

Minutes for Monday, July 22, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-0661 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron reported that she may be a few minutes late Thursday because of an outside appointment.

The following legislation was now considered:

RESOLUTION 24-0662 approve the Supplemental Appropriation of Funds within Fund Number 099, for the Muskingum County Juvenile Court, as requested by Rachael Dille, Finance officer.
SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Reentry Training	099-444-504115	\$949.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0663 hereby accept and sign the contract with BUDS, Inc for the Cranberry Lane culvert replacement project in the amount of \$177, 060. Requested by Mark Eicher, Engineer.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0664 authorize Pam Davis, Human Resources, to attend Fishel Downey Albrecht and Riepenhoff Seminar, September 17, 2024 at the Quest Conference Center, 9200 Worthington Rd., Westerville, OH 43082. Registration cost: \$195 includes lunch. Estimated mileage is 132 @\$0.67 = \$88.44.
Total estimated cost is \$283.44.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks reported on the EODA meeting she attended last Friday.

Commissioner Crooks gave an update on the Rusty Rifle vacation request.

Steve Mahan with WHIZ sales, came to discuss the K-9 Adoption Center commercial.

- It was decided to not run any more paid commercials at this time
- We would like to begin “Live at Noon” spots again with “Pet of the Week”
 - Contact Nichole Hannahs for scheduling

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The Clerk informed the Commissioners that Kelly Ashby and Karen Raymore are re-scheduled for Thursday, August 1; 10:30 a.m.

Commissioner Crooks moved to approve the minutes of the July 15, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the July 18, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Mark Eicher, County Engineer and Matt Russell, Administrative Deputy, came for the following bid opening:

RESOLUTION 24-0665 open bids for used wheeled excavator for the Muskingum County Engineer.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0666 approve the award of bid to Southeastern Equipment in the amount of \$150,000 for the purchase of a wheeled excavator for the Muskingum County Engineer's Office.

Kate Paul, Executive Director Muskingum County Center for Seniors, came to update the Commissioners. Pam Davis, Human Resources and Mark Zanghi, Assistant Prosecutor, were also present.

The following was presented for consideration:

RESOLUTION 24-0667 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Project Scope and Sequence with Westwood Creative for the Strategic Marketing Plan for the Muskingum County Center for Seniors as requested by Kate Paul, Executive Director.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0668 approve the posting of various job postings for the Muskingum County Center for Seniors.

1 Full Time Cook

1 Part Time Cook

1 Part Time County Transportation/Meal Driver

1 Part Time Clerk

1 Part Time Activities and Travel Coordinator

1 Part Time Activities Intern

This request was submitted by Pam Davis, Human Resources and Kate Paul, Executive Director.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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Pam asked for the following to be considered:

RESOLUTION 24-0669 approve the employment of Jeanne Cohagen in Muskingum County Maintenance/Housekeeping contingent upon passage of the pre-employment assessments. Starting wage will be \$12.00 per hour with the opportunity for an increase of \$.50 per hour upon the successful completion of the 180 day probationary period.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 12:18 p.m. on the motion of Commissioner Crooks and the second of Commissioner Bell. The Commissioners will be attending The Folds of Honor Ceremony at the Zanesville County Club.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks