

# Minutes for July 21, 2022

Commissioners Present: Crooks, Porter, Cameron  
Staff Present: Beth Iden

**RES 22-0691** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.  
Seconded by Commissioner Cameron.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron asked Commissioner Porter if he responded to the email from Mark Mechling regarding special collection days for recycling. Commissioner Porter said he emailed Mark Mechling and talked to Rob Reiter. Rob Reiter will be addressing the issue with Mark Mechling.

The cost and completion of the sink hole near the airport was discussed.

Commissioner Cameron received a text from Gurnsey County Commissioner Wilson, asking about the gas tax revenue loss. Discussion followed regarding the CCAO thread and the gas tax revenue loss

The generator request from Marlee Gibson, Board of Election Director, was discussed.

- Commissioner Porter would like an explanation on why they need a new one
- Commissioner Cameron said Marlee told her the State said they could get a new one with money previously provided by the State and it has to be in and operational by August 2, 2022
- A call was made to Marlee, message left
- Commissioner Porter said he could think of a few other buildings other than the Board of Election to put a generator in

The following legislation was now considered:

**RESOLUTION 22-0692** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Prosecuting Office, as requested by Ron Welch, Prosecuting Attorney.

## **SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Employee Salaries	001-105-501002	\$79,005.00
Medicare	001-105-502001	\$ 1,150.00
PERS	001-105-502003	\$11,100.00
Workers Compensation	001-105-502009	\$ 1,190.00
Insurance	001-105-502004	\$ 8,300.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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**RESOLUTION 22-0693** approve the establishment of new fund, number 010, which does *not* require approval of the State Auditor's Office, and line items as requested by Stephanie Spencer, Chief Administrator for the Muskingum County Auditor

**ESTABLISH NEW FUND**

**Purpose of New Fund**

The purpose of this fund is to account for OneOhio Opioid settlement funds received directly from the State of Ohio. Funds must be used for (1) expand the availability of treatment for individuals affected by substance use disorders, (2) develop, promote and provide evidence-based substance use prevention strategies, (3) provide substance use avoidance and awareness education, (4) decrease the oversupply of licit and illicit opioids, and (5) support recovery from addiction services performed by qualified and appropriately licensed providers.

**Fund Number**

010

**Fund Name**

OneOhio Opioid Fund

**Department**

458(may include more-dependent upon departments

utilizing funding.)

**CFDA #**

N/A

**Classification**

Special Revenue Fund Type-State

**LINE ITEMS TO BE CREATED**

<b>Revenue:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	State of Ohio Opioid	001	000	409928

<b>Expenditures:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	Materials & Supplies	010	458	503007
	Contract Services	010	458	504001

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0694** approve the line item transfer of monies within Fund Number 033 as requested by Vicki Vallee Finance Manager, as follows:

**LINE ITEM TRANSFER OF MONIES**

<b><u>From Line Item</u></b>	<b><u>To Line Item</u></b>	<b><u>Amount</u></b>
033-244-504344-Incentives	033-244-501002-Salaries	\$1,000.00
033-244-503001-Supplies	033-244-502003-PERS	\$ 200.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0695** approve to rescind Resolution 22-0688 dated 07.18.2022.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0696** approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

**FUND TRANSFER OF MONIES**

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
001-999-510002-General Fund	002-000-414002- Dog & Kennel	\$65,400.00

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Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 22-0697                      AUTHORIZING THE SUBMISSION OF A PY 2022  
COMMUNITY DEVELOPMENT ALLOCATION PROGRAM APPLICATION WITH THE STATE OF  
OHIO ON BEHALF OF MUSKINGUM COUNTY**

It was moved by Commissioner Cameron, seconded by Commissioner Porter, that this Board of County Commissioners, Muskingum County, Ohio adopts the following resolution:

WHEREAS, Muskingum County, is applying for PY 2022 Residential Public Infrastructure funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD);

WHEREAS, the County is requesting \$600,000 in CDBG, funds for CD Allocation approved activities;

WHEREAS, Muskingum County understands the authority for the entire Grant, as well as, sole responsibility for regulatory compliance and the terms of the grant agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Muskingum County, Ohio:

Section 1: The Muskingum County Commissioners authorize the submission of the PY 2022 CD Residential Public Infrastructure Application through the State of Ohio's Ohio Community and Energy Assistance Network (OCEAN) website.

Section 2: Muskingum County Commissioners accepts the role, responsibility and authority of being Grantee of the CD Residential Public Infrastructure Application.

Section 3: The Muskingum County Commissioners authorize participation and submission of the PY 2022 Community Development Residential Public Infrastructure Application with the State of Ohio, Development Services Agency, and to provide all information and documentation required in said Application submission.

Section 4: That Muskingum County Commissioners hereby understand and agree that participation in said Program will require compliance with program guidelines and assurances.

Section 5: That Muskingum County Commissioners hereby commits itself to provide any local share of funding, described in the Application, if necessary

Section 6: This Resolution must accompany said Application, which must be filed with the Ohio Development Services Agency by August 15, 2022.

Section 7: This Resolution also authorizes the president and/or vice president of the board of commissioners to sign any and all documentation related to the execution of said partnership agreement and CD Application.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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**RESOLUTION 22-0698** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Residential Anti-Displacement & Relocation Assistance Plan, Requested by Kyle Dunn, Director of Community Development.  
(see attached)

Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0699** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Environmental Review Documentation & Certification Form, requested by Kyle Dunn, Director. (see attached)

Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0700** approve the establishment of new fund, number 064, which does *not* require approval of the State Auditor's Office, and line items as requested by Vicki Vallee, Finance Manager, for the Muskingum County Juvenile

**ESTABLISH NEW FUND**

**Purpose of New Fund**

To reflect the financial activity of the Felony Delinquent Care & Custody Grant. This State Grant is used to provide programming for adjudicated and non-adjudicated youth.

**Fund Number**

064

**Department**

Juvenile Court

**Award Amount**

\$404,599.47

**Function**

Public Safety #444

**Grant Period**

July 1, 2022-June 30, 2023

**Grant Administrator**

Rachael Dille

**Type**

Special Revenue Fund type-State

**LINE ITEMS TO BE CREATED**

Revenue:	Description	Fund	Dept.	Account Code
	State Grant	064	444	409058
	Transfer In	064	444	414002
	Transfer Out	064	444	510002
	Advance In	064	444	414001
	Advance Out	064	444	510001

Expenditures:	Description	Fund	Dept.	Account Code
	Reclaim Diversion – Payroll	064	444	501002DVRSN
	Reclaim Diversion – PERS	064	444	502003DVRSN
	Reclaim Diversion – Insurance	064	444	502004DVRSN
	Reclaim Diversion – Medicare	064	444	502001DVRSN
	Reclaim Diversion – Worker's Comp	064	444	502009DVRSN
	Reclaim Diversion – Life Insurance	064	444	502004DVRSN
	Reclaim Diversion-Incentives	064	444	504344DVRSN
	Motivational Interviewing Probation – Payroll	064	444	501002REENT
	Motivational Interviewing Probation – PERS	064	444	502003REENT
	Motivational Interviewing Probation – Ins.	064	444	502004REENT
	Motivational Interviewing Probation– Medicare	064	444	502001REENT
	Motivational Interviewing Probation – W/Comp.	064	444	502009REENT

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Motivational Interviewing Probation-Life Ins.	064	444	502004REENT
MI-Probation – Incentives 0	064	444	504344PROBN
Electronic Monitoring	064	444	504362
Community Svc./Restitution–Payroll	064	444	501002RESTS
Community Svc./Restitution- PERS	064	444	502003RESTS
Community Svc./Restitution–Medicare	064	444	502001RESTS
Community Svc./Restitution-Worker’s Comp	064	444	502009RESTS
Community Svc./Restitution–Life Insurance	064	444	502004RESTS
Community Svc./Restitution-Equipment	064	444	506001RESTS
Community Svc./Restitution-Supplies	064	444	503001RESTS
Community Svc/Restitution-Maintenance	064	444	504018RESTS
Juvenile Workers Comp.	064	444	502010
Youth Wages	064	444	504178
Reentry Services – Assessment/Counseling	064	444	504308
Reentry Services – Contract Services	064	444	504302
Reentry Services-Mental Health	064	444	504355
Clinical Assessment	064	444	504312
Grant Administration Training	064	444	504114
QA/Statistical Analyst – Payroll	064	444	501002STATS
<b>Expenditures cont : Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
QA/Statistical Analyst – PERS	064	444	502003STATS
QA/Statistical Analyst – Insurance	064	444	502004STATS
QA/Statistical Analyst – Medicare	064	444	502001STATS
QA/Statistical Analyst – Workers Comp.	064	444	502009STATS
QA/Statistical Analyst – Life Insurance	064	444	502004STATS
QA/Statistical Analyst – Equipment	064	444	506001STATS
Project Blueprint	064	444	504420

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 22-0701** approve the Supplemental Appropriation of Funds within Fund Number 064, Felony Delinquent Care & Custody Grant (July 1, 2022 through June 30, 2023, for the Muskingum County Juvenile, as requested by Vicki Vallee, Finance Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b><u>Description</u></b>	<b><u>Account Code</u></b>	<b><u>Amount</u></b>
Reclaim Diversion - Payroll	064-444-501002DVRSN	\$39,870.00
Reclaim Diversion – PERS	064-444-502003DVRSN	\$ 5,732.46
Reclaim Diversion – Insurance	064-444-502004DVRSN	\$21,697.00
Reclaim Diversion – Medicare	064-444-502001DVRSN	\$ 603.01
Reclaim Diversion – W/Comp.	064-444-502009DVRSN	\$ 722.09
Reclaim Diversion-Life Ins.	064-444-502004DVRSN	\$ 70.00
Reclaim Diversion- Incentives	064-444-504344DVRSN	\$ 1,000.00
Motivational Interviewing Prob.-Payroll	064-444-501002REENT	\$43,098.75
Motivational Interviewing Prob.–PERS	064-444-502003REENT	\$ 6,186.56
Motivational Interviewing Probation– Ins.	064-444-502004REENT	\$ 1,006.00
Motivational Interviewing Prob–Medicare	064-444-502001REENT	\$ 640.60
Motivational Interviewing Probation- Workers Comp.	064-444-502009REENT	\$ 772.34
Motivational Interviewing Prob.-Life Ins.	064-444-502004REENT	\$ 70.00
MI Probation – Incentives	064-444-504344PROBN	\$ 1,000.00

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Electronic Monitoring	064-444-504362	\$14,400.00
Community Svc./Restitution (Payroll)	064-444-501002RESTS	\$35,983.00
Community Svc./Restitution (PERS)	064-444-502003RESTS	\$ 5,173.44
Community Svc./Restitution (Medicare)	064-444-502001RESTS	\$ 534.97
Community Svc./Restitution (Workers Comp.)	064-444-502009RESTS	\$ 651.69
Community Svc./Restitution (Life Insurance)	064-444-502004RESTS	\$ 60.00
Juvenile Workers Comp.	064-444-502010	\$ 350.00
Community Svc./Restitution (Equipment)	064-444-506001RESTS	\$ 600.00
Community Svc./Restitution (Supplies)	064-444-503001RESTS	\$ 4,600.00
Community Svc/Restitution (Maintenance)	064-444-504018RESTS	\$12,720.00
Restitution /Youth Wages	064-444-504178	\$10,000.00
QA/Statistical Analyst-Payroll	064-444-501002STATS	\$48,139.00
QA/Statistical Analyst-PERS	064-444-502003STATS	\$ 6,739.46
QA/Statistical Analyst-Insurance	064-444-502004STATS	\$24,500.00
QA/Statistical Analyst-Medicare	064-444-502001STATS	\$ 698.01
QA/Statistical Analyst-W/Comp.	064-444-502009STATS	\$ 722.09
QA/Statistical Analyst-Life Ins.	064-444-502004STATS	\$ 70.00
QA/Statistical Analyst-Equipment	064-444-506001STATS	\$ 1,600.00
Reentry Services – Assess., Counseling...	064-444-504308	\$ 21,000.00
Reentry Services – Contract Services	064-444-504302	\$ 600.00
Reentry Svcs.-Mental Health	064-444-504355	\$ 1,125.00
Clinical Assessment	064-444-504312	\$ 26,500.00
Grant Administration Training	064-444-504114	\$ 5,000.00
Project Blueprint	064-444-504420	\$ 30,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 22-0702** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Sheriff's Office, as requested by Matthew J. Lutz, Sheriff.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Repairs- Hail Damage	001-458-504007	\$16,588.95

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

**RESOLUTION 22-0703** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Prosecutor's Office, as requested by Ron Welch, Prosecuting Attorney.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
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Equipment & Maintenance( Hail Damage to Vehicle)      001-105-506001      \$1,516.15

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.      Motion carried.

**RESOLUTION 22-0704**      approve the award of bid to Shelly Company in the amount of \$617,120.00 for Project 22-6, Eastpointe Business Park for the Engineer's Department.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.      Motion carried.

**RESOLUTION 22-0705**      authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Department of Army Corps of Engineers Easement for the Twin Hills Drive Water Main Extension. (see attached)

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye, Porter, aye; Cameron, aye.      Motion carried.

**RESOLUTION 22-0706**      authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Temporary Work License for the Twin Hills Drive Water Main Extension. (see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye, Porter, aye; Cameron, aye.      Motion carried.

Marlee Gibson, Board of Election Director, called in to discuss a new generator.

- Money from the State is approved through August 02, 2022 and would have to be installed and operational by August 02, 2022
- Commissioner Crooks asked if that money would cover the total cost?
- Jeff Jadwin, EMA, might have a lead on one
- The Commissioners are not interested in accommodating for extra cost for generator installation

Pam Davis, Human Resources Director, came into session to discuss a possible new hire at Center for Seniors.

The following legislation was now considered:

**RESOLUTION 22-0707**      approve the employment of Chad Tyson, as Director of Business for the Center for Seniors, contingent upon passage of the pre-employment assessments. Starting wage will be \$55,000 per year .

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.      Motion carried

Commissioner Cameron said she received a message from Jeff Jadwin and he is waiting on a quote for a generator.

Eric Reed, ARPA Compliance Officer came to session to give updates.

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## Avondale

- He received a letter that provides more guidance of the Consolidation Appropriation Act
- It allows for \$450,000.00 and confirms that an Environmental Review has to be completed
- The windows bid ad will be advertised and bid opening will be on August 04, 2022
- Commissioner Porter asked if he can get a company secured, Eric said yes he is in contact with someone

## Engineers

- Eric asked Mark Eicher, Muskingum County Engineer, if he has any more detailed designs for his new building.
- Mark said he is working on bridge inspections and should have the building designs by the end of the year.
- He plans on having an architect, to complete the design
- Commissioner Porter asked if ARPA funds could be used, Eric said could be Unrestricted money
- Commissioner Cameron would like to know some kind of cost and feels building are needed

## Mid-East

- Mark Eicher will be sending Jason Mock to the meeting on July 28, 2022 at 8:45 a.m.

## Center for Seniors

- Concerns about meal delivery issues and preparing hot meals
- Can they use part of the \$100,000 that was earmarked for vehicles to help purchase shelf stable meals
- Commissioner agree that they can purchase the meals

The following legislation was now considered:

**RESOLUTION 22-0709** approve ARPA funding to Center for Seniors in the amount of \$100,000.00 (one hundred thousand dollars) for the fleet vehicle purchases and to provide shelf stable meals.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

## Fairgrounds

- Kasey Hazen picked up his last check for the extra work performed
- Eric reached out to the grounds committee and asked for an explanation on the installation of new hot water tanks
- Jerry Miller called Eric and Kelso's will assess the current tanks, give his professional opinion and he will ensure that they have enough capacity to provide enough hot water. Eric asked for a copy of the report when completed
- Eric asked them why they don't purchase the hot water tanks now. Jerry concerned that the money would come out of the \$192,000, would they be what is needed for the new bathroom design new



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- Commissioner Porter said they need a way to heat it
- Eric received an email and said the bleacher would be delivered on 7/22/22 Contractor G&M would be there to unload, but that the fair board may be coming to the Commissioners to see about getting the task of installing completed

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Gary Phipps and Rhonda Mourne from Life Wise Academy came in to give a presentation. Chris Crook, T.R. reporter, Alexa and Aaron, W.H.I.Z. were also present.

- It is a non-profit Christian based educational organization bringing gospel based education to unchurched kids through a time released religious instruction program-R.T.R.I.
- The program will teach character traits, it's not denominational and it's not political
- The program will be held off school premises during school hours
- Program works on donations and will start September 17, 2022
- Working toward making it a county wide program

Commissioner Crooks called Jeff Jadwin, EMA, during lunchtime, regarding the process of who does river debris clean-up.

- He will make some calls. Muskingum River falls under the Coast Guard and the Licking River falls under ODNR.

Scott Lee came into session to discuss Marlee's request for a new generator for the Board of Election office

- Scott said the building would need rewired, new transfer switch and 2 panels
- Commissioners agree there are several factors to consider with providing Marlee a generator

Commissioner Cameron told Scott it was agreed upon for him to order shirts for Maintenance and Housekeeping.

Commissioner Crooks sent text to Adrian Adornetto to ask him if he had a chance to look over the parking lot agreement.

Commissioner Porter said he also sent Pam Davis an email and asked how Andy Roberts is being paid through Land Bank and if that had been decided upon. Pam said she has not been involved in that discussion.

- Commissioner Crooks said at the last Land Bank board meeting they did an extension of his current contract for 2 months in order to clear up some concerns of his contract
- Commissioner Cameron said she left the board meeting before the extension was voted on
- Commissioner Crooks stated that Mark Zanghi, Assistant Prosecutor, is preparing a new contract to be reviewed and approved by the LandBank and Planning Commission Boards

Chris Crook, T.R. reporter, came back into session.

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- Discussion on the new Adoption Center and what kennels need to be replaced
- Volunteers would like Stainless steel wire mesh for kennel doors
- Commissioner Cameron is concerned about the cost that we still incur with the Adoption Center
- The dogs are eating some of the Truss Core and Flecto is looking into a material that would hold up better
- We hired an architect and a contractor, so why is there material in there that the dogs can chew up
- Question as to whether part of the kennels can be fixed to see if that material works and then fix the rest of them later

Eric Reed, ARPA Compliance Office and Don Madden, Project Director came into session.

- The CDBG letter of interest is almost done for the Licking View project
- Don said the PTI is submitted, but needs approved and signed off on and then the CDBG application can be forwarded to see if it gets approved for the grant


Call was made to Sheriff Lutz to see what kind of material he would like to see installed for the kennels.

- He said whatever the Commissioners and others would suggest

Doug Hobson, Fire Assistant Chief, was called during session regarding clean-up of the river as requested by Bear at Pae Ohana.

- Doug Hobson stated that he does not have a diving team
- The River Rangers have cleaned up sides of the river in the past
- Rowers for Heroes have also helped with clean-up
- Suggested talking to the district manager of the railroad

With no further business being before the Board, the meeting was adjourned at approximately p.m. on the motion of Commissioner and the second of Commissioner .

  
Mollie S. Crooks

  
James W. Porter

  
Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*