner Crooks, seconded by Commissioner Cameron. Roll Call: Cameron, aye; Crooks, aye; Porter, absent at the time of voting. Motion carried.

**RESOLUTION 20-0621** hereby approve the posting of the position of Housekeeping for the Muskingum County Maintenance/Housekeeping. This request was submitted by Pam Davis, Human Resources. Motion made by Commissioner Crooks, seconded by Commissioner Cameron. Roll Call: Cameron, aye; Crooks, aye; Porter, absent at the time of voting. Motion carried.

**RESOLUTION 20-0622** declare an Executive Session at 3:08 p.m. for the purpose of discussing Personnel Matters pertaining to public employees of Muskingum County Board of Elections, Sewer Department and Dog and Kennel. This session ended about 4:30 p.m. Motion made by Commissioner Cameron, seconded by Commissioner Crooks. Roll Call: Cameron, aye; Crooks, aye; Porter, absent at the time of voting. Motion carried.

Commissioner Porter returned during the Executive Session.

Commissioner Crooks reported she took a call about a PAWS complaint. During that call she learned that the Director of the Animal Shelter is gone...according to the caller she was "run-off".

Commissioner Porter moved to accept the minutes of the July 13, 2020 session. Commissioner Crooks seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.


Commissioner Porter reported on the Records Commission meeting.

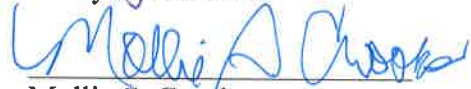
- The new shelving will be approximately \$200,000 and will be installed in two phases
  - They will be checking to see if the shelving can be obtained through State Purchase
- Alma Tennent from County Court, attended the meeting and it was decided to give her the boxes she needs for moving


## Minutes for July 16, 2020

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With no further business being before the Board, the meeting was adjourned at approximately 4:43 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

  
Cindy S. Cameron

  
Mollie S. Crooks

  
James W. Porter

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*

