

# Minutes for JULY 17, 2023

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Beth Iden

**RES 23-0744** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 23-0745** authorize the Board of Muskingum County Commissioners to sign the Transfer of Assets Agreement between the village of Philo and Muskingum County for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project. This transfer of assets will include but not be limited to customers in the Hock addition, Fatler Ridge Road, and Butterbean Ridge Road. (see attached)  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0746** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Consulting Agreement with CBD Advisors, LLC to be effective July 1, 2023. (see attached)  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0747** does hereby appoint Mark Schneider as the Muskingum County Commissioners' Public Sector appointment to the Southeast Ohio Joint Solid Waste Policy Committee.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll call: Cameron, abstain; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0748** approve the Supplemental Appropriation of Funds within Fund Number 187, for the Muskingum County Community Development, as requested by Kyle Dunn, Community Development Director.

## SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Home Repair	187-375-504341	\$2,200.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-0749** accept and sign the contract for Shelly Company for 2023 Road Resurfacing, Project 23-2, various county roads in the amount of \$765,920.15. Requested by Mark Eicher, County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric Reed, County Administrator, came to discuss the draft agreement with DLZ.

- Commissioner Cameron called Mark Zanghi, Assistant Prosecutor, and left a message regarding the draft agreement with DLZ

Per the Commissioners request Andy Roberts, Land Bank Director, will compose an e-mail to send to the Townships and Villages regarding blighted properties

- A list of potential properties is being requested

Commissioner Cameron sent an e-mail to Laura Bowman at Bricker Graydon in response to the e-mail that Eric Reed, County Administrator, sent Laura regarding timeline for completing the contract with DLZ.

Commissioner Bell inquired about the invoice from Muskingum County Convention for rental of the Heritage Hall.

- It will be used for the CORSA meeting, since the EMA building will not hold everyone

The following legislation was now considered:

**RESOLUTION 23-0750** declare an Executive Session at 8:43 a.m. for the purpose of discussing a Personnel Matter pertaining to a public employee of Muskingum County Job and Family Services. This session ended about 9:09 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell aye; Crooks, aye. Motion carried.

Commissioner Bell gave an update on the Lorena.

- |                                    |          |                              |          |
|------------------------------------|----------|------------------------------|----------|
| • Total Income June 2023           | \$ 7,200 | Total Expenses June 2023     | \$25,000 |
| • Total Income July as of 07.18.23 | \$10,000 | Total Expenses July 07.18.23 | \$ 4,500 |
| • Yearly Income 2023               | \$31,900 | Total Expenses               | \$52,700 |

The County has paid their first \$5,000 and their portion of insurance \$4,700. The City has paid their first \$5,000, but not their portion of insurance. Both County and City owe their second \$5,000.

Discussion about lobby of Records Department for tornado drill.

Aaron Sprague came at the Commissioner's request to review the County website video that CGI produced in 2019. Eric Reed, County Administrator, also came to session.

- Aaron recommends the website be used to continually educate the positives in the County
- Need to be on social media to reach most of the demographic

Commissioner Cameron announced that State Auditor Keith Fabor will be attending the Thursday July 20, 2023 session at 10:00 a.m. to meet with the Commissioners.

Further discussion about DLZ and Bricker Graydon on the draft agreement.

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Eric Reed, County Administrator, came to give updates.

- Jail
  - DLZ submitted a revised proposal & edits to the A/E agreement, Eric will send information to Bricker Graydon
  - He spoke to Jeremy Davis, APG, and they are working to gather their owner's rep information
- Avondale
  - Pat Kelly has the HVAC specs & bid documents.
- Fair
  - Eric went to the Fair Board meeting on July 11<sup>th</sup> and gave them an update on CleanFace.
  - Eric presented the Commissioners with a cost to replace gable siding on both sides of CleanFace.
  - The fair board is going to provide their own sign for the building.

The following legislation was now considered:

**RESOLUTION 23-0752** agree to change order number one for the Cleanface Renovation Project at the Muskingum County Fairgrounds. Building gable end replacement in the amount of \$5,562.00. (Detail attached)

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, not voting. Motion carried.

Eric asked if the Commissioners wanted him to start putting information together for the Board of Zoning meeting. All agreed they need to begin preparing.

Commissioner Cameron received a message that Michelle Neal resigned from the Library Board.

- The Commissioners will have to appoint someone for her position.

Discussion on the collection and distribution of the administrative fee for lodging tax.

Jodi Nicewanger and Monica Batteiger from Drug Free Muskingum came to see the Commissioners.

- They requested to use the courthouse lawn for the Overdose Awareness Day on Aug. 31, 2023 from 6:00 -8:00 p.m. This will be held in conjunction with International Overdose Awareness Day
- The theme this year will be Planting Awareness
- They also requested use of the courthouse lawn Aug. 28th-31st to display Pin Wheels representing the 2022 lives lost to overdose

Laura Bowman, Bricker Graydon returned a call to talk about the A/E draft agreement and contract. Mark Zanghi, Assistant Prosecutor, and Eric Reed, County Administrator were also present during the phone call.

Discussion on amending the appointed Attorney Fee Schedule for Indigent Persons through the Fifth District Court of Appeals for Muskingum County.

The following legislation was now considered:

**RESOLUTION 23-0751** adopted Resolution No. 19-0758 on June 27, 2019, establishing the maximum fee schedule for the services of assigned trial counsel for indigent persons with matters pending in the Muskingum

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County Common Pleas Court, the Muskingum County Court, the Muskingum County Juvenile Court, and the Muskingum County Domestic Relations Court; and

WHEREAS Resolution No. 19-0758 did not establish a maximum fee schedule for the services of assigned counsel for indigent persons with matters pending in the Fifth District Court of Appeals for Muskingum County and/or the Ohio Supreme Court.

NOW THEREFORE BE IT RESOLVED that this Board of County Commissioners, Muskingum County, Ohio does hereby amend Resolution No. 19-0758 to establish the fee schedule for the services of assigned appellate counsel at the rate of \$50.00 (fifty dollars) per hour for out of court services and \$60.00 (sixty dollars) per hour for in court services with the maximum reimbursement amount pursuant to the Ohio Public Defender Standards and Guidelines for Appointed Counsel Reimbursement established September 2021.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Board of Elections board members Martha Sullivan, Pat Hennessey and Grant Hutchison came to discuss personnel matters and directives. Pam Davis, H.R., was also present.

Eric Reed, County Administrative, came in to discuss the information that Laura Bowman would like in the contract with DLZ.

Pam Davis, H.R., reported 3 new fraudulent claims with CORSA.

Andy Roberts, Land Bank Director, presented an e-mail that he will send to the Townships and Villages requesting a list of blighted property information in their area.

- The deadline to submit the list of blighted properties will be Sept. 15, 2023
- County has \$100,000 available and Land Bank has \$115,000

Commissioner Crooks discussed parking in downtown due to the Downtown Exchange on Main Street.

There was discussion regarding an e-mail from a previous Center for Seniors employee.

Commissioner Cameron moved to approve the minutes of the July 06, 2023 session. Commissioner Bell seconded.

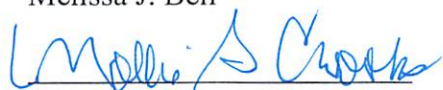
Vote was Cameron, absent; Bell, aye; Cameron, aye.

Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 4:17 p.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*