

Minutes for July 28, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 22-0718 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter noted that he will not be here this afternoon, but wanted the minutes to reflect that he has talked with Pam and knows who she will be recommending for the cleaning services bid for the County Agencies Building and approves of her recommendation. He believes it will be a good fix for the County.

Commissioner Porter shared that he got some outside counsel, and he recommended reading the Attorney General opinions, as well. He also noted that he had done research on the bidding process and recommends the Board reading ORC 307.86 – 92.

There was brief discussion regarding their meeting with Matt Sheridan, from Mid-East this morning. Commissioner Porter said it appeared that even though we gave the Township (Washington) more money, they are not in favor of this road to the CDL testing site.

Commissioner Porter asked the Clerk if we had done anything for Captain Page's retirement. If we didn't, he thinks we should.

Commissioner Porter asked about transcribing software for minutes. County Commissioner handbook indicates that minutes should be presented at the next meeting for review. If the price is \$40 -\$60 per session, he would be in favor of using it, if it would help the Clerk. Commissioner Crooks asked if there was anything in there about what minutes should be. Commissioner Porter said it's at the discretion of the Board...brief or word for word. The Clerk will check on the price.

Commissioner Crooks reported that she talked with Adrian Adornetto and he asked that we forward the parking lot agreement to him again. He will review and get back with the Commissioners. He asked if any County employees were currently parking in the Market House parking lot.

A call was placed to Lisa Crock at Soil and Water to discuss the landscaping. She said the main issue before was with the spraying. It can drift and possibly kill plants that are not weeds. She said she had just talked to Jonathan from Maintenance, this morning, and got it worked out.

The following legislation was now considered:

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RESOLUTION 22-0179 approve the Supplemental Appropriation of Funds within Fund Number 008, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment	008-103-506001	\$5,500.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0720 accept and sign Guardrail improvements for project MUS-CRVAR-GR-FY2022, PID 105928 in the amount of \$322,000.00, requested by Matt Russell, Administrative Deputy of the Engineer's Office

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0721 accepts Official Amended Certificate Number Seventeen (17) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated July 21, 2022.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0722 approve the use of the Courthouse esplanade for the "Walk a Mile in My Shoes" event to be held Monday, October 3, 2022; 4:30 – 7:30 p.m.

Also, asking for the use of podium; ten chairs and eight tables;

The use of the Courthouse restrooms;

The Courthouse to be lit in purple for the month of October;

A Commissioner to read Proclamation from the County.

All proceeds from this event will benefit Transitions, Inc. shelter and advocacy services.

Requested by Dorothy Thomas, D.V. Collation Chairperson.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0723 acknowledge the resignation of Sharon Ann Ward, housekeeping Department; quit without notice. Requested by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0724 appoint Dennis Hitchcock to the Mental Health & Recovery Services Board with a term to commence immediately and end on June 30, 2023. He will be completing Megan Gee's Term.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 22-0725 approve the line item transfer of monies within Fund Number 021 as requested by Candy Emmert, Executive Director, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
021-695-507001- Misc Expenses	021-695-504393-Settlement Deduction	\$25,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0726 approve the line item transfer of monies within Fund Number 154 as requested by Peggy Taylor, Office Manager as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
154-373-504999- Contingency	154-373-506030-Land	\$787.60

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RIGHT OF WAYS SIGNED:

**The Energy Cooperative-Hebron
Perry Township; Norfield Rd
Install plastic gas main
Start date; 08.01.2022; Completion Date: 08.08.2022**

**The Engery Cooperative- Hebron
Perry Township; Deerfield Rd
Install plastic gas main
Start date; 08.01.2022; Completion Date: 08.08.2022**

**The Engery Cooperative- Hebron
Perry Township; Bald Hill Road
Install plastic gas main
Start date; 08.01.2022; Completion Date: 08.22.2022**

Commissioner Porter reported that one of the things he read said that the County can only declare an Emergency if less that \$100,000.

Kyle Dunn, Community Development Director, came to update the Commissioners. Due to the increased cost of asphalt paving he has asked to transfer funds from Home Repair to Asphalt Paving. The following was then considered:

RESOLUTION 22-0727 approve the Supplemental Appropriation of Funds within Fund Number 177, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Home Repair	177-375-504341	\$23,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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Kyle also reported that he spoke with Beth from CORSA who indicated that it is likely they can cover the repayment to the State for an audit finding requiring a \$45,000 repayment to the State. The reason cited would be, "Failure of an employee to account properly."

Commissioner Porter asked that the Board make ODOT aware of a large hole at the 160 on-ramp west-bound, during today's update.

The Clerk asked where the DLZ invoice for the Jail Study was to be paid from. Economic Development/Contract Services.

Jeff Jadwin, EMA Director, presented a quote for a new sign at EMA/Recycling. Commissioner Cameron suggested that the Coroner be added to the sign. Commissioner Porter mentioned that the old Board of Elections sign needs to be removed from the Health Department Building on Seventh Street.

Commissioner Crooks reported that OneOhio Region 12 has scheduled a meeting on August 26 at 10:00 a.m. She was scheduled to attend the CCAO Workshop that day, but will be attending this meeting instead.

Commissioner Cameron asked if Mayor Mason is the Region 12 representative to the OneOhio Foundation Board...yes.

There was continued discussion regarding the paving of the parking lot. Scott Lee, Facilities Superintendent, was called in to the discussion. He said that Birkhimer said it would be September or later before they could get to the lot. Birkhimer quote \$29,450. Neff's quote \$30,450. Neff can do the paving in a couple of weeks.

Commissioner Crooks said she talked to Adrian Adornetto last night and when their lot is being done, they may need to park in ours. He also asked if the County was already using their lot. Scott said no, he hasn't said anything to County employees about parking there.

The following was now considered:

RESOLUTION 22-0728 approve to contract with Neff Paving for parking lot repair and overlay at 27 North Seventh Street in the amount of \$30,450.00, to be paid from Economic Development, Capital Projects; 001-114-506040.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, aye; Cameron, abstain.

Motion carried

The Commissioners adjourned for lunch to attend a Department Head meeting at the JFS Woodlawn office, to resume session at 1:30 p.m.

Commissioner Porter did not return after lunch as he reported earlier.

Candy Emmert and Angela Carder from Children Services; Gary King from Avondale Youth Center and Eric Reed, ARPA Compliance Officer met to discuss the Avondale windows project. Gary had applied for a Federal Grant in 2020.

Eric presented a timeline of recent progress with the Grant. Gary was just informed that the Grant will require an Environmental Review.

Eric contacted several persons regarding the Environmental Review, specifically, HUD Environmental Reviews, and the impact on the currently scheduled bid opening.

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He also, was referred to Scott Hillis at ORDC. Eric also contacted our legal counsel, Mark Zanghi, Assistant Prosecutor, who recommended canceling the bid opening.

We knew none of this information when we began this project in the spring.

Now, we are at a crossroads in the project as to whether to continue with the opening on August 4, which would compromise the grant or cancel the bid opening and perform the Environmental Review.

Commissioner Cameron asked if perhaps we should use the word “postpone” rather than “cancel”.

Eric said there is no guarantee as to what the Environmental Review will reveal. It will take approximately two months to complete.

The following legislation was now considered:

RESOLUTION 22-0729 approve to temporarily postpone the Avondale Window Replacement Project. The project will be rebid later this year.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Cameron asked who would be selecting the Environmental Review company. Eric will ask Mark Zanghi.

The Commissioners met virtually with ODOT for IR70 updates.

At 2:20 p.m. the Commissioners met with the following members of the Mobility Ohio Team:

Chuck Dyer, ODOT Central; Office of Transit

Marie Keister, MurphyEpson

Adrian Slanina, ODOT District 11

Robbie Searls, RLS and Associates

Deborah Hill, OMEGA; Regional Transit Planner

Jeannette Wierzbicki, OMEGA; Executive Director

WHIZ News was also present

Mobility Ohio is a collaboration between Ohio’s state agencies that fund community and Human Service Transportation. Their goal is to improve safety, availability and quality of transportation for older adults, people with disabilities, those with lower incomes, and others with transportation needs.

They are asking Muskingum County for help in hosting a workshop, late September into early November, to meet with Job and Family Services, Area Agency on Aging and the providers they work with. The workshop would explain the program and ask for their input.

Pam Davis, Human Resources; Scott Lee, Facilities Superintendent and Robbie Frame, Housekeeping Supervisor came to meet with the Commissioners regarding the recent bid opening for cleaning of the County Agencies Building. The following was then considered:

RESOLUTION 22-0730 award bid to Covic Connection for cleaning services for the County Agencies Building; 205 N. 7th Street at a cost of \$81,885 which includes quarterly carpet cleaning.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

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Pam said she talked with Mark Zanghi, Assistant Prosecutor, and asked him about estimates for bid packages.

- He said that estimates are only required for construction contracts

There was continued discussion with Scott regarding the flooring at the Rural Services Building. The following was then considered:

RESOLUTION 22-0730 approve to contract with Lavy Flooring for the Rural Services Building flooring project in the amount of \$31,261.39, to be paid from Economic Development, Capital Projects; 001-114-506040.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Scott will ask Lavy for a timeframe to do the work.

Scott reported that he thinks Neff will be here the week of August 8 to pave the parking lot.

There was continued discussion regarding the K-9 Adoption Center.

- Commissioner Crooks suggested if we do this, hopefully it lasts 30+ years. And, perhaps only do half of the kennels to see if it works.
- Commissioner Cameron said she is not voting for that. Commissioner Porter and Crooks can figure that out. What do we tell the people who we rejected their bids for \$700,000 and \$890,000 that no way were we going to put a million dollars in and now we're going to have a million and half dollars in a dog pound?
- Commissioner Crooks said it would be \$255,000 for the entire kennel project, but if only do half now....
- Commissioner Cameron said she was absolutely not in favor of the \$428,000
 - \$428,000 was for the sides and the mesh fronts
- Commissioner Cameron is not sure what other choice we have

Don Madden, Projects Manager, came to meet with the Commissioners with a question about the Rix Mills waterline.

- He received a call from a Rix Mills resident on Pleasant Hill Road
- Grants were applied for previously, but there were never enough houses to make it work
- Don is asking if the Commissioners would agree to allow him to send survey letters to the Neptune area
 - Commissioners Crooks and Cameron agreed

There was continued discussion regarding the K-9 Adoption Center. Commissioner Crooks said she suggests leaving the mesh bottomed doors out of the picture - \$260,000 and made the following motion:

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RESOLUTION 22-0732 approve purchase and installation of Mason stainless isolation panels and tempered glass panels for existing swing doors and front area in three (3) sections with twelve (12) kennels each.

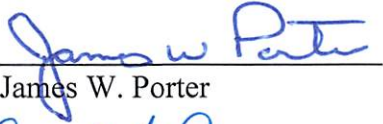
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye.

With no further business being before the Board, the meeting was adjourned at approximately 4:18 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.