

Minutes for July 20, 2020

Commissioners Present: Porter, Cameron, Crooks

Staff Present: Susan Reese

RES 20-0623 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

Vote was Cameron, aye; Crooks, absent at the time of voting; Porter, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Porter.

Vote was Cameron, aye; Crooks, absent at the time of voting; Porter, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.

Seconded by Commissioner Porter.

Vote was Cameron, aye; Crooks, absent at the time of voting; Porter, aye. Motion carried.

Commissioner Porter said that he placed a call to Deputy Dog Warden, Alisha, last Thursday about an owner needing her dog tags back for her dog she turned over then took back. He still has not heard from Alisha.

A call was placed to Bryan Catlin, Dog Warden.

- He reported that he was off sick today
- Commissioner Cameron asked who was in charge...Mason
- Commissioner Porter asked about the dog tags and reported that the owner of the dog (Pat Poppinger) was disappointed in how she was treated
- There was indeed a volunteer (Vanessa) that works with a rescue in the Dog Pound's parking lot that day that took the dog
- Bryan will ask Alisha why she didn't return call and find out about the tags
- Bryan confirmed that Alisha is mostly in the office handling customers, phone calls and meet and greets; Mason mostly handles call-outs

Commissioner Cameron told Bryan that the Commissioners were surprised to hear about the volunteer being bit while trying to muzzle a dog

- Bryan said he has told them more than once, that muzzling is not up to us or the volunteers, it is up to the veterinarian. The veterinarian is the one who should make that decision.
- Bryan said he did ask Alisha to post about the dog bite on FaceBook to make the point not to muzzle any dog, let the veterinarian make the decision
- Commissioner Cameron made the point that Alisha knew this dog was a risk and had volunteers muzzling and Mason was not there
- Bryan said they have never made a muzzle policy

Commissioner Cameron reported she heard a rumor that Alisha was babysitting the volunteer's child during the muzzle incident.

Commissioner Porter asked Bryan to find out about the dog tags.

The following legislation was now considered:

Minutes for July 20, 2020

RESOLUTION 20-0624 approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo Memorial Health Center, as requested by Gloria Brown, RN, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Settlement Deduction	020-585-504393	\$1,008.78

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0625 approve the Supplemental Appropriation of Funds within Fund Number 034, for the Muskingum County Court, as requested by Alma Tennent, Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Insurance (House Arrest)	034-442-504002	\$35,000.00
Supplies and Other Expenses (House Arrest)	034-442-503001	\$25,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0626 authorize the signing of the Agreement for Indigent Defense Services in Municipal Court between the Muskingum County Commissioners and the City of Zanesville for the term of January 01, 2020 through December 31, 2020.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0627 accept Official Amended Certificate Number Twelve (12) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated July 14, 2020.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Commissioners discussed a draft letter from Bud Chess, Assistant Prosecutor, in response to Franklin Local School District asking to be exempt from paying building fees.

Teddy took a call from Bryan Catlin, Dog Warden.

- He spoke with Alisha who spoke with Vanessa
 - Vanessa said the woman took the dog tags with her
 - They do have photos of the tags

The Commissioners took a call from Kellie Brown, Starlight Superintendent.

- She has received a request from Texas Roadhouse asking to erect a temporary building, on their property, to be used for interviews.
 - Kellie was advised to have Texas Roadhouse call the Chamber to see if their facility could be used for interviews.
- Kellie is ready to sell the Zane Street property
 - She believes there are people interested in buying it
 - Should we wait until after Texas Roadhouse is open, or proceed now...now
 - List Auditor's appraisal as price

Minutes for July 20, 2020

- Mark Zanghi will prepare resolution and advertisement
 - Commissioners will advertise and bill Starlight
 - Also, place on County Website
 - She will also contact Matt Abbot

The Commissioners placed a call to Bud Chess regarding the response letter to Franklin Local Schools. The Commissioners' suggested some changes to the letter. He will revise and resubmit for Commissioners approval.

The Commissioners moved outside for two CDBG bid openings.

RESOLUTION 20-0628 open bids for Newton Township Asphalt Paving – Muskingum County Community Development.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0629 take bids under advisement for Newton Township Asphalt Paving – Muskingum County Community Development.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0630 open bids for Washington Township Asphalt Paving – Muskingum County Community Development.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0631 take bids under advisement for Washington Township Asphalt Paving – Muskingum County Community Development.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter left at 11:20 a.m. for an appointment.

There was discussion regarding power washing around the Courthouse. Commissioner Porter had asked if the Board had discussed.

- Commissioner Cameron said she was pretty certain that Scott Lee had come in earlier in the year and talked to the Board about it but then it was put on hold because of the COVID and bad weather.
- Commissioner Crooks said Scott was supposed to come back to talk to us and Scott told her that he had talked to Commissioner Porter and he had no problem with it.

A call was placed to Sheila Samson, Community Development, to clarify the alternates on this morning's bids. She will send bid result spreadsheets.

Minutes for July 20, 2020

A call was placed to Mike Reed. He was not available and a message was left explaining the Township's response. It was suggested that he attend a Township meeting to express his concerns.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

The following met in the small Common Pleas Courtroom with the Commissioners to discuss the CARES Act monies.

Erin Wood, Health Department Finance

Jeff Jadwin and Tiffany Beardsley, EMA

Debra Nye and Michael Babcock, Auditor

Corey Hamilton, Health Commissioner was present by phone

Media representatives from the Times Recorder and WHIZ

- Debra reported that they are currently reviewing COVID expenses and then will review COVID related payroll.
- Some townships have refused CARES money
 - Township money can be redirected
 - Commissioners can determine how to redirect
- Health Department is to submit expenses to EMA
 - EMA will reimburse
 - CARES will reimburse EMA
- From this point forward CARES money can be directly transferred from 088 (CARES Fund) to 130 (COVID Expense Fund)
- Mike reminded to be careful not to pay invoices from two sources
- When submitting expenses include invoice and directive allowed by line item
- Contact Debra when needing to transfer CARES money to EMA to pay invoices
- Auditor is currently reviewing March 1 through June 30
 - Then will review monthly

Commissioner Cameron shared the concerns of testing and how to get more tests done at a faster pace

- Corey said they are exploring a testing machine at an approximate cost of \$135,000

Mike was asked when will reimbursements start

- Cannot give a date at this time

Commissioner Cameron took a call from Mike Reed.

- She suggested he attend another Township meeting
 - He said he has never been to a Township meeting
- He said there are approximately 75 cars a day on his road, not counting semis
- Commissioner Cameron suggested preparing a letter for each of the Trustees and copying the County Engineer
- Commissioner Cameron volunteered to attend a Township meeting with Mr. Reed
- Mr. Reed said he would write letters to the Trustees, their Fiscal Officer and copy the Engineer and Commissioners

Minutes for July 20, 2020

- Commissioner Crooks asked if his neighbors would be willing to sign the letter, also
 - Yes

Mark Zanghi, Assistant Prosecutor, came to discuss the prospect of giving control of the Dog Pound to the Sheriff.

- Sheriff Lutz wants to be sure people know this was the Commissioners' idea, not his; he did not seek out this responsibility
- Mark will research the necessary steps for turning over control
- Mark will also research how to handle the job abolishment of the current employees

Pam Davis, Human Resources, came to ask the Commissioners about the Department Head meeting scheduled for this Thursday. It was decided to hold the meeting via Google Meets.

Commissioner Crooks asked the purpose of exit interviews, what is their value?

- Should they be entitled to an exit interview if they just walk off the job?
- Pam has been doing them in departments that are showing a pattern to gather information if there is a problem
- Commissioner Cameron gave an example of a beneficial exit interview that led to "Hostile Work Environment" Training and an Prosecuting Attorney Opinion Letter

Pam informed the Board that Tim Parrill has stepped down as Field Supervisor at the Sewer Department

- Commissioner Crooks stated that she believes the Sewer Department has a toxic employee and we are not addressing the issue

Mark Zanghi mentioned that the Sewer Department is still trying to get a credit card. Stan told him that he had talked with Debra Nye about it and she is not in favor. Mark doesn't believe that is her decision.

Commissioner Crooks moved to approve the minutes of the July 16, 2020 minutes with changes. Commissioner Cameron seconded.

Vote was Cameron, aye; Crooks, aye; Porter, absent.

Motion carried.

Commissioner Cameron reported that veterinarian Hallie Nesselroad said that she thought an arrangement to help the Dog Pound would be workable.

Commissioner Cameron said Mark Eicher, Engineer, said he has two responses to his advertisement for an additional staff member. Both have PhD's and would be considered overqualified.

Minutes for July 20, 2020

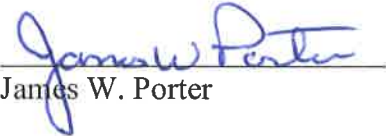
With no further business being before the Board, the meeting was adjourned at approximately 4:37 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.