

Minutes for August 02, 2021

Commissioners Present: Crooks, Porter, Cameron

Staff Present: Susan Reese

RES 21-0723 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.

Seconded by Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron reported on a series of emails regarding Dave Boyer's employment as Interim Director of the Center for Seniors.

- There seems to be a conflict with State Auditor not being "keen" on how Mr. Boyer is being paid
 - Commissioner Cameron would hate to see him go, she is not ready to say "Okay, Stephanie says it can't be done, so we can't do it"
 - She asked if we could call Stephanie this morning and ask her to come down
 - Does "not keen" on it mean the State Auditor won't let you, you're not allowed, they just don't like it...
 - Her personal opinion would be that this would not be a good time for Dave Boyer to be leaving
 - Kurt called into the office earlier this morning and said that Dave is waiting for information from PERS; should have it today or tomorrow
 - The Center for Seniors also has a Board Meeting tomorrow morning
 - They are going to ask the Board if they will approve paying Mr. Boyer themselves, out of the 501.c3 so there wouldn't be money transferred from the County
 - If they do that, sooner or later they are going to be short funds
 - Kurt said that he did not feel that Mr. Boyer would give his resignation, hoping they will get the PERS information today and discuss it at the Board Meeting tomorrow
 - Commissioner Cameron would not be opposed to paying Mr. Boyer's PERS if that's what is needed

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The following legislation was now considered:

RESOLUTION 21-0724 approve the Supplemental Appropriation of Funds within Fund Number 197, for the Muskingum County Court of Common Pleas, as requested by Judge Mark C. Fleegle.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	197-440-501002	\$51,834.42
PERS	197-440-502003	\$ 7,256.82
Medicare	197-440-502001	\$ 751.60
Equipment	197-440-506001	\$ 1,325.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0725 approve the line item transfer of monies within Fund Number 064 as requested by Court of Common Pleas, Juvenile Division, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
064-444-502004- Diversion Insurance	064-444-501002-Diversion Payroll	\$ 10.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0726 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Board of Elections, as requested by Marlee Gibson, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Medicare	001-112-502001	\$4,186.83

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0727 approve the establishment of new fund, number 099, which does *not* require approval of the State Auditor's Office, and line items as requested by, Vicki Vallee for the Muskingum County Court of Common Pleas, Juvenile Division.

ESTABLISH NEW FUND

Purpose of New Fund To reflect the financial activity of the Felony Delinquent Care & Custody Grant. This State Grant is used to provide programming for adjudicated and non-adjudicated youth.

Fund Number 099
Department Juvenile Court
Award Amount \$441,562.81
Function Public Safety #444
Grant #
Grant Period July 1, 2021 – June 30, 2022
Grant Administrator Lindsay Daniels
Matching
Type Special Revenue Fund type-State

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LINE ITEMS TO BE CREATED

Revenue:	Description	Fund Dept. Account Code
	State Grant	099-444-409058
	Transfer In	099-444-414002
	Transfer Out	099-444-510002
	Advance In	099-444-414001
	Advance Out	099-444-510001
Expenditures:	Description	Fund Dept. Account Code
	Reclaim Diversion-Payroll	099-444-501002DVRSN
	Reclaim Diversion-PERS	099-444-502003DVRSN
	Reclaim Diversion-Insurance	099-444-502004DVRSN
	Reclaim Diversion-Medicare	099-444-502001DVRSN
	Reclaim Diversion-Worker's Comp	099-444-502009RECLM
	Reclaim Diversion-Life Insurance	099-444-502004DVRSN
	Reclaim Diversion-Incentives	099-444-504344D
	Motivational Interviewing Probation-Payroll	099-444-501002REENT
	Motivational Interviewing Probation-PERS	099-444-502003REENT
	Motivational Interviewing Probation-Ins	099-444-502004REENT
	Motivational Interviewing Probation-Medicare	099-444-502001REENT
	Motivational Interviewing Probation-W/Comp	099-444-502009REENT
	Motivational Interviewing Probation Life Ins	099-444-502004REENT
	MI-Probation-Incentives	099-444-504344
	Electronic Monitoring	099-444-504362
	Community Svc./Restitution-Payroll	099-444-501002RESTS
	Community Svc./Restitution-PERS	099-444-502003RESTS
	Community Svc./Restitution-Insurance	099-444-502004RESTS
	Community Svc./Restitution-Medicare	099-444-502001RESTS
	Community Svc./Restitution-Workers Comp	099-444-502009RESTS
	Community Svc./Restitution-Life Ins	099-444-502004RESTS
	Community Svc./Restitution-Equipment	099-444-506001RESTS
	Community Svc./Restitution-Supplies	099-444-503001RESTS
	Juvenile Workers Comp.	099-444-502010
	Reentry Services-Assessment/Counseling	099-444-504308
	Reentry Services-Contract Services	099-444-504302
	Reentry Services-Mental Health	099-444-504355
	Clinical Assessment	099-444-504312
	Grant Administration Training	099-444-504113
	QA/Statistical Analyst-Payroll	099-444-501002STATS
	QA/Statistical Analyst-PERS	099-444-502003STATS
	QA/Statistical Analyst-Insurance	099-444-502004STATS
	QA/Statistical Analyst-Medicare	099-444-502001STATS
	QA/Statistical Analyst-Workers Comp	099-444-502009STATS
	QA/Statistical Analyst-Life Insurance	099-444-502004STATS
	QA/Statistical Analyst-Equipment	099-444-506001STATS
	New Life Skills Center	099-444-504303
	Restitution-Youth Wages	099-444-504178

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Descriptions	Account	Amount
Reclaim Diversion-Payroll	099-444-501002DVRSN	\$38,695.10
Reclaim Diversion-PERS	099-444-502003DVRSN	\$ 5,622.00
Reclaim Diversion-Insurance	099-444-502004DVRSN	\$20,469.00
Reclaim Diversion-Medicare	099-444-502001DVRSN	\$ 600.00
Reclaim Diversion-Worker's Comp	099-444-502009RECLM	\$ 700.00
Reclaim Diversion-Life Insurance	099-444-502004DVRSN	\$ 70.00
Reclaim Diversion-Incentives	099-444-504344D	\$ 1,000.00
Motivational Interviewing Probation-Payroll	099-444-501002REENT	\$38,480.50
Motivational Interviewing Probation-PERS	099-444-502003REENT	\$5,658.00
Motivational Interviewing Probation-Ins	099-444-502004REENT	\$1,006.00
Motivational Interviewing Probation-Medicare	099-444-502001REENT	\$ 600.00
Motivational Interviewing Probation-W/Comp	099-444-502009REENT	\$ 720.00
Motivational Interviewing Probation Life Ins	099-444-502004REENT	\$ 70.00
MI-Probation-Incentives	099-444-504344	\$ 1,000.00
Electronic Monitoring	099-444-504362	\$ 9,600.00
Community Svc./Restitution-Payroll	099-444-501002RESTS	\$31,583.75
Community Svc./Restitution-PERS	099-444-502003RESTS	\$ 4,502.00
Community Svc./Restitution-Insurance	099-444-502004RESTS	\$ 8,340.00
Community Svc./Restitution-Medicare	099-444-502001RESTS	\$ 466.00
Community Svc./Restitution-Workers Comp	099-444-502009RESTS	\$ 570.00
Community Svc./Restitution-Life Ins	099-444-502004RESTS	\$ 70.00
Community Svc./Restitution-Equipment	099-444-506001RESTS	\$35,600.00
Community Svc./Restitution-Supplies	099-444-503001RESTS	\$22,315.00
Juvenile Workers Comp.	099-444-502010	\$ 350.00
Reentry Services-Assessment/Counseling	099-444-504308	\$2,100.00
Reentry Services-Contract Services	099-444-504302	\$ 600.00
Reentry Services-Mental Health	099-444-504355	\$ 1,125.00
Clinical Assessment	099-444-504312	\$21,900.00
Grant Administration Training	099-444-504113	\$ 4,693.21
QA/Statistical Analyst-Payroll	099-444-501002STATS	\$32,760.00
QA/Statistical Analyst-PERS	099-444-502003STATS	\$ 5,000.00
QA/Statistical Analyst-Insurance	099-444-502004STATS	\$10,000.00
QA/Statistical Analyst-Medicare	099-444-502001STATS	\$ 500.00
QA/Statistical Analyst-Workers Comp	099-444-502009STATS	\$ 510.00
QA/Statistical Analyst-Life Insurance	099-444-502004STATS	\$ 70.00
QA/Statistical Analyst-Equipment	099-444-506001STATS	\$ 1,600.00
New Life Skills Center	099-444-504303	\$15,260.00
Restitution-Youth Wages	099-444-504178	\$10,000.00
Motion made by Commissioner Porter, seconded by Commissioner Cameron.		
Roll Call: Crooks, aye; Porter, aye; Cameron, aye.		Motion carried.

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The Clerk reported that Corrie Marple, Records Center, asked if there had been a decision regarding the flooring situation in their part of the building.

- Corrie had talked with Scott
- Scott had texted Commissioner Crooks and said that he would talk with the Commissioners when he gets back from vacation next week
- Scott had called Commissioner Porter last Friday to let him know
- The Clerk is to let Corrie know that Maintenance has it under control

Commissioner Crooks asked the Board to consider the Commissioners' schedule for Fair Week; August 15-21

- They will meet Wednesday of that week; August 18; 8:00 a.m.
- Commissioner Porter said he wouldn't be here at all
- The Clerk will contact Bookkeeping

Commissioner Crooks reported that Brian Diamond has updated the County Website with ODOT links for the I70 reconstruction.

Shawn Johnson and Matt Russell from the Engineer's Office came to open bids and the following was considered:

RESOLUTION 21-0728 open bids for Thompson Run Bridge for the Muskingum County Engineer.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The following were also in attendance for the bid opening:

Amy Fitch; Black Horse Bridge Construction
Nancy Randolph; Shelly and Sands
Sam Scott; Bud, Inc.
Quay DeVoll; WHIZ
Natalie Comer; WHIZ

The following bids were received:

Armstrong Steel Erectors, Newark, OH;	\$392,224.00
Black Horse Bridge Construction, Norton, OH	\$393,621.00
Buds, Inc., Nashport, OH	\$343,909.00
Shelly and Sands, Inc., Zanesville, OH	\$420,808.01

RESOLUTION 21-0729 take bids under advisement for the Thompson Run Road Bridge, Muskingum County Engineer.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

This project has a completion date of November 30, 2021

- Consists of concrete box beams
- Funded through OPWC

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- 26% local match
- Minimum of 50 year life
 - Possibly 75-100 years

There was discussion with Matt and Shawn, about the “one-time” stimulus money offered to townships through ODOT; Federal money

- \$8 million Statewide
 - Maximum \$250,000 per township
 - OMEGA will be helping townships with applications
 - Roads, bridges, chip and seal, water, storm water, culverts...a long list of opportunities

Shawn said that a lot of the bridges that they do that are small, especially culverts that they just need to run regular rail across, they can get Credit Bridge on those now, if approved by ODOT.

- A lot of bridges and box culverts, if done the traditional ODOT way, they would spend \$25 - \$30,000 just in guardrail to make it qualify to get Credit Bridge money back
 - This should reduce that by about 50% so a lot more bridges will be eligible for Credit Bridge
 - Credit Bridge is earning credits towards local match on Federal Projects

Pam Davis, Human Resources, came to talk with the Commissioners regarding the Sewer Department's Field Supervisor position.

- She and Stan conducted an interview with Jake Batteiger for this position
 - Received no other applications
- Interview went well
- Pam and Stan addressed some concerns raised by the Commissioners
- Stan would like to move forward in offering Jake the Supervisory Position at \$21.50 per hour with the eligibility of \$.50 an hour increase following the 180 day probationary period
- Commissioner Cameron asked if Jake understands that if this position doesn't work out, he will go back to his previous rate of pay
- Pam said that Jake has one year to get his second licensure
 - When that is accomplished that will add \$.50 an hour to his rate

The following was then considered:

RESOLUTION 21-0730 approve the promotion of Jacob Batteiger to Field Supervisor for the Muskingum County Sewer Department. Starting wage will be \$21.50 per hour with the opportunity for an increase of \$.50 per hour upon the successful completion of the 180 day probationary period

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, nay; Cameron, aye.

Motion carried.

Pam reported that she has received 12 applications for the ARPA Compliance Officer position.

- She has rated them according to the Job Posting qualifications
- She is creating a spreadsheet and will present to the Commissioners this afternoon
- Commissioner Cameron recommends starting the interviews as soon as possible

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Pam also reported that the Water Department position status has been moved to “Open Until Filled”

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Commissioner Porter did not return for afternoon session. Commissioner Crooks texted him, with no response.

Don Madden stopped to see the Commissioners and appointments were made for him to come with Stan for Thursday, August 5; 2:00 p.m. to discuss ARPA funding and HB168.

Don will come Monday, August 9; 2:00 p.m. to discuss County Line Road

Todd Hixson, Treasurer, will be asked to come in at 1:30 to award Depository contract

There was discussion regarding an email from Pat Kelly, Architect, regarding the Pay Request #7 from Flecto for the new Dog Warden facility.

- A call was placed to Pat Kelly
 - Retainage being withheld is 5% of the contract, \$37,500
 - Commissioner Cameron’s concern is that we won’t have very much leverage if this doesn’t work out in September
 - Pat asked if the Commissioners would be approving the change order to do that work
 - That’s the understanding; what other option is there
 - Pat was given direction to prepare the change order
 - Pat would advise not to pay any retainage until project is complete
- Pat recommends paying current Pay Request from Flecto and he will submit Change Order for the additional work that will start in September
 - He will deduct \$5,300 from that change order
- Commissioner Cameron told Pat that she has heard several comments on the smell at the facility
 - Pat will check on the fans to make sure they are working
 - If the fans are working it will take the smell outside
 - Also, are they able to clean the facility properly with the current drainage issues
 - Pat will follow up

A call was placed to the Adoption Center.

- Deputy Warden Erin answered the phone, but transferred the call to Amanda to answer the Commissioners’ questions
 - Amanda said they are strict about taking the bags with waste to the dumpster immediately
 - Drainage is the biggest issue; cannot get anything to drain
 - They are still holding 15 dogs at the old facility
 - Amanda said, to be honest, they are overwhelmed
 - Not much time for Meet and Greets
 - She was advised to mention her concerns to the Sheriff

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- She will contact the Sheriff to see if they can come in to meet with the Commissioners

The following legislation was now considered:

RESOLUTION 21-0731 approve and authorize Pay Request Number Seven (7) in the amount of \$41,434.93 to Flecto Construction for the Muskingum County Dog Warden Project, as authorized and approved by Pat Kelly, Architect.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of the July 26, 2021 session.

Commissioner Crooks seconded.

Vote was Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

There was discussion regarding the July 29, 2021 minutes. Some changes and additions were requested. Deputy Clerk Iden will make those changes and present Thursday.

Andy Roberts, GIS and Land Bank Director, came to talk with the Commissioners about Brownfield monies.

- Andy presented a list of sites for consideration
- \$1.5 million guaranteed
 - \$1 million to Brownfield
 - \$500,000 to slum blight
- \$368 million is available
 - A year later any of the individual \$1.5 million that is not used goes back into a pot and comes back offered as competitive
- Ohio Development Services will be administering monies, but does not have time to write the rules for it, they sent to Jim Rokakis of Western Land Conservancy to determine criteria
- Andy has sent email to Villages and Townships informing and came up with the list he is presenting today
- The competitive monies will be project based
 - Andy thinks \$1.5 million can possibly be used as matching funds

Brian Diamond has added the ODOT links to the County website

- He will continue to update as needed

With no further business being before the Board, the meeting was adjourned at approximately 3:23 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

At 4:12 p.m. the Commissioners reconvened session to discuss the Compliance Officer position. Pam Davis was asked to join session to discuss, as well.

- Commissioner Cameron thought while here today, we could go ahead and narrow down and schedule interviews for this position
- It was decided on the following schedule

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- Monday, August 09
 - 8:00 a.m.
 - 9:00 a.m.
 - 11:30 a.m.
- Tuesday, August 10
 - 9:00 a.m.
 - 10:00 a.m.

Upon request of Pam Davis, Human Resources, the following was considered:

RESOLUTION 21-0732 declare an Executive Session at 4:29 p.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Center for Seniors. This session ended about 4:52 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

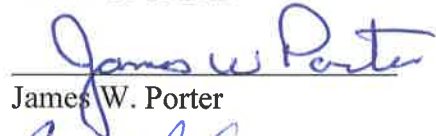
Roll Call: Crooks, aye; Porter, absent; Cameron, aye. Motion carried.

Commissioner Crooks signed a Leave of Absence for Ann Combs, Center for Seniors Director, through September 30, 2021.

Commissioner Cameron moved to adjourn at 4:57 p.m., seconded by Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.