

Minutes for Thursday, August 08, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-0722 Meeting was called to order at 9:26 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0723 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 031 for the Muskingum County Sheriff's Office as requested by Matthew J. Lutz, Sheriff, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001-General Fund	031-000-414001-Drug Interdiction	\$13,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0724 approve the Supplemental Appropriation of Funds within Fund Number 048, for the construction phase of the jail, for the Muskingum County Auditors, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
New Construction	048-102-504365	\$10,000,000

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0725 approve the line item transfer of monies within Fund Number 013 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
013-372-507010-Refunds/Reimbursements	013-372-502013-Travel/Training	\$200.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0726 approve the line item transfer of monies within Fund Number 018 as requested by Stephanie Neuhart, Business Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
018-694-504001-Contract Services	018-694-502014-Travel & Education	\$ 20,000.00
018-694-504001-Contract Services	018-694-504398-Subsidy Waiver Match	\$300,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0727 approve the use of the Courthouse esplanade & use of the restrooms for the “Walk a Mile in My Shoes” Event on October 7, 2024, 5:00 p.m. – 7:00 p.m., also the Courthouse to be lit Purple for the month of October, requested by Dorothy Thomas, Domestic Violence Coalition Chairperson.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0728 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 5 for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Three. Pay App 5 is to Mid Atlantic Storage Systems, Inc for \$29,852.00.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0729 authorize the Board of Muskingum County Commissioners to sign the Title Sheet for the Water Main Extensions to Pidcock and Norwich Valley Roads. Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0730 approve the Supplemental Appropriation of Funds within Fund Number 006, for the Muskingum County Law Library, as requested by Jaci Moorehead, Law Librarian.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Subscriptions	006-250-504132	\$5,486.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0731 appoint Grant Stubbins to the Law Library Resource Board with a term to commence January 01, 2025 and end on December 31, 2029. Requested by Mark Zanghi, President of the Law Library Board.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0732 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund 009 & Supplemental Appropriation of funds in fund 009 for the Muskingum County Engineer’s Office as requested by Mark Eicher, County Engineer, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001-Advance Out	009-000-414001-Advance In	\$800,000

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Vehicles	009-368-506010	\$800,000

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks,

Motion carried.

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RESOLUTION 24--0733 approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002-General Fund	012-000-414002-Budget Stabilization	\$820,355.06

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0734 approve the line item transfer of monies within Fund Number 001 as requested by Stephanie Spencer, Chief Administrator, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-999-510003-Debt Service Transfer	001-999-510002-Transfer out	\$820,355.06

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0735 approve the Supplemental Appropriation of Funds within Fund Number 077, for the Muskingum County Sheriff's Office, as requested by Matthew J. Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Law Enforcement Trust-Contract Serv	077-458-504001	\$250,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye

Motion carried.

RESOLUTION 24-0736 approve the posting of the position of 1 part time Housekeeper (20 hours a week) 6 a.m. to 10 a.m. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric Reed, County Administrator, came to update the Commissioners and presented the following for consideration:

RESOLUTION 24-0737 amend Resolution 24-0088 dtd 01.19.2023 to read \$758,149.00 due to the amount of the awarded bid.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye.

Motion carried.

- Avondale HVAC
 - Additional Structural Engineering Fees because of condition above the kitchen hood
- Fairgrounds Leak
 - Call to Stan – Stan will coordinate with John Graham
- Jail
 - DLZ
 - Signing Amendment #1
 - Construction Document estimated by September 30
 - Bids first or second week of November (estimated)

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- GMP by November 25 (estimated)
- Vendor Fair
 - Granger's Meeting; DLZ involved
 - Tuesday, August 27; 9-11am
 - Welcome Center; Heritage Hall
- City of Zanesville Engineering
 - Steve Beroes does review
 - Curb-cut permit along with civil and stormwater review
 - These will be reviewed when plans are further developed
 - Site Review/Design Review
 - COZ Community Development
 - Eric will submit this week

Commissioner Cameron reported that Heidi Williams of the Muskingum Valley Garden Society called her to again ask the Commissioners' permission to place flower baskets on the Sixth Street Bridge. Commissioner Cameron explained to her that the County has no jurisdiction or ability to grant permission on the Sixth Street Bridge; that must go to the City.

A call was placed to Austin Lemmon of Lemmon Lawn Service regarding the mowing, weed-eating and spraying of the property at 1525 Pershing Road. They will go out again today to continue spraying.

The Commissioners left at 10:45 a.m. for an 11:00 meeting with Mayor Mason and ODOT at City Hall, regarding the repair of the railroad tracks on Linden Avenue in front of Terry's Tavern.

Eric reported on plumbing and HVAC issues at the K-9 Adoption Center. The Sheriff had called Eric about these issues, and Eric went out to the Center to see first-hand.

- Will have plumber look at drain issues
- HVAC issues must be addressed; poor ventilation is causing moisture problems

Cindy Thompson, Christy Camp and Hannah Mohr, volunteers with United Sovereign Americans came for the Commissioners to present them with a resolution passed on August 05, to ensure fair and accurate elections.

The Clerk was asked to send a copy of the resolution to the Board of Elections, along with an email expressing their appreciation of the work they do to ensure our County has fair and accurate elections

The Commissioners placed a call to Debra Nye, Auditor, to further discuss jail funding.

Scott Lee, Facilities Superintendent, came to report on the plumber's findings at the K-9 Adoption Center.

- Bates Plumbing looked at the situation and said the drain plumbing is okay but could have been better
- When cleaning the kennels, they need to flush more water through the drains

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A call was placed to Matt McCauley at the Sheriff's Office to explain how important it is to push water through the drains when cleaning the kennels.

There was continued discussion regarding the Courthouse elevator.

Eric reported that there are four past performance reports due for the Avondale HVAC – HUD grant. It was agreed to forward those to Gary King, Director of the Avondale Youth Center, to complete.

It was noted that access to DRGR was just resolved in July 2024, thus reports behind. This was admittedly an error on the DRGR end.

Commissioner Crooks moved to accept the minutes of the August 05, 2024 minutes.

Commissioner Bell seconded. Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

There was continued discussion regarding accepting jail funding from County Departments. Commissioner Bell's feeling in asking some departments is that she is not willing to "pay the piper", in order to accept their funds.

The Commissioners returned a call to Robert Berry of Gilbert Station regarding his letter of concern with the lack of fire hydrants on his road.


There was no answer and the Commissioners left a message giving him the number to the Projects' Department.

The Commissioners tried to call Kristie Harding to address her letter with concerns in Salt Creek Township. Her phone would not accept the Commissioners' call.

With no further business being before the Board, the meeting was adjourned at approximately 3:16 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks