

Minutes for August 03, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 20-0673 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron moved to approve the payroll of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 20-0674 approve the Supplemental Appropriation of Funds within Fund Number 002, for the Muskingum County Dog Warden, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Veterinary	002-502-504403	\$5,000.00
Supplies	002-502-503001	\$4,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Clerk presented the Commissioners with a comparison of veterinarian expenses 2019 through July 31 and 2020 through July 31. There is an increase of nearly \$15,000.

RESOLUTION 20-0675 approve the line item transfer of monies within Fund Numbers 001 and 106 and supplemental appropriations in fund 116 as requested by Matthew Lutz, Sheriff, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-504001 Contract Services	001-458-504007 Contract Repairs	\$55,000.00
106-458-501002 Commissary-Salaries	1106-458-502004 Commissary-Insurance	\$ 5,000.00

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
BPV Grant – Supplies	116-458-503001	\$20,438.01

Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0676 approve the Supplemental Appropriation of Funds within Fund Number 011, for the Muskingum County Job and Family Services, as requested by Tom Smith, Fiscal Supervisor.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
WIOA Adult	011-692-504408	\$100,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0677 authorize Cindy S. Cameron to sign Notice of Award to The Shelly Company in the amount of \$93,748.50 for Asphalt Paving in Newton Township for Muskingum County Community Development.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0678 authorize Cindy S. Cameron to sign Notice of Award to The Shelly Company in the amount of \$120,943.25 for Asphalt Paving in Washington Township for Muskingum County Community Development.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0679 accept recommendation for *Ace Septic* as the lowest and best bidder for the repair/replacement of a septic system for the following resident:

3090 Newark Road, Zanesville	\$11,904
Contract Amount	\$11,904

Recommended by Sheila Samson, Director, Muskingum County Community Development.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0680 accept recommendation for *JA Burke Company* as the lowest and best bidder for the repair/replacement of a septic system for the following residents:

1200 Musselman Drive, Zanesville	\$17,164
307 Harris Street, Philo	\$ 8,200
590 Fattler Ridge Road, Philo	\$11,289
Contract Amount	\$36,653

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0681 authorize Ray Mennega to participate in the ASFPM Virtual Conference for CFM certification, for the purpose of continuing education.

Estimated cost: \$300.00 registration

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0682 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Contract Documents with ASK Services, LLC for the EastPointe Waterline to serve AMG.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0683 authorize the signing of the Notice to Proceed and the Notice of Commencement to ASK Services, LLC for the EastPointe Drive Water Main Extension, this waterline will serve AMG Vanadium

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0684 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the partial Substantial Completion document for the Water Main Extensions to North Moose Eye, Lodge, Maplebrook, Nel-Damar, Tammy, McKinley & Tavenner Roads. This substantial completion is for the area of waterline completed on the roadways of North Moose Eye Road, Norwich Drive, Jordan Lane Rt. 40, Nel de Mar Lane, Tavenner Boulevard, and Tammy Circle

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron reported that Champion has sold all of their sanitizing stations to Zemba...information Beth should be made aware of.

Pam Davis, Human Resources and Don Madden, Projects Department, came to talk with the Commissioners.

- Pam and Don interviewed four applicants Friday for Field Operator position with the Water Department
- Don would like to hire two to replace Ben Bernard and Zach Forker

RESOLUTION 20-0685 approve the employment of Garrett Killian and Dalton Reed for the positions of Water Department Field Operator I, contingent upon passage of the pre-employment assessments. Starting wage will be \$16.00 an hour with the potential of an additional \$.50 an hour upon the completion of a successful 180 day probationary period.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Don continued by giving updates on current projects.

- Roseville was to be completed by August 14
 - Contractor will not make that deadline
 - Don feels the contractor would be entitled to a time extension because of weather conditions and additional work/taps
 - Contractor has been told they need to propose an amended completion date
- North Moose Eye will also not be completed by the original date of early September

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- Don feels the contractor would be entitled to time extension because of pulling off for COVID for three weeks
- October 2 would be their proposed completion date
- Don will ask the Prosecutor's office for their opinion
- We have granted extensions before without the Prosecutor's approval
- AMG Water Extension
 - Pipe should be delivered Thursday and begin putting in ground Monday
- Pembroke
 - Digging footers for bridge that will arrive September 10

The following was then considered:

RESOLUTION 20-0686 declare an Executive Session at 10:44 a.m. for the purpose of discussing a Pending Litigation Matter of the Muskingum County Water Department. This session ended about 10:50 a.m.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioner Crooks asked Don if he would be coordinating "hot taps" with Kenny for the Roseville water project. Don will be asking if they can coordinate work for the County when working on the Roseville side.

Commissioner Cameron asked Don about delinquent water bills for lessors and lessees. She said she has talked with a couple of people that have concerns that the lessors ends up paying the last charge. She had also talked with Peggy about this. Peggy told her have been behind and when a lessor calls for the balance of a lessee's water bill, it doesn't always show as delinquent because the latest bill may not be accounted for yet. This happens sometimes because the lessee has 30 days to pay that bill. However, if the lessee does not pay that bill, then the lessor is left with the bill. The Utilities Department has now begun to mail final billing every two weeks, which Don thinks may help that situation.

Pam reported that last Friday she interviewed four applicants for the Assistant Cook position for the Center for Seniors. She would propose the following:

RESOLUTION 20-0687 approve the employment of Megan Flickinger as Assistant Cook for the Muskingum County Center for Seniors, contingent upon passage of the pre-employment assessments. Hourly wage to be \$10.00 per hour with the opportunity for a \$.50 an hour increase at the end of a successful probationary period.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Pam presented the County Advisory Bulletin which addresses the latest Travel Advisory. Pam doesn't see a need to update the County's current policy. All agreed.

Commissioner Cameron reported that local COVID testing is now being sent to University of Cincinnati instead of Riverside Hospital.

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Pam asked the following legislation be considered:

RESOLUTION 20-0688 declare an Executive Session at 11:26 a.m. for the purpose of discussing a Pending Litigation Matter of Personnel of the Muskingum County Sewer Department. This session ended about 11:53 a.m.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was discussion regarding the Bryan Drive property and the email from Mark Zanghi regarding the sale. It is believed to be valued at more than \$2,500 which means it will have to be sold by auction.

A call was placed to Mark Zanghi regarding the Agricultural Society debt.


- Many years ago, their debt was rolled into County debt when refinancing through bond to combine
- Mark asked if there is an actual note signed by the Fair Board acknowledging the debt
- It must first be determined who is responsible for what in the future
 - If the Commissioners expect to receive payments from the Fair Board, the terms need to be set in writing
- The debt could be refinanced
- Or the debt could be forgiven
 - Either way a resolution should be put in place confirming intention
- Mark needs as much documentation as is available and the Board's decision on how to proceed
 - Mark will then prepare a draft resolution
 - Commissioner Porter found much of the previous documentation


Commissioner Crooks moved to approve the minutes of the July 30, 2020 session with change. Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 12:40 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Mollie S. Crooks


James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.

