

Minutes for Thursday, August 07, 2025

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Susan Reese

8:00 a.m. The Commissioners attended the Manufacturing Council Breakfast at Muskingum University.

RES 25-0774 Meeting was called to order at 9:45 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-0775 approve the Supplemental Appropriation of Funds within Fund Number 198, for the Muskingum County Court of Common Pleas Probation Department, as requested by Melanie Richert, CPO.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	198-440-504001	\$468.83

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0776 approve the Supplemental Appropriation of Funds within Fund Number 197, for the Muskingum County Court of Common Pleas Probation Department, as requested by Melanie Richert, CPO.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salary	197-440-501002	\$108,036.00
Medicare	197-440-502001	\$1,495.00
PERS	197-440-502003	\$15,125.00
Contract Services	197-440-504001	\$980.00
Training & Development	197-440-504117	\$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0777 authorize Melissa J. Bell to sign Pay App #1 and the OWDA reimbursement form for the Norwich Valley-Pidcock Road Water Project. This Pay App is for \$237,244.49 to Muskingum Site Services, LLC.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-0778 approve the line item transfer of monies within Fund Number 014 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
014-373-504061	014-373-503029	\$10,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0779 accept Citizen Participation Plan, requested by Kyle Dunn, Community Development Director.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0780 accept and sign the contract for administrative services for PY2022 Community Housing Impact and Preservation Program between Muskingum County and Ohio Regional Development Corporation as requested by Kyle Dunn, Community Development Director.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0781 approve the line item transfer of monies within Fund Number 001 as requested by Kacey Stackhouse, Deputy Clerk, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504120 (Advertising)	001-102-504131(Membership)	\$5,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0782 authorize Daniel Brenneman to attend the Ohio Job and family Services East Central Ohio District Directors' Association Professional Development Event to be held September 11-12, 2025 in Columbus, Ohio. Danny would like to request to attend this retreat using his personal vehicle. Estimated cost: \$290

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0783 authorize Melissa J. Bell to sign Pay Application Number 9 for the Weber Force Main. Pay Application Number 9 is for \$112,105.22 to Stonegate Construction Inc.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0784 approve and authorize the payment for Muskingum County employees that live outside of Muskingum County to receive a flu shot from Rambo Memorial Health Center for the 2025 Season. All flu shots for Muskingum County residents are free.

The cost for employees that live outside of Muskingum County is \$20.00 for a regular flu vaccine and \$65.00 for a high dose flu vaccine which are recommended for persons 65 and older.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

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RESOLUTION 25-0785 accept and sign the Memorandum of Understanding by and between the Board of Muskingum County Commissioners and the Board of Hopewell Township Trustees regarding Blighted Properties within Muskingum County, as requested by Chris Crook, Redevelopment Specialist.

Motion made by Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0786 authorize Ray Mennega to attend the 2025 Ohio Statewide Floodplain Management Conference on August 20-21, in Columbus, Ohio. Requested by Ray Mennega, Floodplain Administrator. Estimated cost: \$776.29.

Motion made by Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron.

Motion carried.

Commissioner Cameron noted that she had received a call from Justin Hardcastle regarding his properties at Brookdale. He is working to comply with the Building Department's requirements.

The Commissioners left to attend the Landbank meeting at the Welcome Center.

The Commissioners then adjourned for lunch to resume session at 1:00 p.m.

Brian Addis, APG Architects and Kade Haddox, County Administrator met with the Commissioners to discuss jail updates. Drake will be representing the Commissioners at the next OACM meeting Tuesday, August 12.

Kade reviewed general County updates with the Commissioners.

- JDC has two failing catch basins
- Parking lot paving and repairs
 - Updates and quotes presented with the following considerations:

RESOLUTION 25-0787 accept the following parking lot paving project quotes:

Seventh and Elberon	Neff Paving	\$ 8,125.00
Seventh and Shinnick	Neff Paving	\$ 5,825.00
Shinnick and Underwood	Williams Paving	\$16,326.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0788 authorize and approve the emergency repair of two catch basins at the Muskingum County Juvenile Detention Center by Williams Paving.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

The Commissioners received and reviewed the July 2025 Financial Reports from the Auditor's Office.

Kade Haddox, County Administrator and Kyle Dunn, Community Development Director, updated the Commissioners on the Heapy Energy Audit. They will be doing a walk through next week.

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Todd Hixson, County Treasurer, came to discuss proposals for the County Depository Services.

- Received five proposals
- After much discussion, the Commissioners are not ready to make a decision

Shannon Bell, Executive Director Rambo Memorial Health, came to discuss the purchase of two new vehicles.

- One will be purchased with levy dollars and one with Respiratory Care funds
- They will be purchased from McHugh and trade in for their current 2005 Envoy is \$1,500
- The Commissioners then considered the following:

RESOLUTION 25-0789 authorize and approve the purchase and payment of a 2005 GMC Envoy from the Respiratory Care Association in the amount of \$1,500 which is the trade-in value as stated by McHugh, Inc. on the attached estimate. Check in the amount of \$1,500 should be cut to The Rambo TB Clinic, per Anthony Adornetto, President of the Rambo Respiratory Care Association via Stephanie Spencer, Chief Administrator.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

After much discussion regarding the proposals for Depository Services for the County, the following was considered:

RESOLUTION 25-0790 authorize the extension of the award date for County Depository Services, for the purpose of gathering additional information. The proposals are being taken under advisement and the contract will be awarded prior to the expiration of the current contract.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Commissioner Bell moved to approve the minutes of the July 31, 2025 session. Commissioner Cameron seconded.

Vote was: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of the August 04, 2025 session.

Commissioner Prouty seconded.

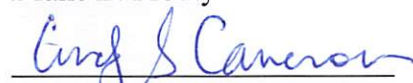
Vote was: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 3:49 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.

Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron