

Minutes for Monday, August 10, 2026

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Kacey Stackhouse

RES 26-0716 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Prouty.
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0717A moved to go into Executive Session at 8:00 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County. This session ended approximately 8:27 a.m. Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0717B BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby accept and sign contract
Whereas; the Board of Directors of the Muskingum County Land Reutilization Corporation (Corporation) are desirous to have the Board of Muskingum County Commissioners (Commissioners) provide for them an Executive Director to run the day-to-day operations and to fulfill the duties as enumerated in the attached Contract for Services;
And Whereas; The Commissioners desire to provide the same to the Corporation;
Therefore be it resolved; that pursuant to ORC 1724.02(3) and ORC 307.07 the Commissioners do hereby enter into a Contract for Services with the Corporation to provide the Corporation with an Executive Director. Naming the Executive Director to be Andrew Roberts, to set his rate of pay to the amounts set out in the Contract for Services and to authorize the execution of said Contract with a term ending on 12/31/2028.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RES 26-0718 Whereas; the Board of Directors of the Muskingum County Land Reutilization Corporation (Corporation) are desirous to lease from the Board of Muskingum County Commissioners (Commissioners) an office space for the Executive Director of the Corporation;
And Whereas; The Commissioners desire to provide the same to the Corporation;
Therefore be it resolved; that the Commissioners do hereby authorize the execution of the attached Lease Agreement with a term ending 12/31/2028.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RES 26-0719 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 1 and the OWDA reimbursement form for the Dozer Ridge Road Water Extension. Pay Application Number One is for \$251,850.78
Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Minutes for Monday, August 10, 2026

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RES 26-0720 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Water Supply Revolving Loan Account Agreement for funding to design the Harrison Township Waterline Project.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RES 26-0721 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Water Supply Revolving Loan Account Agreement for funding to design the Powelson Waterline Project.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RES 26-0722 approve the line item transfer of monies within Fund Number 021 as requested by Candy Emmert, Executive Director, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
021-698-502004 (AYC- Insurance)	021-698-504168 (AYC- Employee Training, Fees & Pre-Employment Disbursement)	\$4,000.00
021-695-504378 (SS-Substitute Care)	021-695-504168 (SS-Employee Training, Fees, Pre-Employment)	\$1,500.00
021-695-501002 (Social Serv-Employee Salaries)	021-695-504377 (Social Serv-N/A Foster Care)	\$400,000.00
021-695-502001 (Social Serv-Medicare)	021-695-504377 (Social Serv-N/A Foster Care)	\$5,000.00
021-695-502003 (Social Serv-PERS)	021-695-504377 (Social Serv-N/A Foster Care)	\$50,000.00
021-695-502004 (Social Serv-Insurance)	021-695-504377 (Social Serv-N/A Foster Care)	\$225,000.00
021-695-504170 (Social Serv-Adoption Services)	021-695-504377 (Social Serv-N/A Foster Care)	\$25,000.00
021-695-504376 (Social Serv-Agency Foster Care)	021-695-504377 (Social Serv-N/A Foster Care)	\$75,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RES 26-0723 approve the Supplemental Appropriation of Funds within Fund Numbers 105 & 158, for the Muskingum County Adult & Child Protective Services, as requested by Candy Emmert, Executive Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Avondale Christmas Fund	105-698-503001	\$15,000.00
Social Security Distribution	158-695-504070	\$30,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RES 26-0724

NOW THEREFORE BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve the establishment of new fund, number 032, which does *not* require approval of the State Auditor's Office, and line items as requested by Matthew J. Lutz, Sheriff, for the Muskingum County Sheriff's Office.

Minutes for Monday, August 10, 2026

ESTABLISH NEW FUND

Purpose of New Fund: Account for activity associated with BJA FY2025 Edward Byrne Memorial Justice Assistance Grant Program

Fund Number: 032
Fund Name: BJA Justice Assistance Grant
Department: 458
Award Amount: \$12,683.00
CFDA #: 16.738
Function: Public Safety
Grant #: 15PBJA-25-GG-02807-JAGX
Grant Period: 10/01/2024 - 09/30/2027
Grant Administrator: Tanner Morton
Matching: No
Type: Special Revenue -Federal

LINE ITEMS TO BE CREATED

<u>Revenue:</u>	<u>Description</u>	<u>Fund</u>	<u>Dept</u>	<u>Account Code</u>
	Federal Grants	032	000	409024
	Advance In	032	000	414001

<u>Expenditures:</u>	<u>Description</u>	<u>Fund</u>	<u>Dept</u>	<u>Account Code</u>
	Supplies	032	458	503001
	Contract Services	032	458	504001
	Training	032	458	504111
	Equip. & Maint.	032	458	506001
	Advance Out	032	458	510001

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RES 26-0725 approve the Supplemental Appropriation of Funds within Fund Number 252, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager, Muskingum County Water Department.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Engineering Fees	252-373-504013	\$100,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

There was discussion about an email from Jeff Jadwin regarding the following:

The County did not meet the Federal Per Capita requirement which is our population times \$4.86 which equals \$419,952.60 of emergency response and protective measures for damages and expenses to restore roadways and public facilities

Therefore, the county missed the opportunity to receive funding by just under \$76,000.00. It is important for each Village and Township to submit their expenses to EMA office and the State when there is an event and/or a disaster declaration, and then there is a possibility of getting State Funding for the disaster to reduce County expenses for the event.

Commissioners returned a phone call to a Monroe Township resident Cindy Harriman regarding road conditions; a message was left.

The Commissioners discussed an email from Matt Russell at the Engineers' Office regarding ODOT salt bids.

Commissioners received the Reconciliation of Appropriations Auditor Report.

Minutes for Monday, August 10, 2026

Commissioners received an email from Don Madden regarding a update on Licking View Project. The Commissioners wanted to thank everyone that made this project possible and run so smoothly despite several challenges.

Tina Huebner, Stephanie Spencer, Mark Zanghi, Danny Brenneman, and Tom Smith came in to discuss bonds. Danny Brenneman stated their bond is expiring Dec 2026. Danny would like the option to enter another bond for some improvements at the Woodlawn Office. The following upgrades are needed roof, HVAC, windows, bathrooms & new flooring. Commissioners asked Danny & Tom to get a list of needs together.

The Commissioners took a call from Travis Cunningham, the Jefferson Fiscal Officer. He had questions regarding salt, Commissioners referred him to the Engineers Office.

Commissioners took a call from a Monroe Township resident regarding a road. The commissioners advised her to attend a Township Meeting to discuss with the Township trustees with road concerns.

RES 26-0726 hereby accept and sign the Painters Plus Quote for the Health Department painting of exterior items.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Commissioners called Candy Emmert regarding an email Melissa received.

RES 26-0727 approve the employment of Weston Hutchison, as Maintenance Tech 3 Position for the Maintenance Department, contingent upon passage of the pre-employment assessments. Starting wage will be 20.89 per hour with the opportunity for an additional increase at the end of a successful 180 day probationary period.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RES 26-0728 approve the employment of Nichole Gibson, as Office Clerk to the Human Resources Department. Starting wage will be \$24.00 per hour with the opportunity for an additional increase at the end of a successful 180 day probationary period.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

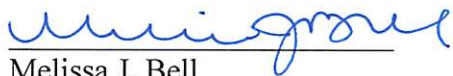
Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Chris Crook came in to give updates on blighted properties.

Minutes for Monday, August 10, 2026

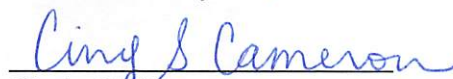
With no further business being before the Board, the meeting was adjourned at approximately 1:45 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron