

Minutes for Thursday, July 25, 2024

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

RES 24-0670 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0671 authorize Cheyenne McFadden, Victoria Palmer, Lynda Gibson, Elza Little, Ashtin Romesberg to attend the OCSPA 3rd Quarter Attorney Networking on Friday August 16, 2024 from 9-4 pm at the Quest Conference Center, Westerville Ohio.

Estimated cost: \$292.46

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0672 authorize Cindy S. Cameron to sign the loan application through the Water Supply Revolving Loan Account for the water main extension to the Claysville Road.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0673 authorize Cindy S. Cameron to sign the loan application and associated documents through the Water Supply Revolving Loan Account for the Maysville Regional Water District Water Main Extension.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0674 authorize the establishment of the tap fee in the amount of Five Hundred Dollars (\$500.00) for normal residential customers and the normal commercial tap fee for non-residential customers for the Maysville Regional Water Main Extension, and establish the water rate code of W-7 for the Muskingum county residential customers. The W-7 rate code is \$30 per month for up to 4,500 gallons per month. The Maysville Regional Water District rate code will be established according to the Agreement between Maysville Regional Water District and Muskingum County. The base rate according to the agreement is \$4.00 per thousand gallons.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0675 authorize Cindy S. Cameron to sign the loan application and associated documents through the Water Supply Revolving Loan Account for the Norwich Valley-Pidcock Road Water Main Extension.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0676 authorize the establishment of the tap fee in the amount of Five Hundred Dollars (\$500.00) for normal residential customers and the normal commercial tap fee for non-residential customers for the water main extension to Claysville Road, and establish the water rate code of W-7 for the residential customers. This rate code is \$30 per month for up to 4,500 gallons per month.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0677 does hereby sign and enter Cooperation Agreements through the Ohio Public Works Commissioner, with the Village of Norwich and the Village of New Concord as requested by Mark Eicher, Muskingum County Engineer.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0678 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Ohio Public Works Commission Round 39 Project Applications for financial assistance and Project agreements for “CRs 48,2 & 712 Paving” and “CRs 683, 692, 6, MRs 683, 692 and 174 County Village Resurfacing”, as requested by Mark Eicher, County Engineer. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0679 WHEREAS, Ohio Revised Code Section 322.02, authorize a board of county commissioners to adopt a resolution levying a real property transfer tax; and

WHEREAS additional funds are necessary, pursuant to Ohio Revised Code Section 322.03, for the acquisition or construction of permanent improvements, or in the bond retirement for the payment of debt service charges on notes or bonds of the county issued for the acquisition or construction of permanent improvements by Muskingum County; and

WHEREAS prior to the adoption of any resolution authorizing the County to levy a real property transfer tax pursuant to O.R.C. 322.02, the County must conduct two public hearings thereon, the second hearing to be not less than ten (10) nor more than thirty (30) days after the first hearing; and

WHEREAS pursuant to the requirements of O.R.C. Section 322.02, the County is required to provide notice of the date, time, and place of both hearings by publication in a newspaper of general circulation in the county and as provided for in O.R.C. Section 7.16, not less than ten (10) days but not more than thirty (30) days prior to the first hearing.

NOW, THEREFORE, BE IT RESOLVED by this Board of Commissioners of the County of Muskingum, State of Ohio, that: the board shall conduct two public hearings on the proposed implementation of a ten cents per hundred dollars for each one-hundred dollars or fraction thereof of the value of real property located within the boundaries of Muskingum County, Ohio, granted, assigned, transferred, or otherwise conveyed by deed, as authorized by O.R.C. Section 322.02.

The public hearings will be conducted at the offices of the Muskingum County Board of Commissioners, 401 Main Street, Zanesville, OH 43701, on August 13, 2024, at 9:00 a.m. and August 26, 2024, at 9:00 a.m. The clerk of this board shall cause notice of the public hearings to

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be published in the Zanesville Times-Recorder August 2, 2024, and pursuant to O.R.C. Section 7.16 in the Public Notice section of the Muskingum County Website.

It is found and determined that all formal actions of this board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Upon roll call on the adoption of the Resolution, the vote was as follows:

Cameron: aye Bell: aye Crooks: aye Motion carried.

RESOLUTION 24-0680 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 153 & Supplemental Appropriations for the Claysville Road Water Project as requested by Peggy Taylor, Office Manager, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-510001-Advance Out	153-000-414001-Advance In	\$100,000.00

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	153-373-504001	\$40,000.00
Contingency	153-373-504999	\$60,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0681 approve the line item transfer of monies within Fund Number 001 as requested by Rachael Dille, Finance Manager, Muskingum County Juvenile Court as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-244-504171-Child Support	001-244-503001-Supplies & Other Exp	\$10,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0682 approve the line item transfer of monies within Fund Number 007 as requested by Tom Smith, Fiscal Administrator Muskingum County Job & Family Services, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-504172-PSCA Contracts	007-692-504401-TANF Other	\$190,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0683 approve the line-item transfer of appropriations from the General Fund 001-999-510003 (Debt Service Transfers) to 001-999-510002 (Transfers Out).

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-999-510003	001-999-510002	\$2,000,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0684 approve the transfer of funds from the General Fund 001-999-510002 (transfer out) to the Budget Stabilization Fund 012-000-414001 (transfer in).

FUND TRANSFER OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002 (Transfer Out)	012-000-414001 (Transfer In)	\$2,000,000

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0685 approve and authorize the ADVANCE of Funds from Fund 013 to Fund 170 for the Weber Force Main Sewer Project as requested by Peggy Taylor, Office Manager, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
013-372-510001-Advance out	170-000-414001-Advance In	\$20,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0686 authorize the Board to sign the Understanding of Terms & Objectives of the Auditor of State's Office (LGS), requested by Debra Nye, Auditor.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Stan Lucas, Sewer Department Manager, came to discuss the Kensington Lift Station's need for rehab. Stan presented estimates and details. All agreed to proceed.

Stan also reported that they are completing the Ash Meadows project today. He also gave an update on the progress of the Licking View project.

Commissioner Cameron reported on an email from Kelly Ashby regarding Russ Nelson's request for assistance from the Engineer for the lighting of the Y-Bridge. The Clerk will arrange a meeting with Russ Nelson, the County Engineer and the Mayor.

Danny Brenneman, MCJFS Director, came to update the Commissioners.

- He thanked the Commissioners for the patching and paving of their Woodlawn parking lot
- Discussed their plan for Professional Development and Leadership Planning

Debra Nye, County Auditor, Tina Huebner, Deputy Auditor, Mark Zanghi, Assistant Prosecutor and Eric Reed, County Administrator, met with the Commissioners to discuss jail funding estimates.

Kevin Dewine and Jen Lynch with CBD Advisors came to update the Commissioners.

- It was suggested to meet with Chris Galley of DRC and Kyle Petty of CCAO regarding the grant application.

Shana McCoy, AT&T Representative; Jeff Jadwin, EMA Director; Beth Iden, Deputy Clerk; and Robert Moore, IT met with the Commissioners to discuss the AT&T billing. Shana reported

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that most of the overcharge has been credited, but there is still some work to be done to accomplish the correct billing statements.

Shana also discussed the need for the County to switch from copper services to fiber. It was decided that we will begin with the EMA Offices first and proceed according to the outcome of the switch over.

Lucretia Frame, Records Department Director, came to thank the Commissioners for allowing her to attend the NAGARA conference. She shared her experience with the Commissioners and showed them the "Emerging Leader Award" she was presented with at the conference.

There was continued discussion regarding the ongoing preparation of the property at 1525 Pershing Road for the new jail.

With no further business being before the Board, the meeting was adjourned at approximately 12:40 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks. The Commissioners then attended a meeting at Zane State with Lydia Mahalik regarding the Appalachian Community Grant Program.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks